

American University Library

Faculty Proxy Authorization

This form may be used by American University Faculty to authorize an AU student, faculty, or staff the ability to borrow books directly to the faculty authorizer's account. The proxy will also be granted access to the professor's circulation record.

Please Note:

- Proxies must present their AU ID card and be actively affiliated with AU as one of the following: Graduate, Undergraduate, Staff, or Faculty.
- Faculty are responsible for items borrowed by their proxies and any fines accrued.
- Faculty are allowed a maximum of two active proxies at a time.

Faculty please initial and indicate the semesters that apply.

_____ Fall 20____	_____ Spring 20____	_____ Summer 20____
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Expiration Dates

Fall: January 15	Spring: May 15	Summer: August 31
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Proxy Information

Name: _____ AU ID # _____

Proxy Signature: _____

Faculty Information

I, ~~signing proxy~~ _____, hereby authorize the person named above to be my proxy borrower for the semester(s) indicated. I understand that all items checked-out on my behalf and any fines that result are my sole responsibility.

Faculty Signature: _____ AU ID # _____

Campus Extension: _____

Staff Use: Expiration Date: _____ Today's Date: _____ Initials: _____ Revised 1/2005 AU Library