



COLLEGE of ARTS & SCIENCES

2012-13

*Application for Graduate Admission*

# COLLEGE *of* ARTS & SCIENCES

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# COLLEGE of ARTS & SCIENCES

## Application for Graduate Admission

Please type or print legibly to minimize delays in processing your application, and include the U.S.\$80 nonrefundable application fee if applying to a degree program; \$50 if applying to a certificate program. Fee waivers are granted to McNair Scholars, AU employees, AU alumni, and current AU students. Please make sure you answer all questions that pertain to you.

### PERSONAL INFORMATION

1. Name (Dr. / Mr. / Ms.) \_\_\_\_\_  
*(first) (middle initial) (last or family name)*

2. Sex  Male  Female 3. Former last names, if any (e.g. maiden) \_\_\_\_\_

4. U.S. Social Security Number or American University student number \_\_\_\_\_

5. Permanent mailing address \_\_\_\_\_  
*(apartment number and street address)*

\_\_\_\_\_  
*(city) (state) (postal code) (country)*

Telephone Number \_\_\_\_\_  
*(include country code if an international phone number)*

6. Current mailing address \_\_\_\_\_  
*if different from above (apartment number and street address)*

\_\_\_\_\_  
*(valid until) (city) (state) (postal code) (country)*

Telephone Number \_\_\_\_\_  
*(include country code if an international phone number)*

7. E-mail address \_\_\_\_\_ 8. Date of birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*month day year*

9. Is English your first language?  Yes  No 10. Are you a U.S. citizen?  Yes  No  
*If yes, proceed to question 11. If no, proceed to question 12.*

### **Race/Ethnicity: to be answered by U.S. citizens only.**

*American University uses race/ethnicity data to 1) remain in compliance with accreditation and federal aid requirements, 2) provide a mechanism to assess our academic and professional services.*

11. Are you Hispanic/Latino?  Yes  No  
Please check/select one or more of the following U.S. racial groups to which you identify:
- American Indian
  - Alaska Native
  - Asian
  - Black or African American
  - Native Hawaiian
  - Other Pacific Islander (non-Native Hawaiian)
  - White

### **Questions 12 through 15 are to be answered by non-U.S. citizens only.**

12. Country of citizenship \_\_\_\_\_ 13. City and country of birth \_\_\_\_\_

14. Do you hold a U.S. Permanent Resident/Immigrant visa ("green card")?  Yes  No

15. What type of immigration status do you plan to hold while at AU? \_\_\_\_\_

*If you will request an I-20 or DS-2019, you must complete the CFIS form (available in the downloadable application booklet on our Web site at [www.american.edu/cas/admissions](http://www.american.edu/cas/admissions)) and attach the appropriate financial documents.*



**TEST REQUIREMENTS**

Please list the date you took or plan to take the tests required for your degree program. Refer to the Requirements Chart on our Web site at <[www.american.edu/cas/admissions](http://www.american.edu/cas/admissions)> to determine which test(s) you are required to take.

| GRE Aptitude Score | GRE Subject Score | Praxis I Scores<br><i>(MAT programs only)</i> | TOEFL Scores<br><i>(International Students only)</i> | IELTS Scores<br><i>(International Students only)</i> |
|--------------------|-------------------|---|--|--|
| _____ Verbal       | _____ Score       | _____ Reading                                 | _____ Test Type                                      | _____ Score  |
| _____ Quantitative | _____ Test Date   | _____ Writing                                 | _____ Total Score                                    | _____ Test Date                                      |
| _____ Writing      |                   | _____ Math                                    | _____ Reading  |  |
| _____ Test Date    |                   | _____ Test Date                               | _____ Writing  |  |
|                    |                   |   | _____ Speaking                                       |  |
|                    |                   |   | _____ Listening                                      |  |
|                    |                   |   | _____ Test Date                                      |  |

**SIGNATURE**

I hereby apply for admission to the College of Arts and Sciences at American University. I agree to abide by its regulations. I certify that the foregoing information is true and complete to the best of my knowledge and fully realize that omission or falsification or information will be considered sufficient reason for rejection of this application or for dismissal.

\_\_\_\_\_  
*(signature of applicant)*

\_\_\_\_\_  
*(date)*

**Please submit application form, along with official transcripts\*, recommendation letters\*, statement of purpose\*, test scores,\* and any additional required supplementary documents to:**

Graduate Admissions, College of Arts & Sciences  
American University  
McKinley Building, Room 203  
4400 Massachusetts Avenue, NW  
Washington, DC 20016-8107  
UNITED STATES OF AMERICA

*\* Please refer to Requirements Chart on our Web site at <[www.american.edu/cas/admissions](http://www.american.edu/cas/admissions)> to determine the supplementary documents needed for your intended program of study.*



**APPLICATION FEE**

The application fee for using this paper-based Application for Admission is U.S.\$80 for degree programs, and \$50 for certificate programs. Applications must be received with a fee in order to be processed. Funds must be drafted in U.S. currency.

- I am enclosing a check or money order.
- I authorize the College of Arts and Sciences to charge, to the credit card identified below, an application fee of:
  - U.S. \$80 for my graduate degree application.
  - U.S. \$50 for my graduate certificate application.

\_\_\_\_ Visa      \_\_\_\_ MasterCard      \_\_\_\_ American Express      \_\_\_\_ Discover

\_\_\_\_\_  
*account number*

\_\_\_\_\_  
*expiration date (month/year)*

\_\_\_\_\_  
*signature and date*

\_\_\_\_\_  
*name of applicant (print legibly, please)*

**OFFICE USE ONLY**

Applicant ID: \_\_\_\_\_

# COLLEGE *of* ARTS & SCIENCES

## *Application Procedures*

Each applicant must assemble all the application components and submit them to the College of Arts and Sciences Graduate Admissions office. If you are applying online, you may submit your application and pay your application fee electronically. Your letters of recommendation, transcript(s), and any supplemental forms must be submitted through the mail. If you are applying using a paper copy of the application, you should send all components in one envelope. All mail should be sent to:

Graduate Admissions  
College of Arts and Sciences  
American University  
4400 Massachusetts Avenue, NW  
Washington, DC 20016-8107  
UNITED STATES OF AMERICA

**Please note that American University offices are closed December 23, 2011 through January 1, 2012.**

### **A COMPLETE APPLICATION CONSISTS OF THE FOLLOWING:**

**Completed Application Form**

The application form is available as an online form or a paper form. Both forms are accessible via our Web site at [www.american.edu/cas/admissions](http://www.american.edu/cas/admissions).

**Application Fee**

The cost to apply is US \$50 for each online application submitted electronically. The fee for each paper-based application submitted by mail, including those that are downloaded, is US \$80 for a degree program or US \$50 for a graduate certificate program. All applicants except currently enrolled degree candidates, alumni, American University employees, and McNair Scholars must pay the application fee. Your application will not be reviewed until the required fee is paid. You may pay by check or credit card. Please do not send cash.

**College Transcripts**

Please submit one official\* transcript from each college, university, professional school, or other postsecondary institution you have attended. All institutions must be reported. Transcripts must be in sealed envelopes from the school/college you attended. Students who have completed a Master's degree will still need to submit official transcripts of their Bachelor's degree. Undergraduate transcripts must show conferral of Bachelor's degree. Please submit a photocopy of all transcripts with your documents.

Some institutions will not release official transcripts to students. In that case, the transcripts should be sent directly from the issuing institution to: Graduate Admissions, College of Arts and Sciences, American University, 4400 Massachusetts Avenue, NW, Washington, DC 20016-8107.

*\* The term official means an original document or copy of your original document which is certified, stamped, and sealed in an envelope by an officer of your school. All documents must be received by American University in the sealed, unopened envelope. Faxed copies and photocopies that are not certified will not be accepted. The university requires transcripts be written in the native language of the school. If this language is not English, the documents must be accompanied by a certified English translation.*

## Standardized Test Scores

Official standardized test scores are required for most programs. Please see the explanation below. All standardized test scores must be submitted directly to the College of Arts and Sciences from the testing authority (Educational Testing Service for GRE, TOEFL, and Praxis; IELTS for the IELTS exam; Pearson Test of English Academic for PTE exam). Our **ETS institutional code number is 8439** (5007 for the Praxis); there is no department code. Include a photocopy of your test scores, if available, when mailing your other materials.

### GRE Test Scores

Official scores from the Graduate Record Examination (GRE General Test) are required for most programs; please check the Requirements Chart. Please have scores from the GRE exam sent directly to the College of Arts and Sciences. Our institutional code number is 8439; there is no department code. Include a photocopy of your test scores, if available, when mailing your other materials. GRE test scores may not be more than 5 years old.

*\* The PhD in Psychology programs require the GRE Subject Test in Psychology in addition to the General Test. Please use our institutional code number, 8439, to send the Subject Test score to us; there is no department code. Include a photocopy of your test scores, if available, when mailing your other materials.*

### Praxis I Test Scores

Official scores from the Praxis I exam are required for our Master of Arts in Teaching (MAT) and Teaching Certificate programs. Please have scores from the Praxis I exam sent directly to American University. Our institutional code number is 5007; there is no department code. Include a photocopy of your test scores, if available, when mailing your other materials.

### TOEFL, IELTS, and PTE Test Scores for Non-native English Speakers

All international students are required to submit official scores from the Test of English as a Foreign Language (TOEFL), from the International English Language Testing System (IELTS) exam, or from the Pearson Test of English Academic (PTE). Exemptions are granted for students whose native language is English, or who have obtained a 4-year undergraduate degree or a graduate degree from an accredited institution in the United States or other English-speaking country.\*

The minimum acceptable TOEFL score is 600 on a paper-based exam, or 100 on the Internet-based exam. The minimum acceptable IELTS score is 7. The minimum acceptable PTE score is 68. Please have scores sent directly to the College of Arts and Sciences. Our TOEFL institutional code number is 8439; there is no department code.

*\* TOEFL exam, IELTS exam, and PTE exam scores can be waived if student has obtained a 4-year undergraduate or 2+ year graduate degree from an accredited institution in another English-speaking country, such as Canada, United Kingdom, South Africa, Australia, or New Zealand.*

## Letters of Recommendation

Two letters of recommendation are required for most programs; some Doctoral programs require three letters. Please check the Requirements Chart on our Web site at [www.american.edu/cas/admissions](http://www.american.edu/cas/admissions) to determine the number of recommendation letters required.

Recommendation letters can be submitted along with your other materials by mail. Please use the Recommendation Form on our Web site at [www.american.edu/cas/admissions](http://www.american.edu/cas/admissions).

## Statement of Purpose

Your Statement of Purpose is a very important part of your application. It should be a well-written and carefully crafted paper of approximately 1,000 words in length. You should describe in detail your personal and career goals; relevant employment experience; reason for wanting to study at American University's College of Arts and Sciences; and ability and commitment to undertake graduate education at this time. Be sure to include your name on every page of your Statement of Purpose. If you are applying using the online application form, you may submit your Statement of Purpose electronically in the space provided on the online application form. **Please note:** If using the online application, formatting such as tabs, bullets, and italicized text in your Statement of Purpose will not print on the copy of the application that the Graduate Admissions office receives.

**Résumé**

Please include a current résumé if you have professional work experience.

**Additional Materials**

Please check the Requirements Chart for any additional materials required for admission to your specific program.

## **CERTIFICATE APPLICANTS**

If you are applying to a graduate certificate program (rather than to a Master's or Doctoral degree program), you should follow the same instructions for this application with the following notations:

- Check the Requirements Chart for any specific requirements for each certificate program.
- Your Statement of Purpose on the application should include a brief (250 words or less) explanation of why you are interested in the program.

## **MINIMUM STANDARDS OF ADMISSION**

Minimum standards of admission include:

- Possession of a Bachelor's degree (or its equivalent) earned at an accredited college or university.
- Maintenance of at least a 3.0 (on a 4.0 scale) grade point average in the undergraduate program, calculated on the last 60 credit hours of coursework completed and available at the time of consideration of application for admission. The Graduate Admissions office will calculate the GPA for the last 60 hours (or its equivalent) of your graduate coursework.
- Maintenance of at least a 3.0 (on a 4.0 scale) in all relevant graduate work for which a grade has been awarded.
- TOEFL test score of at least 600 (paper), or 100 (Internet-based test); IELTS test score of 7; or PTE test score of 68 for international students whose native language is not English, and who do not possess an undergraduate or graduate degree from an accredited U.S. institution.

An applicant for graduate study may be admitted without reference to the undergraduate average provided that he or she has maintained either a 3.3 cumulative grade point average in a Master's degree program completed at an accredited institution; or has maintained a 3.5 cumulative grade point average in the last 12 credit hours which are part of a Master's or Doctoral degree program still in progress at such an institution at the time of the evaluation of the application; or in graduate work taken in nondegree status at American University and applicable to the degree program for which he or she is applying.

## **DEADLINES**

Applicants must apply by the fellowship deadline on the Requirements Chart to be considered for merit awards. Applications will be accepted until July 1 on a space available basis (program size limit). Please contact the department regarding space availability.

If you wish to be considered for a merit award, such as a fellowship, assistantship, or study grant, you should apply by the deadline listed on the Requirements Chart; these deadlines range from **November 15** to **March 1**. For federal financial aid for U.S. citizens, it is strongly recommended that you submit your FAFSA financial aid application by **February 15**. The FAFSA financial aid application form can be obtained on the FAFSA Web site at [www.fafsa.org](http://www.fafsa.org).

## **FOR ADDITIONAL INFORMATION**

Please contact the College of Arts and Sciences Graduate Admissions Office at [CASGRAD@american.edu](mailto:CASGRAD@american.edu) or by calling 202-885-3620 Monday through Friday between 9:30 a.m. and 5:00 p.m.



# COLLEGE of ARTS & SCIENCES

## Recommendation for Graduate Study

### TO THE APPLICANT

Two letters of recommendation are required and can be submitted by mail. Some Doctoral programs require three letters; please refer to the Requirements Chart on our Web site at [www.american.edu/cas/admissions](http://www.american.edu/cas/admissions).

Please ask your recommender(s) to return the Recommendation Form to you in a sealed envelope with his/her signature across the seal. You should then mail the recommendation letter(s), along with your transcript and any other paper materials, to the College of Arts and Sciences Graduate Admissions Office, McKinley Building Room 203, American University, 4400 Massachusetts Avenue NW, Washington, DC 20016-8107, United States of America.

Name \_\_\_\_\_  
(First) (Middle) (Last or Family Name)

Degree and Program you are applying for: \_\_\_\_\_

U.S. Social Security Number or American University Student Number: \_\_\_\_\_

Under the Family Education Rights and Privacy Act of 1974, you have the right to review official university student records. **You may waive that right, specifically for this recommendation, by signing here.** *Your waiver will in no way affect your admission to the university.*

\_\_\_\_\_  
(Signature) (Date)

### TO THE RECOMMENDER:

Please write a recommendation letter on a separate sheet of paper and attach it to this form. Please include the student's name and social security number or American University Student Number on the letter. In your letter of reference, please assess the applicant's potential as a graduate student. You should consider previous accomplishments, intellectual independence, capacity for analytical thinking, ability to work with others, ability to organize and express ideas clearly, and drive and motivation. Please explain in what capacity you have known the applicant and for what time period.

This form should be returned to the applicant with your letter of reference in an envelope, sealed and signed. The applicant will return the sealed envelope with his/her completed application to the College of Arts and Sciences Graduate Admissions office.

|   | Outstanding | Excellent | Good | Fair | Poor | Unable to Judge |
|---|-------------|-----------|------|------|------|-----------------|
| Academic Performance  |             |           |      |      |      |                 |
| Motivation for proposed program of study  |             |           |      |      |      |                 |
| Intellectual capacity (including reasoning and analytical ability, imagination, learning potential) |             |           |      |      |      |                 |
| Research and writing ability  |             |           |      |      |      |                 |

\_\_\_\_\_  
(Signature) (Date)

\_\_\_\_\_  
(Print Name) (Name of Institution or Organization)



# COLLEGE of ARTS & SCIENCES

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### TO THE APPLICANT

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Degree and Program you are applying for: \_\_\_\_\_

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Under the Family Education Rights and Privacy Act of 1974, you have the right to review official university student records. **You may waive that right, specifically for this recommendation, by signing here.** *Your waiver will in no way affect your admission to the university.*

\_\_\_\_\_  
(Signature) (Date)

### TO THE RECOMMENDER:

Please write a recommendation letter on a separate sheet of paper and attach it to this form. Please include the student's name and social security number or American University Student Number on the letter. In your letter of reference, please assess the applicant's potential as a graduate student. You should consider previous accomplishments, intellectual independence, capacity for analytical thinking, ability to work with others, ability to organize and express ideas clearly, and drive and motivation. Please explain in what capacity you have known the applicant and for what time period.

This form should be returned to the applicant with your letter of reference in an envelope, sealed and signed. The applicant will return the sealed envelope with his/her completed application to the College of Arts and Sciences Graduate Admissions office.

|   | Outstanding | Excellent | Good | Fair | Poor | Unable to Judge |
|---|-------------|-----------|------|------|------|-----------------|
| Academic Performance  |             |           |      |      |      |                 |
| Motivation for proposed program of study  |             |           |      |      |      |                 |
| Intellectual capacity (including reasoning and analytical ability, imagination, learning potential) |             |           |      |      |      |                 |
| Research and writing ability  |             |           |      |      |      |                 |

\_\_\_\_\_  
(Signature) (Date)

\_\_\_\_\_  
(Print Name) (Name of Institution or Organization)



# COLLEGE of ARTS & SCIENCES

## Recommendation for Graduate Study

### TO THE APPLICANT

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Name \_\_\_\_\_  
(First) (Middle) (Last or Family Name)

Degree and Program you are applying for: \_\_\_\_\_

U.S. Social Security Number or American University Student Number: \_\_\_\_\_

Under the Family Education Rights and Privacy Act of 1974, you have the right to review official university student records. **You may waive that right, specifically for this recommendation, by signing here.** Your waiver will in no way affect your admission to the university.

\_\_\_\_\_  
(Signature) (Date)

### TO THE RECOMMENDER:

Please write a recommendation letter on a separate sheet of paper and attach it to this form. Please include the student's name and social security number or American University Student Number on the letter. In your letter of reference, please assess the applicant's potential as a graduate student. You should consider previous accomplishments, intellectual independence, capacity for analytical thinking, ability to work with others, ability to organize and express ideas clearly, and drive and motivation. Please explain in what capacity you have known the applicant and for what time period.

This form should be returned to the applicant with your letter of reference in an envelope, sealed and signed. The applicant will return the sealed envelope with his/her completed application to the College of Arts and Sciences Graduate Admissions office.

|   | Outstanding | Excellent | Good | Fair | Poor | Unable to Judge |
|---|-------------|-----------|------|------|------|-----------------|
| Academic Performance  |             |           |      |      |      |                 |
| Motivation for proposed program of study  |             |           |      |      |      |                 |
| Intellectual capacity (including reasoning and analytical ability, imagination, learning potential) |             |           |      |      |      |                 |
| Research and writing ability  |             |           |      |      |      |                 |

\_\_\_\_\_  
(Signature) (Date)

\_\_\_\_\_  
(Print Name) (Name of Institution or Organization)



# COLLEGE of ARTS & SCIENCES

## *Graduate Admissions Requirements Chart*

*for the Spring 2012, Summer 2012, and Fall 2012 terms*

**NOTE:** Unless otherwise noted, all programs require:

- Bachelor's degree from an accredited college or university;
- Transcript from all institutions of higher learning attended. If the original transcript/degree confirmation is not in English, certified English translation must be provided.
- **3.0 GPA** in last 60 hours (90 quarter hours) of undergraduate work;
- **Two Recommendation letters**
- Scores from the **GRE General Aptitude test**;
- For international students whose first language is not English, a **TOEFL** score of 600 paper/100 IBT; an **IELTS** score of 7; or **Pearson Test of English** score of 68.

| Area of Study          | Degree                           | Send Sample Work with Application | GRE Aptitude Exam Required | Deadline for Fellowship                         | Special Provisions, Application Deadlines, and Requirements  |
|------------------------|----------------------------------|-----------------------------------|----------------------------|---|--|
| <b>Anthropology</b>    | <b>PhD</b>                       | x                                 | x                          | January 15<br><i>early submission preferred</i> | Interview recommended. 3 letters of recommendation required. Personal statement must explain how your interests in anthropology overlap with PhD program mission statement and department topical/area strengths. Fall admission strongly preferred. |
| Public Anthropology    | <b>Master of Arts (MA)</b>       | x                                 | x                          | January 15<br><i>early submission preferred</i> | Interview recommended. Personal statement must explain how your interests in anthropology overlap with MA program mission statement and department topical/area strengths. Two letters of recommendation are required.                               |
| Public Anthropology    | <b>Certificate</b>               |                                   |                            |   | Contact Anthropology department's graduate program director for admissions requirements  |
| <b>Art</b>             |                                  |                                   |                            |   |  |
| Art History            | <b>Master of Arts (MA)</b>       | x                                 | x                          | January 15                                      | Send writing sample directly to Art department.  |
| Studio Art             | <b>Master of Fine Arts (MFA)</b> | x                                 |                            | February 10                                     | Send portfolio directly to Art Department.   |
| <b>Arts Management</b> | <b>Master of Arts (MA)</b>       |                                   | x                          | January 15<br><i>early submission preferred</i> | Fall admission. No set minimums on GRE. Interview recommended. Undergraduate prerequisites or equivalent experience.   |
| Arts Management        | <b>Certificate</b>               |                                   |                            |   |  |
| <b>Asian Studies</b>   | <b>Certificate</b>               |                                   |                            |   | Interdisciplinary certificate through the AU Center for Asian Studies. Contact Dr. Quansheng Zhao (zhao@american.edu) for program information.   |

|   |  |   |                            |                            |  |
|---|--|---|----------------------------|----------------------------|--|
| <b>Biology</b>  | <b>Master of Arts (MA)</b>                           |   | x                          | March 1                    | Assistantship funding decisions begin on March 1; all other applications accepted on a rolling basis.  |
| <b>Biology</b>  | <b>Master of Science (MS)</b>                        |   | x                          | March 1                    | Assistantship funding decisions begin on March 1; all other applications accepted on a rolling basis.  |
| <b>Biology: Biotechnology</b>   | <b>Master of Science in Applied Science (MSAS)</b>   |   | x                          | February 1                 | Appropriate undergraduate science courses or significant practical background.   |
| <b>Chemistry</b>  | <b>Master of Science (MS)</b>                        |   | x                          | February 1                 |  |
| <b>Creative Writing</b>   | <b>Master of Fine Arts (MFA)</b>                     | x |                            | November 15                | Send writing sample: a maximum of 15 pages fiction/nonfiction or a maximum of 12 poems not exceeding 15 pages. Each new poem must appear on a separate page. Send statement of purpose that describes form and content of your work as a writer in the past year and how you see the AU MFA program enhancing your growth as a writer. We regard your statement of purpose as evidence of your skills as a writer and are particularly alert to what it reveals about your voice and style. Background in literature is helpful. |
| <b>Economics</b>  | <b>PhD</b>   |   | x                          | January 15                 | Fall admission preferred.  |
| Applied Microeconomics  | <b>Certificate</b>                                   |   |                            |                            |  |
| Economics   | <b>Master of Arts (MA)</b>                           |   | x                          | February 1                 |  |
| International Economic Relations  | <b>Certificate</b>                                   |   |                            |                            |  |
| Gender Analysis of Economics  | <b>Certificate</b>                                   |   |                            |                            |  |
| <b>Education</b>  |  |   |                            |                            |  |
| All grant and contract programs ( <i>Teach for America, DC Teaching Fellows, Capital Excellence, MFA and etc.</i> ) | <b>Certificate, Master of Arts in Teaching (MAT)</b> |   | <i>see program advisor</i> | <i>see program advisor</i> | Passing scores by DC standards on the Praxis I exam and content area of Praxis II exam; 2 or more recommendation letters.  |
| International Training and Education  | <b>Master of Arts (MA)</b>                           |   | x                          | February 1                 | February 1 <sup>st</sup> Deadline to be considered for merit awards. Preference given to applicants with at least 6 months of international or intercultural experience.   |
| Curriculum and Instruction  | <b>Master of Education (MEd)</b>                     |   | x                          | February 1                 | Preference given to applicants with prior teaching experience  |
| Curriculum and Instruction  | <b>Certificate</b>                                   |   |                            |                            | Preference given to applicants with prior teaching experience  |
| Nutrition Education   | <b>Certificate</b>                                   |   |                            |                            |  |
| Special Education: Learning Disabilities  | <b>Master of Arts (MA)</b>                           |   | x                          | February 1                 | Passing scores by DC standards on the Praxis I exam, two or more recommendation letters.   |
| Teaching: Early Childhood   | <b>Master of Arts in Teaching (MAT)</b>              |   | X                          | February 1                 | Passing scores by DC standards on the Praxis I exam, two or more recommendation letters.   |
| Teaching: Early Childhood   | <b>Certificate</b>                                   |   |                            |                            | Passing scores by DC standards on the Praxis I exam, two or more recommendation letters.   |

|   |   |   |   |            |  |
|---|---|---|---|------------|--|
| Teaching: Elementary Education                        | <b>Master of Arts in Teaching (MAT)</b>                                 |   | x | February 1 | Passing scores by DC standards on the Praxis I exam, two or more recommendation letters.   |
| Teaching: Elementary Education                        | <b>Certificate</b>  |   |   |            | Passing scores by DC standards on the Praxis I exam, two or more recommendation letters.   |
| Teaching: English for Speakers of Other Languages     | <b>Master of Arts in Teaching (MAT)</b>                                 |   | x | February 1 | Passing scores by DC standards on the Praxis I exam, two or more recommendation letters. Leads to K-12 teaching licensure in District of Columbia. Also see Master of Arts in TESOL on page 5 of this chart.   |
| Teaching: English for Speakers of Other Languages     | <b>Certificate</b>  |   |   |            | Passing scores by DC standards on the Praxis I exam, two or more recommendation letters. Leads to K-12 teaching licensure in District of Columbia. Also see Certificate in TESOL on page 5 of this chart.  |
| Teaching: International Peace and Conflict Resolution | <b>Master of Arts / Master of Arts in Teaching (MA/MAT Dual Degree)</b> |   | x | February 1 | Joint degree program between College of Arts and Sciences & School of International Service; applicants must apply to both schools. Undergraduate GPA of 3.30 required. 24 credits of coursework in social sciences / international service required. Praxis I scores required.  |
| Teaching: Secondary Education                         | <b>Certificate</b>  |   |   |            | Passing scores by DC standards on the Praxis I exam, two or more recommendation letters.   |
| Teaching: Secondary Education                         | <b>Master of Arts in Teaching (MAT)</b>                                 |   | x | February 1 | Passing scores by DC standards on the Praxis I exam, two or more recommendation letters.   |
| <b>Environmental Science</b>                          | <b>Master of Science (MS)</b>   |   | x | February 1 | One year of calculus & one year of laboratory science required. One semester of economics recommended.   |
| Environmental Assessment                              | <b>Certificate</b>  |   |   |            | Prerequisite courses: statistics, organic chemistry, and calculus  |
| Environmental Science and Assessment                  | <b>Master of Science in Applied Science (MSAS)</b>                      |   | x | February 1 | Appropriate undergraduate science courses or significant practical background.   |
| <b>French</b>   |   |   |   |            |  |
| Translation: French                                   | <b>Certificate</b>  |   |   |            | Bachelor's degree in French, or Bachelor's degree plus equivalent knowledge and proficiency in French  |
| <b>Health Promotion Management</b>                    | <b>Master of Science (MS)</b>   |   | x | February 1 | Undergraduate prerequisites, supplemental application required (available for download on Graduate Admissions' website). Interview recommended.  |
| <b>History</b>  | <b>PhD</b>  | x | x | January 15 | Earlier submissions preferred. Master's degree (MA) normally required, but outstanding BA students may apply directly to PhD program. Personal statement should explain how your interests in history overlap with those of one or more faculty members. Writing sample of 10 to 30 pages required and should be emailed to <a href="mailto:casgrad@american.edu">casgrad@american.edu</a> . |
| History   | <b>Master of Arts (MA)</b>  | x | x | January 15 | Earlier submission preferred. Writing sample of 10 to 30 pages strongly recommended. Please email sample to <a href="mailto:CASgrad@american.edu">CASgrad@american.edu</a> . If you are applying for the Public History concentration, please indicate this in your application.   |
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| <b>Literature</b>                                | <b>Master of Arts (MA)</b>                         | x | x | February 1                                      | 10-15 page writing sample required.   |
| <b>Mathematics</b>                               | <b>Master of Arts (MA)</b>                         |   | x | February 1                                      | Fall admission preferred.   |
| <b>North American Studies</b>                    | <b>Certificate</b>                                 |   |   |   | Interdisciplinary certificate through the AU Center for North American Studies. Contact Dr. David Stemper (stemper@american.edu) for program information.   |
| <b>Philosophy</b>                                | <b>Master of Arts (MA)</b>                         | x | x | February 1                                      | Two tracks: History of Philosophy or Philosophy and Social Policy. Identify track in Statement of Purpose. Writing sample is required.  |
| Ethics, Peace, and Global Affairs                | <b>Master of Arts (MA)</b>                         | x | x | February 1                                      | Writing sample is required.   |
| <b>Post-Baccalaureate Premedical Certificate</b> | <b>Certificate</b>                                 |   |   | Various   | Deadlines: July 1 for Fall, December 1 for Spring, March 1 for Summer. Complete online application and send official transcripts. See <a href="http://www.american.edu/cas/premed/CERT-GPMD.cfm">www.american.edu/cas/premed/CERT-GPMD.cfm</a>  |
| <b>Professional Science Master's</b>             |  |   |   |   |   |
| Biotechnology                                    | <b>Master of Science in Applied Science (MSAS)</b> |   | x | February 1                                      | Appropriate undergraduate science courses or significant practical background.  |
| Environmental Science and Assessment             | <b>Master of Science in Applied Science (MSAS)</b> |   | x | February 1                                      | Appropriate undergraduate science courses or significant practical background.  |
| <b>Psychology</b>                                |  |   |   |   |   |
| Behavior, Cognition & Neuroscience               | <b>PhD</b>   |   | x | January 1<br><i>early submission preferred</i>  | Fall admission only. 3 recommendation letters required. For program information, see <a href="http://www.american.edu/cas/psychology/behavioral">http://www.american.edu/cas/psychology/behavioral</a> . For other questions, contact the Department of Psychology at <a href="mailto:psychology@american.edu">psychology@american.edu</a> .                                      |
| Clinical Psychology                              | <b>PhD</b>   |   | x | December 1<br><i>early submission preferred</i> | Fall admission only. 3 recommendation letters required. GRE Subject test in Psychology required. For program information, see <a href="http://www.american.edu/cas/psychology/clinical">http://www.american.edu/cas/psychology/clinical</a> . For other questions, contact the Department of Psychology at <a href="mailto:psychology@american.edu">psychology@american.edu</a> . |
| Experimental/Biological                          | <b>Master of Arts (MA)</b>                         |   | x | March 1   | Fall admission only. For program information, see <a href="http://www.american.edu/cas/psychology">http://www.american.edu/cas/psychology</a> . For other questions, contact the Department of Psychology at <a href="mailto:psychology@american.edu">psychology@american.edu</a>   |
| General Psychology                               | <b>Master of Arts (MA)</b>                         |   | x | March 1   | Fall admission only. For program information, see <a href="http://www.american.edu/cas/psychology">http://www.american.edu/cas/psychology</a> . For other questions, contact the Department of Psychology at <a href="mailto:psychology@american.edu">psychology@american.edu</a>   |
| Personality/Social                               | <b>Master of Arts (MA)</b>                         |   | x | March 1   | Fall admission only. For program information, see <a href="http://www.american.edu/cas/psychology">http://www.american.edu/cas/psychology</a> . For other questions, contact the Department of Psychology at <a href="mailto:psychology@american.edu">psychology@american.edu</a>   |
| <b>Russian</b>                                   |  |   |   |   |   |
| Translation: Russian                             | <b>Certificate</b>                                 |   |   |   | Bachelor's degree in Russian, or Bachelor's degree plus equivalent knowledge and proficiency in Russian   |
| <b>Sociology</b>                                 | <b>Master of Arts (MA)</b>                         |   | x | January 15                                      | January 15 deadline for merit awards consideration. All other applications accepted on a rolling basis. Fall admissions preferred.  |
| Social Research                                  | <b>Certificate</b>                                 |   |   |   |   |

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| Public Sociology                          | <b>Certificate</b>            |   |   |            |  |
| Women and Gender Studies                  | <b>Certificate</b>            |   |   |            |  |
| <b>Spanish and Latin American Studies</b> | <b>Master of Arts (MA)</b>    | x | x | February 1 | February 1st application deadline, if applying for merit awards<br>Bachelor's degree in Spanish, or Bachelor's degree and equivalent knowledge and proficiency in Spanish, writing sample in Spanish (5 to 10 pgs). Statement of Purpose in English. 3.2 undergraduate GPA. Two letters of recommendation. For more information about the program visit <a href="http://www.american.edu/cas/lfs/MA-SLAS.cfm">http://www.american.edu/cas/lfs/MA-SLAS.cfm</a> , or call Isadora Vigier De Latour at (202) 885-2381 |
| Translation: Spanish                      | <b>Certificate</b>            |   |   |            | Bachelor's degree in Spanish, or Bachelor's degree and equivalent knowledge and proficiency in Spanish, Writing sample in Spanish (5 to 10 pgs). Two letters of recommendation. For more information about the program visit <a href="http://www.american.edu/cas/lfs/CERT-GTSP.cfm">http://www.american.edu/cas/lfs/CERT-GTSP.cfm</a> or call Isadora Vigier De Latour at (202) 885-2381  |
| <b>Statistics</b>                         |                               |   |   |            |  |
| Applied Statistics                        | <b>Certificate</b>            |   |   |            |  |
| Statistics                                | <b>Master of Science (MS)</b> |   | x | February 1 | Fall admission preferred.  |
| <b>TESOL</b>                              | <b>Master of Arts (MA)</b>    |   | x | February 1 | Background in a second language is recommended. Also see Master of Arts in Teaching: English for Speakers of Other Languages on page 3 of this chart   |
| TESOL Certificate                         | <b>Certificate</b>            |   |   |            | Background in a second language is recommended. Also see Certificate in Teaching: English for Speakers of Other Languages on page 3 of this chart.   |

*Updated July 21, 2011*

## *International Applicant Information*

International applicants who will request an I-20 or DS-2019 (for the F-1 or J-1 visa) from American University should follow the instructions from the office of International Student and Scholar Services (ISSS) on their web site, [www.american.edu/ocl/iss/immigrationsdocs.cfm](http://www.american.edu/ocl/iss/immigrationsdocs.cfm). The required documents should be submitted to the College of Arts and Sciences graduate admissions office and are outlined below. It is advisable to send the CFIS and financial documentation with the application materials.

**Certification of Finances for International Students (CFIS)** form must be submitted with financial documentation. The CFIS form may be found at [www.american.edu/ocl/iss/forms.cfm](http://www.american.edu/ocl/iss/forms.cfm). If the student is being financially supported by a family member or other sponsor, the sponsor must sign the CFIS form in the appropriate sections and provide financial documents as proof of support.

**Financial Documents** must demonstrate the financial ability to cover at least one year of academic and living expenses. To obtain the cost guide for the College of Arts and Sciences graduate programs, please visit: [www.american.edu/ocl/iss/Student-Cost-Guide.cfm](http://www.american.edu/ocl/iss/Student-Cost-Guide.cfm).

All financial documents must be in English or be accompanied by a notarized English translation showing available funds. The financial documents cannot be older than three months at the time of submission to be considered valid. Please keep copies of these financial documents as they will be needed for the visa application. Appropriate documents reflecting financial ability include, but are not limited to the following:

- A bank letter, stamped and signed by a bank official, specifying the date, monetary currency, and name of the account holder.

- A signed letter from the U.S. government, home government, international organization, company, or employer on government or organization letterhead specifying dates, amount, monetary currency, and terms of sponsorship.

- An individual sponsor who is not a U.S. citizen or U.S. Permanent Resident must sign the CFIS form and attach financial documents as proof of support.

- An individual sponsor who is a U.S. citizen or U.S. Permanent Resident must submit an I-134 Affidavit of Support Form with financial documents (no more than 3 months old). The I-134 form may be found at [www.american.edu/ocl/iss/forms.cfm](http://www.american.edu/ocl/iss/forms.cfm).

**Transfer-in form** is required to transfer immigration status to American University from another U.S. institution. This form is at [www.american.edu/ocl/iss/forms.cfm](http://www.american.edu/ocl/iss/forms.cfm).



# COLLEGE of ARTS & SCIENCES

## Health Promotion Management Program Requirements

This supplemental application is to be completed only by students applying to the Health Promotion Management Master’s degree program. A personal interview is strongly encouraged and will be scheduled after all the application materials are received. Be sure to complete the section on prerequisites as well as the Health Promotion Philosophy essay.

Please complete each section of this form and return with all other required supplementary materials to the Graduate Admissions Office, College of Arts and Sciences, McKinley Building, American University, 4400 Massachusetts Avenue NW, Washington, DC 20016-8107, UNITED STATES OF AMERICA

### PERSONAL INFORMATION

Name (Dr. / Mr./ Ms.) \_\_\_\_\_  
*(first) (middle initial) (last or family name)*

U.S. Social Security Number or American University student number \_\_\_\_\_

Date of birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*month day year*

### PREREQUISITES

Students have until the end of their first year in the program to complete Exercise Physiology. However, we would like to know if this prerequisite has already been completed. Please be sure to submit the official transcript containing the information on this course if the coursework has already been completed.

#### Exercise Physiology:

Have you completed a college-level course in Exercise Physiology?  Yes  No

If “Yes”, at what University? \_\_\_\_\_

If “Yes”, during what term was the course completed? \_\_\_\_\_

What grade did you receive in the course? \_\_\_\_\_

### STATEMENT OF HEALTH PROMOTION PHILOSOPHY

Along with the prerequisite information for the Master of Science degree program in Health Promotion Management, a Statement of Health Promotion Philosophy should be completed. The Statement of Health Promotion Philosophy should be about two typewritten pages, and should describe your career objectives with emphasis on the following:

- Personal philosophy of health
- Role model characteristics for a leader in the health promotion industry
- Related work experience (duties, company, name, how long).

Please attach your typewritten Statement of Health Fitness Philosophy to this form and return it along with all other required supplementary materials.