

**COLLEGE OF ARTS AND SCIENCES  
FORMAL DECLARATION OF MAJOR**

*Revised May 2006*

**THIS FORM SHOULD BE USED ONLY TO DECLARE MAJORS IN THE COLLEGE OF ARTS & SCIENCES.**

*Please read all instructions carefully before completing this form. Return the completed form to the  
CAS Academic Advising Office, Battelle-Tompkins room 100.*

STUDENT INFORMATION		CAS Staff Use Only
Last Name _____	First Name _____	Credit Hours _____
ID # _____	Signature _____	GPA _____
E-mail _____		Curr. Prog. _____

**DECLARATION OF FIRST MAJOR**

*Choose the box below that best describes your student status. Choose only one. Be sure to get academic department authorization.*

- I have never before formally declared a major. My major is listed as "undecided" or "intended". I wish to declare the major listed below.
- I have previously declared a first major, but wish to change it. My first major is now \_\_\_\_\_ and I wish to change it to the one below.

First Major: \_\_\_\_\_ Track (if applicable): \_\_\_\_\_

Dept. Approval \_\_\_\_\_ Faculty Advisor: \_\_\_\_\_

**DECLARATION OF SECOND MAJOR**

*Choose the box below that best describes your student status. Choose only one. Be sure to get academic department authorization.*

- I have previously declared a first major, which is \_\_\_\_\_ and wish to add a second major.
- I have previously declared a second major, which is \_\_\_\_\_ but wish to change it to the one listed below.

Second Major: \_\_\_\_\_ Track (if applicable): \_\_\_\_\_

Dept. Approval \_\_\_\_\_ Faculty Advisor: \_\_\_\_\_

**COMMENTS:** *Please add any comments below.*

CAS Staff Use Only		
<p><u>Data Entry</u></p> <p>Date _____</p> <p>By _____</p>	<p><u>File Manager</u></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Previous CAS student: file in existing student file.</li> <li><input type="checkbox"/> Previously in another school: Request file from _____, File requested on: _____.</li> <li><input type="checkbox"/> Second major only: file separately.</li> </ul>	<p><i>Date stamp</i></p>