MEMORANDUM

August 22, 2014

To: American University Community

From: Dan Nichols, Executive Director, University Safety Programs

Subject: Parking Task Force Recommendation Implementation – Memo #3

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This is the third in a series of memorandums to the AU community that explains the changes AU is making to optimize parking for all who drive to campus. Previous memoranda can be viewed at http://www.american.edu/parking. Additional updates regarding the implementation of the recommendations will be sent over the next several weeks.

As the fall semester approaches, additional vehicles will soon be returning to campus. This year, we will be operating without the ample supply of parking spaces that were on the Nebraska Lot. This change will require us to optimize the remaining parking spaces in the lots and garages across campus. The University Parking & Transportation Task Force, comprised of representatives from across the campus, completed a comprehensive set of recommendations to manage the existing parking inventory. Over the coming weeks, the Department of Public Safety will be implementing those recommendations with the assistance of its campus partners.

AU Parking & Transit Guide

The Department of Public Safety/Parking Office has developed the attached guide that fully explains available parking and transit options on campus.

Visitors and Guests

Please encourage all visitors and guests to use public transportation when visiting main campus. AU provides a free shuttle service to and from the Tenleytown Metro Station for all students, faculty, staff and visitors. By having our visitors and guests use this service, we can help AU achieve our sustainability goals, reduce traffic congestion on and around campus, and optimize our existing parking inventory for permit holders. Taxi cabs and car services such as Uber are also
recommended. When public transportation is not a viable alternative to driving to campus, paid visitor parking is available in the Katzen Arts Center Garage and the School of International Service Garage.

**On Campus Parking Assistance**

Beginning Monday, August 25, 2014, the Department of Public Safety and the Parking Office will post personnel at key locations around campus to assist with traffic direction and provide information on where to find available parking spaces.

**Good Neighbor Parking Policy**

As a reminder, American University’s Good Neighbor Parking Policy remains in effect for all faculty, staff, students, contractors and visitors. Parking is prohibited on all neighborhood streets, including at parking meters, while attending class, working or visiting any university property. University-affiliated vehicles parked on neighborhood streets are subject to a $100.00 fine. The Good Neighbor Policy was developed to comply with D.C. Zoning Commission orders. The university must comply with the requirements detailed in these orders as a condition of its Campus Plan, which authorizes the university to build important new facilities critical to our mission and strategic goals. Every member of the AU community plays a role in meeting these requirements through their personal responsibility and actions. The Good Neighbor Parking Policy is available at: [http://www.american.edu/finance/publicsafety/parking/neighbor.cfm](http://www.american.edu/finance/publicsafety/parking/neighbor.cfm).

**Additional Information & Questions**

Information on these changes and programs is available from Public Safety’s Office of Parking & Traffic Services. If you have questions:

- Visit [http://www.american.edu/parking](http://www.american.edu/parking)
- Call (202) 885-3111
- E-mail “parking@american.edu”
- Visit us in Lower Level Letts (Monday-Friday, 8:00 a.m.-5:00 p.m.)

Also, be sure to follow @ParkingatAU on Twitter for current information on campus traffic conditions.

Thank you for your continued support and understanding as we prepare for the fall semester.