

**COLLEGE OF ARTS AND SCIENCES
FORMAL DECLARATION OF MINOR**

Revised May 2006

THIS FORM SHOULD BE USED ONLY TO DECLARE MINORS IN THE COLLEGE OF ARTS & SCIENCES.

*Please read all instructions carefully before completing this form. Return the completed form to the
CAS Academic Advising Office, Battelle-Tompkins room 100.*

STUDENT INFORMATION

Last Name _____ First Name _____

ID # _____ Signature _____

E-mail _____

CAS Staff Use Only

Credit Hours _____

GPA _____

Curr. Prog. _____

DECLARATION OF MINOR

***NOTE: You must declare a major BEFORE declaring a minor. You may declare a minor at the same time as declaring a major. If you have an 'intended' major, then you must declare a major first.**

Choose the box below that best describes your student status. Choose only one. Be sure to get academic department authorization.

- I do not yet have a first minor. I am declaring for the first time the minor indicated below.
- I already have a first minor, which is _____ I am now changing my first minor to the one indicated below.
- I already have a first minor, which is _____ I am now adding a second minor as indicated below.

First Minor: _____ Dept. Approval _____

Second Minor: _____ Dept. Approval _____

COMMENTS

Please add any additional comments or explanations below.

CAS Staff Use Only

Data Entry	File Manager	Date stamp
Date _____	<input type="checkbox"/> Previous CAS student: file in existing student file <input type="checkbox"/> Previously in another school: Request file from _____ File requested on: _____	
By _____	<input type="checkbox"/> Minor only: file separately	