**Violent or Criminal Behavior**

Everyone is asked to assist in making the campus a safe place by being alert to suspicious situations and promptly report them. If you are a victim or a witness to any on-campus offense, avoid further risks. Immediately notify public safety at x3636 and report the incident, including the following information:

- nature of the incident
- location of the incident
- description of person(s) involved
- description of property involved

Additionally,
1. assist the officers when they arrive by supplying them with any additional information requested and ask others to cooperate,
2. take cover immediately using an available concealment if gunfire or explosives endanger you or the campus community,
3. after the disturbance, seek emergency first aid if necessary.

**If taken hostage**, try to remain calm, avoid drastic action, and try to keep the following ideas in mind:

- The initial 45 minutes are the most dangerous.
- Try to stay alert.
- Don’t speak unless you are spoken to and then only when necessary.
- Don’t talk down to the captor, who may be in an agitated state, but treat him or her with dignity.
- Avoid appearing hostile.
- Maintain eye contact if the captor is engaging in conversation, but do not stare.
- Avoid maintaining eye contact if the captor is hostile, agitated, or aggressive.
- Avoid speculating, and arguments. Expect the unexpected and comply with instructions as best as you can.
- Inform the captor, if medications, first aid, or restroom privileges are needed.