

KEY DATES AND DEADLINES AY 2007-2008

FACULTY ACTIONS

As individual schools/colleges have earlier deadlines for actions, please check the submission dates particular to your school/college.

- August 29:** Open Meeting: of the Committee on Faculty Relations, **Mary Graydon room 5**, 12 to 1 p.m.
- November 1:** Deadline for submitting applications for Leave without Pay, Sabbatical Leave* and Research Leave for AY 2008-09 to the dean of academic affairs
- November 2:** Deadline for submitting files for reappointment to the third and fourth years of pre-tenure service to the Committee on Faculty Relations
- November 16:** Deadline for submitting files for reappointment to the fifth and sixth years of pre-tenure service and **temporary faculty seeking a multi-year contract** to the Committee on Faculty Relations
- December 1:** Deadline for initiating retirement actions effective at the end of AY 2007-08 with the dean of academic affairs
- January 16:** Deadline for submitting files for reappointment with tenure** or for multi-year contracts in the Washington Semester Program and for Writing Instructors and Foreign Language Instructors to the Committee on Faculty Relations
- March 3:** Deadline for submitting files for promotion of tenured faculty** to the Committee on Faculty Relations
- April 7:** Deadline for submitting files for reappointment of temporary faculty to the Committee on Faculty Relations

FACULTY SUPPORT AWARDS

- February 1:** Deadline for submitting Faculty Research Award proposals to the dean of academic affairs
- February 1:** Deadline for submitting Presidential Research Fellowship applications to the dean of academic affairs
- March 3:** Deadline for submitting Junior Faculty Teaching Release applications to the dean of academic affairs
- March 31:** Deadline for submitting Curriculum Development Award proposals to the dean of academic affairs

REPORT DEADLINES FOR AWARDS/LEAVES

- November 1:** Reports on sabbatical leaves, research leaves, or LWOP taken in AY 2006-07 due to the school/college dean and the dean of academic affairs
- November 1:** Reports on Curriculum Development Awards, Faculty Research Awards, and Junior Faculty Teaching Releases granted for AY 2006-07 due to the school/college dean and the dean of academic affairs

* Do not review or submit proposals for faculty members who are coming up for tenure until after the tenure decision has been made.

**A duplicate copy of tenure files and promotion files must be forwarded to the dean of academic affairs at the same time that the file is transmitted to the CFR.