MEMORANDUM

August 15, 2014

To: American University Community

From: Dan Nichols, Executive Director, University Safety Programs

Subject: Parking Task Force Recommendation Implementation – Memo #2

This is the second in a series of memorandums to the AU community that explains the changes AU is making to optimize parking for all who drive to campus. The first memorandum was issued on August 1, 2014. Additional updates regarding the implementation of the recommendations will be sent over the next several weeks.

As the fall semester approaches, additional vehicles will soon be returning to campus. This year, we will be operating without the ample supply of parking spaces that were on the Nebraska Lot. This change will require us to optimize the remaining parking spaces in the lots and garages across campus. The University Parking & Transportation Task Force, comprised of representatives from across the campus, completed a comprehensive set of recommendations to manage the existing parking inventory. Over the coming weeks, the Department of Public Safety will be implementing those recommendations with the assistance of its campus partners.

Welcome Week Parking

American University welcomes our new and returning students beginning August 16. Due to anticipated high volume of traffic, the following parking and traffic management provisions will be in effect:

- On Saturday, August 16, all staff, faculty or students visiting main campus should only park in the Katzen Arts Center Garage or the School of International Service Garage. The Sports Center Garage and all surface parking lots are reserved for new student move-in vehicle queuing and parking.
- Between August 16 and August 24, unloading is permitted for twenty minutes in front of all residence halls.
- Starting August 18 through August 22, all vehicles parking on surface lots or garages must display a valid permit or use pay-as-you-go hourly parking between the hours of 8:00 a.m. and 5:00 p.m.
- Police officers, staff and volunteers will be assisting with traffic control, parking and vehicle unloading during Welcome Week.
Changes to Part-Time Faculty and Staff Parking

- Faculty and staff whose status is part-time will see their permits replaced by the Occasional Parking Permit program. This new program has several advantages, detailed below. Previous part-time parking permits will expire on the date indicated on the hangtag.
- Parking arrangements for Adjunct Professors will not change.

Changes to Student Parking

- Residential Student Parking Permits and Full-Time Commuter Student Parking Permits have been replaced by a single “Student Permit”.
- The new Student Permit will be available for purchase at a per-semester rate beginning August 18; however, students approved for early move-in may purchase permits now.
- Student Permits allow for parking in any garage or surface parking lot, except for restricted use or reserved spaces.
- The Part-Time Commuter Student Parking Program has been replaced by the Occasional Parking Permit Program, detailed below. Previous part-time permits will expire on the date indicated on the hangtag.

Occasional Parking Permit Program

The University Parking & Transportation Task Force and the recent Transportation Demand Management Study identified a service gap in our current parking program. There are students, faculty, staff, and vendors who only need to drive to campus on an infrequent basis due to reliance on other modes of transportation or due to personal schedule needs. For example, a staff member may transit to campus by bicycle as their primary mode of transportation and will only drive during inclement weather. A faculty member who routinely uses public transportation for their commute may only need to drive to campus a few days a month on days when they take a loved one to an elder care facility.

The Occasional Parking Permit Program provides an alternative between daily or monthly parking rates and allows commuters to purchase parking according to their specific needs. Occasional Parking Permits are valid in all main campus parking garages and surface lots, except in for reserved or restricted use spaces. Commuter students, faculty, staff and vendors may purchase up to 15 single-use, scratch-off hangtag permits per month. The cost of Occasional Parking Permits is pro-rated based on the number of permits purchased. More information about the Occasional Parking Permit Program is available at:
http://www.american.edu/finance/publicsafety/parking/index.cfm
Good Neighbor Parking Policy

As a reminder, American University’s Good Neighbor Parking Policy remains in effect for all faculty, staff, students, contractors and visitors. Parking is prohibited on all neighborhood streets, including at parking meters, while attending class, working or visiting any university property. University-affiliated vehicles parked on neighborhood streets are subject to a $100.00 fine. The Good Neighbor Policy was developed to comply with D.C. Zoning Commission orders. The university must comply with the requirements detailed in these orders as a condition of its Campus Plan, which authorizes the university to build important new facilities critical to our mission and strategic goals. Every member of the AU community plays a role in meeting these requirements through their personal responsibility and actions. The Good Neighbor Parking Policy is available at: http://www.american.edu/finance/publicsafety/parking/neighbor.cfm

Additional Information & Questions

Information on these changes and programs is available from Public Safety’s Office of Parking & Traffic Services. If you have questions:

- Visit http://www.american.edu/parking
- Call (202) 885-3111
- E-mail “parking@american.edu”
- Visit us in Lower Level Letts (Monday-Friday, 8:00 a.m.-5:00 p.m.

Also, be sure to follow @ParkingatAU on Twitter for current information on campus traffic conditions.

Thank you for your continued support and understanding as we prepare for the fall semester.