



AMERICAN UNIVERSITY  
W A S H I N G T O N , D C

# ANNUAL SECURITY REPORT

*October 1, 2012*

American University  
Department of Public Safety  
4400 Massachusetts Avenue, NW  
Washington, DC 20016



# AMERICAN UNIVERSITY DEPARTMENT OF PUBLIC SAFETY Annual Security Report 2012

## POLICY ON REPORTING THE ANNUAL DISCLOSURE OF CRIME STATISTICS

The safety and well-being of all members of our community are of great concern to American University. Many departments and employees are dedicated to making the campus a safer place to live and work. A safe environment depends on the cooperation and involvement of individuals like you. We encourage all members of the AU community to use this report as a guide for safe practices on and off campus.

To comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, Public Safety prepares this report and works with several university offices and public agencies—such as the Office of the Dean of Students, Housing and Dining Programs, Student Conduct and Conflict Resolution Services, the Montgomery County Police Department, and the D.C. Metropolitan Police Department (MPD)—to gather the information herein. Each entity provides updated data on its educational efforts and programs. Campus crime, arrest, and referral statistics include those reported to Public Safety, designated campus officials (including but not limited to directors, deans, department heads, designated resident life staff, student conduct staff, advisors to students and student organizations, and athletic administrators), and local law enforcement agencies.

The university also has a voluntary confidential reporting system through which crimes are reported to officials at the Counseling Center, the Student Health Center, and the Kay Spiritual Life Center, and through the Faculty and Staff Assistance Program (FSAP).

This publication contains information to aid in the cooperative effort of creating a safer campus. It contains specific information on safety and security, crime prevention, patrol operations and breadth of authority, policies relating to reporting crime, campus disciplinary procedures, and crime statistics for the three previous calendar years. These statistics reflect reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by American University, and on public property that is immediately adjacent to and accessible from the campus.

This publication is posted on American University's website by October 1 each year. We notify all students, staff, and faculty of the website via email as well as through informational postings within the campus. You can obtain this report online at [www.american.edu/finance/publicsafety/asr.cfm](http://www.american.edu/finance/publicsafety/asr.cfm).

All current or prospective faculty, staff, and students can also obtain a paper copy by calling 202-885-2527, by visiting Human Resources or Public Safety on campus, or by writing to:

Annual Security Report Request  
Public Safety  
American University  
4400 Massachusetts Avenue, NW  
Washington, DC 20016-8068

Additional information about security, crime prevention programs, and crime statistics is also available by contacting Public Safety at 202-885-2527.

# GREETINGS!

American University is a community of more than 15,000 students, faculty, and staff who work, live, and study on a beautiful campus in an urban setting. This annual report is written to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) passed by Congress.

These reports are provided on an annual basis on October 1 each year. Since the last report, AU Public Safety has made significant improvements in the safety and security services that are provided to the AU community. We are very excited about these enhancements, and we hope that once you read about them in this report, our excitement will be contagious.

During this last year, Public Safety:

- Placed additional security cameras in selected areas of campus
- Increased the number of Salto locks in residence halls on campus
- Improved the scope of our alert system by adding strategically placed outdoor speakers
- Upgraded our access-control management system to C-CURE 9000, which will allow for seamless security upgrades through AU's expansion

Detailed descriptions of these enhancements are contained in this document. It is our hope that these innovations and improvements will have the desired effect in enhancing safety and security services on campus. We will certainly continue to partner, solve problems, and share information about upcoming police and community events, as well as crime trends and alerts, to maintain a high level of preparedness. We are certain that after reading this document, you will be impressed with the myriad safety and security services provided to the campus community. Please join us in these efforts by reading this report and referring to it often.

Thank you and be prepared.

*The American University Department of Public Safety*

# CONTENTS

Message from the American University Department of Public Safety .....	i
Public Safety.....	6
Crime Prevention and Campus Safety Programs.....	8
Missing Student Notifications.....	12
Reporting Criminal Actions and Emergencies .....	14
Campus-Wide Emergency Response and Evacuation Procedures.....	16
Annual Fire Safety Report .....	18
Preventing and Responding to Sexual Assault .....	19
Access to Campus Facilities: Safety and Security .....	22
University Alcohol and Drug Policies.....	25
Local and Federal Laws.....	30
Crime Statistics .....	33
Definition of Reportable Crimes.....	34
Definition of Clery Act Reportable Locations.....	36
Criminal Offenses, Main Campus .....	37
Hate Crime Offenses, Main Campus.....	38
Criminal Offenses, Tenley Campus.....	39
Hate Crime Offenses, Tenley Campus .....	40
Criminal Offenses, Washington College of Law Campus .....	41
Hate Crime Offenses, Washington College of Law Campus.....	42
Arrests and Judicial Referrals, Main Campus .....	43
Arrests and Judicial Referrals, Tenley Campus .....	44
Arrests and Judicial Referrals, Washington College of Law Campus.....	45
Washington, DC Metro Map.....	46
Important Telephone Numbers at American University .....	47

# PUBLIC SAFETY

Public Safety has primary responsibility for the security of American University. Our mission is to create and maintain a safe and secure environment by protecting lives, securing property, and preserving peace and order. Our staff consists of professional campus police and security officers, trained police dispatchers, customer relations representatives, and other team members dedicated to providing first-class customer service to all members of the AU community. We also employ students who perform a variety of duties as Public Safety Aides (PSAs). The senior director of Public Safety oversees the following departments: Police Operations, Police Communications, Investigations, Special Services, and Physical Security.

## PUBLIC SAFETY

OPEN ALL DAY, EVERY DAY

**EMERGENCY CALLS**  
**202-885-3636**

**NON-EMERGENCY CALLS**  
**202-885-2527**

Program our numbers into your cell phone for easy access and reference.

Dial them instead of 911 because emergency services, like fire and ambulance, can respond more effectively with the assistance of AU Public Safety.

### OFFICE LOCATION

South side of main campus directly across from the shuttle depot.

### MAILING ADDRESS

Public Safety Building  
4400 Massachusetts Avenue, NW  
Washington, DC 20016-8068

## PATROL OPERATIONS

Police Operations is managed by a captain through the shift sergeants and corporals who supervise the individual shifts and processes. University police officers patrol university facilities, including academic and administration buildings, parking lots, athletic fields, and grounds. They patrol by vehicle, by bicycle, and on foot. Officers check in at residence-hall front desks but do not routinely patrol the interior of residential buildings unless requested to do so. They provide safety escorts for individuals on campus upon special request. Police Operations participates in managing all university special events that require university police officers. University police officers respond to all reports of crime, fire, medical, and other emergencies, and coordinate with the District of Columbia fire and police departments. Our on-campus police dispatch service coordinates officer response and communications for all emergency calls and requests for service. PSAs patrol and security cameras supplement officer patrols.

**Police Authority:** University police officers are commissioned law enforcement officers of the District of Columbia and have full investigative and arrest authority on university property. As commissioned officers, university police officers are sworn to uphold the Constitution and all laws and legal regulations for the United States and the District of Columbia. Furthermore, the officers are obligated as officials of American University to enforce university rules and regulations.

University police officers are permitted to stop individuals suspected of criminal activity and to request their name, address, business, and destination. Anyone failing to answer these questions to the satisfaction of the officer may be detained for further investigation. Resistance to detention may result in a more serious charge. Officers must be mindful of their safety while performing their duties. For this reason—and based on articulable suspicion of a potential threat—the law permits officers to search a person who has been detained to ensure that he or she does not possess a weapon. All university police officers are required to identify persons they suspect of being perpetrators of, or witnesses to, a crime.

**Officer Training:** University police officers attend an eight-week Campus Public Safety Institute program sponsored by the Consortium of Universities of the Washington Metropolitan Area. This comprehensive program provides valuable training in all aspects of university policing. Additionally, university police officers must successfully complete certification or recertification in such skills as CPR and First Aid. AU University police officers also receive other training, such as Incident Command, Defensive Tactics, Emergency Response, and Infection Control.

**Memorandum of Understanding:** American University Public Safety does not currently have a Memorandum of Understanding with the Metropolitan Police Department.

### **PHYSICAL SECURITY UNIT**

The Physical Security Unit is responsible for preventing unauthorized access to university facilities. It maintains the security and intrusion alarm systems, the closed-circuit television systems, and keys and access-card control. The Physical Security Manager works closely with Facilities Management and many other units on campus to identify and promptly repair any malfunctioning security devices. Unit personnel conduct periodic audits to assess physical security requirements and future expansion.

### **POLICE COMMUNICATIONS AND CUSTOMER RELATIONS**

The Police Communications Center is staffed by trained university police dispatchers who operate Public Safety's 24-hour Emergency Dispatch Service. They dispatch university police officers and other personnel to all incidents and calls for service, as well as monitor the university's camera systems. The Customer Relations unit is responsible for parking and traffic services for the university community. Customer Relations representatives serve at the welcome desk weekdays from 8:00 a.m. to 5:00 p.m., providing information, processing parking permits, answering parking questions, managing the lost and found, and assisting with other customer relations issues. The Police Communications Center and Customer Relations unit are managed by the supervisor of Police Communication and the coordinator of Parking and Traffic Service, respectively.

### **SPECIAL SERVICES**

The Public Safety Special Services division provides support services to patrol officer efforts on campus. In cooperation with Police Operations staff, the division facilitates Student Conduct and Conflict Resolution Services referrals. It also coordinates training and reports confidential information to campus administrators around the university. These programs enable Public Safety to communicate with campus community members more regularly and to build relationships of mutual trust and respect. All police reports, statistics, statements, and evidence are released through this bureau. Staff members are also responsible for key functions, such as records management, crime analysis, and Security Officers Management Branch certification compliance. Additionally, the Public Safety Special Services division gives direct support in all of the previously mentioned areas to the directors of Public Safety and Risk Management.

### **RELATIONSHIP WITH LOCAL LAW ENFORCEMENT AGENCIES**

American University is located in upper northwest Washington, D.C., in the Second District of the Metropolitan Police Department (MPD). The Second District's headquarters is located approximately 1.5 miles from campus. The Department of Public Safety maintains a close working relationship with MPD and communicates items of mutual concern on a daily basis to it. MPD dispatches officers when a felony is reported, when requested by DPS or by a victim, or when an arrest is made. MPD works with university police officers on complex or specialized cases. MPD officials meet with campus law enforcement directors to discuss mutual concerns, coordinate programs, and exchange information.

### **OFF-CAMPUS CRIMINAL ACTIVITY**

Public Safety does not provide law enforcement service for off-campus activity involving students. American University does not have any officially recognized student organizations with off-campus locations. Off-campus criminal activity that occurs within the District of Columbia is handled through MPD. A student involved in off-campus criminal conduct may be referred to Student Conduct and Conflict Resolution Services to face Conduct Council charges for alleged violations of the Conduct Code or when, in the judgment of university officials, a student's alleged off-campus misconduct has a negative effect on the university's pursuit of its mission or on the well-being of the greater community. American University's Public Safety coordinates with contacts in the Montgomery County Police Department and MPD on a monthly basis to receive follow-up reports on activities involving students.

# CRIME PREVENTION AND CAMPUS SAFETY PROGRAMS

Public Safety maintains a comprehensive crime prevention program. Working with the Office of Campus Life and other units, the Crime Prevention coordinator develops and monitors procedures and programs to promote safety and security. While it is the responsibility of each member of Public Safety to promote crime prevention throughout the university community, the coordinator is specifically responsible for implementing Public Safety's proactive stance on crime prevention as part of its basic philosophy. This includes, but is not limited to, conducting programs, answering questions about safety and security, responding to inquiries about Public Safety's role on campus, and encouraging residents to become actively safety conscious. To help students and employees protect themselves and their property, this unit develops and makes available to the university community a variety of educational programs and materials.

## EDUCATIONAL PROGRAMS

Crime Prevention and Awareness presents the following programs to all faculty, staff, and students upon request, and at the request of resident assistants in the residence halls. These programs address specific needs of the audience and focus on individuals taking personal responsibility for their safety, avoiding unsafe situations, and using Public Safety services. Unless otherwise noted, the sessions last one to one-and-a-half hours.

- **Who is Public Safety?** introduces students to the functions, purpose, and services of Public Safety. It provides important phone numbers and educates attendees on the training, credentials, and authority of university police officers on campus and in surrounding neighborhoods. It also describes Public Safety's role in the campus emergency plan.
- **Safety in the City** educates students about living in an urban setting and using crime prevention skills. This program is typically customized for a specific audience.
- **Be Safe @ Home** provides students with safety tips and tools to use in their campus residence and around campus. The session encourages safe living on campus and explains how to avoid becoming a victim and how to enhance safety during emergencies.
- **Alcohol and Drug Awareness** illustrates the effects of alcohol and the dangerous consequences of underage drinking. Additional programs educate students on the hazards of drug use, including not only the danger to their well-being but the legal ramifications, financial hardships, and social difficulties to which drug use or experimentation can lead.
- **Rape Aggression Defense (RAD) Systems** teaches women rape prevention and practical physical self-defense techniques (12-hour course).
- **Dating Violence** educates individuals, primarily women, on acquaintance rape and preventive strategies to avoid dangerous dating situations. This program educates students on forms of dating violence, such as emotional and sexual abuse.

Campus groups that sponsor these programs can increase attendance and bring together individuals who have common concerns. Any interested group should contact Public Safety at 202-885-2563. The Student Health Center and the Office of Campus Life may offer related programs on acquaintance rape, alcohol, and relationships.

## **SERVICES AND OTHER PROGRAMS**

### **Escort Service**

To ensure your safety, you can call Public Safety for an escort on foot or in a vehicle if for some reason you believe you may be in danger or if you require assistance on campus or university property. To arrange for an escort, call 202-885-2527 or use an emergency telephone.

### **Safe Ride Back to Campus**

You always have a way back to campus. If you are stuck in the city without any money or a ride back to campus, you can call a cab and have it take you to American University's Public Safety Building. Notify Public Safety that you are on your way by calling 202-885-2527. Public Safety will pay for your cab and place the charge on your student account, ensuring that even without money or a ride, you can always return safely to campus. This service can be utilized at up to a ten-mile radius from main campus.

### **Other Education and Counseling Programs**

Educational programs and counseling options are available to students and employees at American University. The Student Health Center and the Department of Human Resources sponsor a wide variety of substance-abuse education programs. The Counseling Center and Human Resources have treatment and counseling options available for individuals and groups.

## **CRIME PREVENTION TIPS**

### **General Safety Tips**

- Program Public Safety's emergency number 202-885-3636 into your cell phone.
- Be aware of your surroundings.
- Travel in groups at night whenever possible, especially when walking.
- Use lighted walkways and thoroughfares, even if it means going out of your way.
- Walk briskly, with your head up, and with assurance. Do not walk in brush-covered areas or against buildings.
- Do not wear dangling jewelry when traveling into the city. Keep purses, backpacks, and money belts close to the body, and do not leave them unattended.
- Do not struggle if someone attempts to take your property.

### **In the Residence Halls**

- Attend crime prevention seminars held in the residence halls. Public Safety and Housing and Dining programs sponsor seminars on a variety of subjects that could help students avoid becoming victims of crime.
- Lock your room's door at all times, whether the room is occupied or not, and while you are sleeping. Many victims of burglaries have been out of their rooms for only minutes or were down the hall a short distance from their rooms when the burglaries occurred.
- Report doors propped open—they increase vulnerability to crime. If you find an interior or exterior dorm door propped open, call a resident assistant and close the door.
- Lock cash, credit cards, jewelry, and other valuables in a drawer or trunk. Take these valuables with you during school breaks. Be careful not to leave clothing and other property unattended in lounges or laundry rooms.

## Safety When Coming and Going

- Lock your bicycle with a high-security lock.
- Park your vehicle in a well-lit and populated area. If this is impossible, scan the area before getting into or out of your vehicle. Know your surroundings!
- Get into your vehicle briskly, quickly, and confidently.
- Avoid becoming too absorbed with the task at hand, such as keeping your head down at the key lock or occupying yourself with bags, books, or keys. Prevent becoming a target for crime by staying alert.
- Keep keys in hand to avoid unnecessary delay upon reaching your car.
- Always plan ahead, even if you are late or in a rush.
- Whenever possible, travel by way of the university shuttle, which travels to the Tenleytown Metro Station, Tenley Campus, and Washington College of Law. The student-sponsored shuttle service (AUTO) offers several runs to other locations. AUTO can be reached at 202-885-2886.

## Report Suspicious Activity or Persons

Report suspicious incidents, activities, or persons immediately to resident-hall staff and to Public Safety at 202-885-3636. Instant crime reporting or reporting suspicious behavior as soon as possible is critical in reducing campus crime and in assisting Public Safety in its efforts to promote campus safety. **Never hesitate to contact Public Safety with any suspicion regarding your own or someone else's safety. We strongly urge you to program your cell phone with Public Safety's emergency number: 202-885-3636.**

## AVAILABLE CRIME INFORMATION

### Crime Prevention Boards

Public Safety posts crime alerts, crime prevention tips, and similar information on crime prevention boards. At various campus events throughout the year, we display information regarding Public Safety services and crime prevention programs, and we distribute crime prevention literature. Crime Prevention boards are located at:

- South Side Shuttle Stop
- Tenley Shuttle Stop
- Asbury Building Lobby
- Bender Library Lower Level
- Brandywine Building Lobby
- Butler Ticket Office
- Constitution Building Lobby
- Hurst Building Lobby
- Leonard Hall Lobby
- Mary Graydon Center Lobby
- McDowell Hall Lobby
- Megabytes Lobby
- Nebraska Parking Lot

**Crime Alerts**

Crime alerts are the way AU gives timely warnings to the campus community. Issued at the direction of the director of Public Safety, they inform the campus community of crimes considered by the institution to represent a serious or continuing threat to students and employees. These alerts are generated by crimes reported to Public Safety, local law enforcement agencies, or campus security authorities (e.g., deans of academic units as well as directors and department heads of administrative units). When provided in a timely manner, crime alerts aid in the prevention of similar occurrences. The alerts may be posted on the Public Safety website, [american.edu/finance/publicsafety/crimealerts.cfm](http://american.edu/finance/publicsafety/crimealerts.cfm), and on bulletin boards throughout the university (e.g., in residence halls and in heavily trafficked buildings, such as Bender Library and Mary Graydon Center). Public Safety may also issue these alerts to community coordinators at off-campus housing controlled by American University in addition to the security desk of the Washington College of Law. Alerts may also be sent to the campus community via email or text alert.

**Daily Crime Log**

Public Safety maintains a daily crime log, which is written in an easily understood format and describes the nature of the crime, date the crime was reported, date and time the crime occurred, general location of the crime, and disposition of the complaint, if known. Reports are entered or updated within two business days after receiving the information. The log records virtually all crimes reported to Public Safety. There are times, however, when information may be withheld from the log. If there is clear and convincing evidence that releasing such information would jeopardize an ongoing criminal investigation or the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence, that information may be withheld until the adverse effect is no longer likely to occur. In addition, updates are not required after 60 days have passed from the date of the initial entry.

The log may be accessed under Campus Security at Public Safety's website at [american.edu/publicsafety/dailycrimelog.pdf](http://american.edu/publicsafety/dailycrimelog.pdf).

Upon request, the most recent 60-day period of the log may be inspected at Public Safety during normal business hours (8:00 a.m. to 5:00 p.m.), Monday through Friday, unless the university is closed. Any portion of the log older than 60 days may be inspected at Public Safety within two business days of being requested. Logs are kept for seven years.

# MISSING STUDENT NOTIFICATIONS

## SCOPE

This statement establishes the policy and procedures for the AU community regarding the reporting, investigation, and required emergency notification when a residential student is deemed to be missing. While the scope of this policy is directed primarily to residential students and the staffs of Campus Life and Public Safety, all members of the AU community, including students, faculty, and staff, share the responsibility of reporting to designated university officials when they believe that a student is missing.

## POLICY STATEMENT

The safety of students living on campus is of utmost priority for American University. To this end, this policy is established to assist in locating AU students living in on-campus housing who, based on the facts and circumstances known to AU, are determined to be missing. This policy is in compliance with the missing person provision of the Higher Education Opportunity Act of 2008.

## DEFINITIONS

- A. **Residential Student**—a student who resides in on-campus housing under an AU licensing agreement and is currently enrolled at the university.
- B. **Missing**—for purposes of this policy, a residential student is presumed missing if he or she is overdue in reaching home or campus for more than 24 hours past his or her expected arrival and a check of his or her residence supports that determination. A residential student may be considered missing if he or she is overdue in reaching home, campus, or another specific location past his or her expected arrival, or if any additional factors lead university staff to believe he or she is missing, and a check of his or her residence supports that determination.

## POLICY

### In General

American University will notify all residential students of the provisions of the Missing Student Notification Policy and will actively investigate or assist in the investigation of all missing student reports involving residential students. The missing person contact(s) (and custodial parent or guardian if the student is under age 18) will be notified within 24 hours once the student is determined to be missing.

### Designation of Emergency Contact by Residential Students

On an annual basis, each residential student, upon checking into his or her residence hall room, has the option to confidentially register an emergency contact (“missing person contact”) for American University to notify within 24 hours of when the student has been determined to be missing. The missing person contact information will be registered confidentially, will be accessible only to authorized university officials, and will not be disclosed, except to law enforcement personnel in furtherance of a missing person investigation.

This missing person contact may be listed in addition to the general-purpose emergency contact provided during the residence hall check-in process. If a missing person contact is not formally declared, the university will notify the general-purpose emergency contact.

If a student is under age 18 and non-emancipated, the student's custodial parent or guardian (in addition to any designated missing person contact) will be notified in the event the student is deemed missing.

#### **Procedures for Reporting and Notification Regarding Missing Students**

Individuals who have reason to believe that a student is missing should immediately report their concerns to Public Safety. Public Safety will engage appropriate residence hall and other university staff in immediate efforts to locate the student. These efforts may include but are not limited to:

1. Contacting the student via his or her telephone or email account.
2. Checking with roommates, friends, members of the residential community, and others who may have relevant information.

If a student who has been reported missing is not located within 24 hours, as determined in consultation with Public Safety, the following will occur:

1. The dean of students or designee will notify the student's designated missing person contact, general-purpose emergency contact, and/or the custodial parent or legal guardian, as appropriate.
2. Public Safety will notify law enforcement agencies, including MPD, coordinate its investigation with outside law enforcement agencies, and continue its efforts to locate the student.

If in the course of this investigation, foul play is evident or strongly indicated or there are other compelling circumstances, law enforcement will be contacted immediately.

#### **NOTIFICATION OF POLICY**

Notification of this policy will be made directly to all student residents in campus housing annually through its inclusion in American University's Annual Security Report and through the residence hall registration process.

#### **EFFECTIVE DATES**

This policy is effective June 1, 2009, revised July 1, 2010.

**Frequency of review and update:** This policy is reviewed biennially unless changes in laws or university business needs require a different review/revision schedule.

# REPORTING CRIMINAL ACTIONS AND EMERGENCIES

Students, faculty, staff, and visitors should immediately report any criminal offenses to Public Safety. Emergencies, potential criminal actions, or suspicious activities can be reported by regular telephone, emergency telephone, or in person.

- You may dial 202-885-3636 or, from any on-campus telephone, extension 3636.
- Fifty-one (51) emergency blue telephones, either on stand-alone towers or mounted on pillars topped with blue lights, are located on the grounds of the university and in garages. These telephones automatically connect to the Public Safety office. Pushing the EMERGENCY button on the box will activate the telephone connection. You can begin to speak when the dispatcher answers over the speaker. Another feature on the phone is the CALL button, which allows you to call on-campus extensions. Additionally, there are two emergency phones on the Katzen Gate, which do not possess blue lights or a non-emergency call feature. All exterior emergency phones are tested biweekly.
- Twenty-six (26) indoor emergency telephones are located in 19 buildings and at residence hall front desks. The telephones are red and automatically connect to the Public Safety office when the receiver is lifted. The location of an activated telephone is displayed in the Public Safety office so officers can be dispatched to investigate, even if there is no voice communication. Repairs to these phones are made by Telecommunications and reported to the Crime Prevention coordinator.
- You can make reports in person at the Public Safety building or to uniformed university police officers on patrol throughout campus. Reports made to Public Safety will be included in annual statistical compilations and the daily crime log, when appropriate, and will be evaluated for timely warning consideration. You can report criminal offenses to other officials at American University as well, including deans of academic units as well as directors and heads of certain administrative units (as listed on p. 33). These reports will also be included in annual statistical compilations and evaluated for timely warning consideration, but only crimes reported to Public Safety will be included in the daily crime log.
- Public Safety will help members of the AU community contact outside police departments and other reporting authorities.
- You can make a confidential report to pastoral or professional counselors at the Counseling Center, the Student Health Center, the Kay Spiritual Life Center, and through the Faculty and Staff Assistance Program (FSAP). Pastoral counselors (a person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor) and professional counselors (a person whose official responsibilities include providing mental health counseling to members of the institution's community and who is functioning within the scope of his or her license or certification; this definition applies even to professional counselors who are not employees of the institution but are under contract to provide counseling at the institution) are exempt from disclosing information when acting in their role of pastoral or professional counselor. Consequently, reports to pastoral or professional counselors may not be included in annual statistical compilations or included in the daily crime log, or evaluated for timely warning consideration.

- You can also make a confidential report through Public Safety's Crime Stoppers web page at [american.edu/finance/publicsafety/tips.cfm](http://american.edu/finance/publicsafety/tips.cfm). Such reports will not be used for crime alerts, daily crime log entries, or Annual Security Report crime statistics unless the occurrences can be substantiated through investigation.

**This method should not be used to report crimes in progress:**

- AUTIPS is a new method that became operational in fall 2010. It is an interactive text-message-based system that allows members of the AU community to send text messages to 67283 and report crimes or other incidents—including crimes in progress—to the university police dispatcher. Anyone who employs this method may choose to use it anonymously. To use AUTIPS, you must type AUTIPS as the first word in your message, enter a space, and then enter the message. AUTIPS allows university community members to communicate with Public Safety anytime and anywhere as long as they have a working cell phone.
- When we receive a report of an urgent situation, we dispatch officers to the scene to lend assistance, investigate, prepare a report, and conduct follow-up, as needed. When appropriate, we notify District of Columbia fire, emergency medical, and police personnel.
- University police officers conduct preliminary investigations of reported crimes. We coordinate investigations of serious campus crimes with MPD. When appropriate, we present investigation results to the U.S. Attorney for prosecution or to Student Conduct and Conflict Resolution Services for action or to both.

# CAMPUS-WIDE EMERGENCY RESPONSE AND EVACUATION PROCEDURES

In the event of a campus-wide emergency, the university's detailed emergency preparedness plan provides notification instructions and operating procedures at [american.edu/emergency](http://american.edu/emergency). This web page provides access links to emergency alerts and procedures, as well as university resources and policies relating to emergency preparedness. A public version of the Emergency Management and Continuity of Operations Plan can be found at [american.edu/emergency](http://american.edu/emergency).

**If you notice a forthcoming or an ongoing emergency, please contact the Department of Public Safety on the emergency response line at 202-885-3636 immediately.**

Once such an emergency has occurred and has been confirmed by Public Safety, the president of American University, the senior director of Public Safety, and the Emergency Response Team (ERT) leader will convene and determine the scope of the incident. Upon their determination, the president of American University will activate the Emergency Management and Continuity of Operations Plan. Once the emergency preparedness plan has been activated, the ERT will oversee the response team in conducting recovery and restoration operations. The ERT will fulfill many operational functions during an emergency and is the primary vehicle for implementing and managing the emergency response. The ERT is responsible for confirming that there is a significant emergency or dangerous situation and for determining the appropriate segment or segments of the campus community to receive a notification. The ERT is composed of the following members:

- Jorge Abud, ERT Leader 202-885-2731
- Patricia Kelshian, ERT Leader Alternate 202-885-3284
- Tanisha Jagoe, ERT Logistical Support 202-885-2722
- Victoria Connaughton, ERT Member 202-885-2188
- Vi Eittle, ERT Member 202-885-2720
- Abbey Fagin, ERT Member 202-885-3411
- Vin Harkins, ERT Member 202-885-3704
- Doug Kudravetz, ERT Member 202-885-3283
- Walter Labitzky, ERT Member 202-274-4013
- Camille Lepre, ERT Member 202-885-5953
- Chris Moody, ERT Member 202-885-3370
- Phillip Morse, ERT Member 202-885-2549
- Beth Muha, ERT Member 202-885-2451
- Daniel Nichols, ERT Member 202-885-2534
- Willy Suter, ERT Member 202-885-2301
- Dave Swartz, ERT Member 202-885-2612

In a campus-wide emergency response, the ERT will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of the ERT, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. Public Safety will work in concert with the ERT to provide a coordinated and effective response to the university community. American University will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of faculty, students, or staff occurring on the campus.

The university operates a campus notification system, AU Alert, which will provide immediate text alerts and updates to students, faculty, and staff, with information and instructions, if there is an emergency. Public Safety will use these text alerts to notify the campus community of the nature of the emergency and procedures to follow. Because we can send the alerts to any cell phone or email address regardless of physical location, parents find them an invaluable resource for keeping informed if an emergency occurs on campus. The website also contains numerous resources for emergency planning (e.g., shelter-in-place and mass-care procedures).

The assistant vice president of University Communications or a designee will act as the university's spokesperson and will authorize the distribution of university-wide statements to keep the community updated. The university conducts a campus-wide test of its emergency response and evacuation procedures annually. Additional exercises are conducted as needed. The university administration and the ERT drill the Emergency Management and Continuity of Operations Plan every spring. Based on the outcomes of the spring drill, the Building Marshals receive training in the fall.

The alert system was successfully implemented on February 5, 2010 (weather closing); February 8, 2010 (weather closing); February 9, 2010 (weather closing); February 10, 2010 (weather closing); February 11, 2010 (weather closing); February 12, 2010 (weather closing); January 18, 2011 (delayed opening—weather); January 26, 2011 (early closing—weather); January 27, 2011 (delayed opening—weather); April 7, 2011 (chemical spill); February 16, 2012 (power outage); June 1, 2012 (tornado warning); and June 29, 2012 (police incident). All tests were unannounced.

Additionally, testing of the in-building AlertUs beacons was conducted May 19, 2010, and an alert issued as part of the Integrated Public Alert and Warning System Drill on November 9, 2011. These tests were announced.

Notification to the campus of the emergency response and evacuation procedures is made annually to students, faculty, and staff. It is included in the notice announcing that the Annual Security Report has been published. Also, AU's senior director of Public Safety and crime prevention coordinator discuss emergency procedures during new student orientation, at residence hall floor presentations, at tabling events, and at various student group presentations.

# ANNUAL FIRE SAFETY REPORT

The Annual Fire Safety Report contains information with respect to the campus fire safety practices and standards of American University. This report is published on or before October 1. It contains a description of each on-campus student housing facility fire safety system; the number of fire drills held during the previous calendar year; and policies or rules on portable electrical appliances, smoking, and open flames in student housing facilities. The Annual Fire Safety Report also contains procedures for evacuating student housing in case of fire; policies regarding fire safety education and training programs provided to the students, faculty, and staff; a list of the titles of each person or organization to which students and employees should report that a fire has occurred; and possible plans for future improvements in fire safety.

The Annual Fire Safety Report can be found at [www.american.edu/finance/rmehs/FireSafety.cfm](http://www.american.edu/finance/rmehs/FireSafety.cfm).

To obtain a paper copy of the report, please contact Glynnis Bowman, assistant director of environmental health and safety, at 202-885-2714, or via email at [bowman@american.edu](mailto:bowman@american.edu).

# PREVENTING AND RESPONDING TO SEXUAL ASSAULT

The university's sexual assault task force is responsible for creating policies and procedures to respond to sexual assault. Programs on the prevention of sexual assault are offered regularly through the Office of Campus Life and by Public Safety to students, faculty, and staff. Public Safety offers a physical defense course for women, RAD Systems, which teaches rape prevention and practical self-defense techniques. Campus Life offers programs on date violence and acquaintance rape. Details of upcoming programs and support resources can be found at [american.edu/ocl/dos/sexualassault/index.cfm](http://american.edu/ocl/dos/sexualassault/index.cfm).

## THE CAMPUS SEX CRIME PREVENTION ACT

The Campus Sex Crime Prevention Act (Section 1601 of Public Law 106-386) provides for the tracking of convicted, registered sex offenders working or volunteering on campus, or enrolled as students at institutions of higher education. The Sex Offender Registry database provides information on Class A sex offenders living, residing, working, or attending school in the District of Columbia only. For this information, go to the MPD Sex Offender Registry at [mpdc.dc.gov/service/sex-offender-registry](http://mpdc.dc.gov/service/sex-offender-registry).

For a complete list of all Class A, B, and C sex offenders, you must go, in person, to the Second District of the MPD (3220 Idaho Avenue, NW, Washington, DC 20016) or one of the other MPD Registry Book locations listed on the MPD website.

For Montgomery County, Maryland, the Sex Offender Registry is at [dpscs.state.md.us/sorSearch/](http://dpscs.state.md.us/sorSearch/).

## SEX OFFENSE RESOURCES

### DISTRICT OF COLUMBIA

<b>Sexual Assault Information Line</b>	<b>202-885-2000</b>
<b>D.C. Rape Crisis Hotline</b>	<b>202-333-RAPE (7273)</b>
<b>Dean of Students Office</b>	<b>202-885-3300</b>
<b>Emergencies on Campus</b>	<b>202-885-3636</b>
<b>Emergencies off Campus</b>	<b>911</b>
<b>MPD Sexual Assault Unit</b>	<b>202-727-3700</b>
<b>MPD Second District Headquarters</b>	<b>202-715-7300</b>
<b>Counseling Center at American University</b>	<b>202-885-3500</b>
<b>Sibley Memorial Hospital Emergency Room</b>	<b>202-537-4080</b>

### MONTGOMERY COUNTY, MARYLAND

<b>Rape Crisis Hotline</b>	<b>240-777-4357</b>
<b>Family Crimes Division</b>	<b>240-773-5400</b>
<b>Suburban Hospital</b>	<b>301-896-3100</b>

### NATIONWIDE

<b>RAINN.org</b>	<b>800-656-HOPE (4673)</b>
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## SEXUAL ASSAULT PREVENTION COORDINATOR

The Sexual Assault Prevention Coordinator (SAPC) serves to develop and implement prevention and education programs for the AU community about sexual assault, dating violence, and stalking. The SAPC is also available to provide resources and referrals for survivors of sexual assault and can assist survivors in contacting counselors or a victim advocate when requested. As part of the Wellness Center team, the SAPC is supervised by the associate dean of students. The SAPC became a victim advocate on campus and confidential resource on November 1, 2011. As a confidential resource, the SAPC's services are available to all members of the American University community with concerns regarding sexual assault, dating violence, or stalking. As a confidential resource, the SAPC is not permitted to report a sexual assault unless requested by the victim/survivor or unless there is immediate danger to human life. The SAPC can be reached at 202-885-3055 and at [SAPC@american.edu](mailto:SAPC@american.edu).

## REPORTING SEX-RELATED OFFENSES TO PUBLIC SAFETY

We will help you file a university incident report and assign a female or male officer, as appropriate, to handle the initial interview. Public Safety will offer you the option of contacting MPD when you report a sexual assault to us. It is extremely important to preserve evidence as proof of a criminal offense. We will honor and respect your decision to pursue or not to pursue some course of criminal or civil action. If you so choose, Public Safety can assist with obtaining a rape kit and provide support as you work with the MPD Sex Crimes Unit. You also have the right to file conduct charges with Student Conduct and Conflict Resolution Services if the perpetrator is a student. If the case alleges a crime of violence (including but not limited to sexual assault and rape), the accuser and accused have a right to know the outcome of the proceedings. Based upon the specifics of the case, the university's Title IX investigators may also choose to conduct an administrative investigation according to the university's Discrimination and Sexual Harassment Policy.

### Additional Information and Resources

You can use the following services regardless of whether you were sexually assaulted on or off campus:

- Go to a hospital for an exam, preferably Washington Hospital Center where the Sexual Assault Nurse Examiner Unit is located. Any part of the exam can be refused, and all services are free of charge. Additionally, an individual is not required to report the crime to MPD to access these services. The results of an exam are held for 90 days or longer upon request, giving a survivor time to decide whether they would like to press criminal charges. At the hospital, if you choose to report the assault for criminal prosecution, hospital officials will call for a member of the MPD Sex Offense Squad to collect appropriate evidence. Again, note that you do not have to report the assault to the police if you go to the hospital. This is your choice. It is best not to shower or bathe prior to this exam. Bring with you, in a paper bag, any clothes or articles you were wearing when the assault occurred. A Housing and Dining Programs staff member or a Public Safety staff member can help you arrange transportation to the hospital via cab voucher or ambulance.
- Have a Sexual Assault Nurse Examiner (SANE) exam. Victims are not required to report to or speak with law enforcement to have a SANE exam. In the Washington metropolitan area, only the Washington Hospital Center, located at 110 Irving Street, NW, Washington, DC 20010, gives these exams. If you are under 18 years of age, SANE exams are conducted at Children's Hospital, located at 111 Michigan Avenue, NW, Washington, DC 20010.
- Receive medical attention at the Student Health Center (SHC). The SHC can provide testing for sexually transmitted diseases and other services; however, the SHC cannot collect evidence for MPD in preparation for possible criminal prosecution. It is therefore important that you go to a hospital if you believe there is any possibility that you may press criminal charges. Washington Hospital Center, with its SANE program, is the preferred hospital to refer victims.
- Report the assault to campus authorities, such as those in Housing and Dining Programs, the Office of the Dean of Students, and University Athletics. Licensed and professional counselors in the Counseling Center and Faculty Staff Assistance Program, as well as pastoral counselors in the University Chaplain's office, can provide confidential counseling. Pastoral and professional counselors must be acting in these roles within the university to be excluded from Public Safety's reporting requirements.

- Contact the sexual assault prevention coordinator, who is a confidential victim advocate on campus, at the Wellness Center. The SAPC can provide advocacy and resources for survivors of sexual assault, relationship violence, and stalking. Additionally, the Women's Resource Center Coordinator is a confidential resource who can also act as a victim advocate for survivors of sexual assault, dating violence, and stalking.
- File charges through the university's internal conduct system: Student Conduct and Conflict Resolution Services. You may file charges at the university in addition to charges you may have filed through the court system (criminal or civil).
- File a Title IX sex discrimination complaint in addition to filing a criminal complaint.
- Call outside sources, such as the D.C. Rape Crisis Hotline at 202-333-RAPE (7273).
- Call friends or family to assist you.
- Get psychological counseling through the university Counseling Center, FSAP, or the D.C. Rape Crisis Hotline.
- Request changes in your academic and living situations through the Office of the Dean of Students.

### STUDENT CONDUCT CASE PROCEDURES

In cases of an alleged sex offense committed by a student may be referred for a disciplinary hearing. The accuser and the accused are equally entitled to have others present during a disciplinary proceeding. Both the accuser and the accused may be informed of the outcome of the disciplinary proceeding in which a crime of violence was alleged. Specifically, both parties will be informed of the university's final determination with regard to the alleged sex offense and any other crimes of violence, and any sanction that is imposed against the accused.

In addition, American University will, upon written request, disclose to the alleged victim of a crime of violence (defined in Section 16, Title 18, U.S. Code), or a non-forcible sex offense, the results of any disciplinary hearing conducted against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, American University will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

### UNIVERSITY SANCTIONS FOR SEX-RELATED OFFENSES

When the university's conduct system finds a student responsible for a sex-related offense, sanctions are implemented and communicated in accordance with university policies. There are no automatic sanctions for particular offenses. Student Conduct and Conflict Resolution Services evaluates cases individually and applies sanctions consistent with the severity of the offense; however, students should be aware that suspension and dismissal from the university are typically considered.

Staff members found responsible for a sex-related offense receive sanctions in accordance with university policies. Human Resources promptly conducts an investigation of alleged staff sex-related misconduct and reports the findings to the executive director of Human Resources. The executive director will, after consideration, issue a final decision to both parties and to appropriate supervisors, who may take corrective or disciplinary action. Such disciplinary action may include the discharge of the offending staff member.

Questions about the Sexual Harassment Policy or its enforcement should be referred to the executive director of Human Resources.

Faculty members found responsible for a sex-related offense receive sanctions in accordance with university policies. The dean of Academic Affairs or his or her designee will conduct an inquiry of alleged faculty-related misconduct. The dean will discuss the matter with the complainant, respondent, and any other parties that the dean deems appropriate. If the dean or his or her designee concludes that there are sufficient grounds for the complaint, the dean or designee will initiate a hearing in accordance with the Disciplinary Procedures of the Faculty Manual. Sanctions could include termination with cause and other major sanctions.

# ACCESS TO CAMPUS FACILITIES: SAFETY AND SECURITY

## CAMPUS

American University has an open environment, allowing individuals to move freely around the campus; however, the university restricts access to its facilities to members of the academic community and bona fide guests. This open environment makes all members of the university community responsible for immediately reporting suspicious activity to Public Safety. Report suspicious incidents, activities, or persons to Public Safety Police Emergency (202-885-3636) as soon as possible. Your vigilance is essential in helping Public Safety promote campus safety and reduce campus crime. In order to uphold this policy, all students, faculty, and staff must have an American University ID card (OneCard) and present it when requested by a university official. Individuals whom university police officers challenge for suspicious activity must identify themselves and present student, employee, or other identification, as requested. Individuals who do not have legitimate reasons for being on campus or in a university building, and who refuse to comply with a request to leave, may be subject to arrest under the District of Columbia Code, Section 22-3302, Unlawful Entry.

## GROUNDS

Access to the grounds is generally not controlled. The outside athletic facilities and adjacent unlit areas are closed at dark. University police officers question individuals observed using the field after hours, displaying suspicious behavior, or suspected of unlawful acts. Public Safety stresses that no one should hesitate to contact them with any suspicion regarding their own or someone else's safety.

## ACADEMIC AND ADMINISTRATION BUILDINGS

Academic and administration buildings are open during regular business and class hours. Instructional facilities are generally open from 7:00 a.m. to 11:00 p.m., Monday through Friday, with modified weekend hours. Other areas may be open for 24-hour use during exam periods or for other special needs. University police officers lock and unlock exterior building entrances in accordance with the building's schedule. They admit individuals to locked buildings and areas only if the individuals have valid identification and written authorization.

## RESIDENCE HALLS

Residence halls are locked 24 hours a day, with an electronic system controlling access. Residents and visitors enter through the main entrance only. Residents use a magnetic access card to open the building door. Visitors are granted entry by the front desk staff and must be escorted by a resident. The front desks are staffed 24 hours a day, except during holidays. University personnel and maintenance staff check in at the front desks when entering residence halls. While the university makes every effort to prevent access by uninvited visitors, residents must also take an active role in that effort. Report strangers to the hall staff, and do not hold doors open for nonresidents to enter. Residents are held responsible for the actions of their guests. We encourage students to lock their room doors at all times.

## OFF-CAMPUS STUDENT HOUSING

American University provides off-campus student housing at the Berkshire Apartments at 4201 Massachusetts Avenue, NW, Washington, D.C. At this location, building attendants staff the front desk 24 hours a day. The university employs full-time community coordinators who reside in the building. Residents of the university-provided Berkshire Apartments must comply with the university's Student Conduct Code, including the Drug and Alcohol Policies. Report all criminal activities at these locations to the local police as well as to the community coordinators, if there is student involvement.

The Berkshire Apartments are located in the Washington, D.C., 2nd Police District. Residents of the Berkshire Apartments can call MPD at 311 for non-emergencies. For emergencies, please call 911. To help ensure timely notifications and accurate statistics, we encourage you to contact American University's Public Safety after a report has been filed with MPD.

American University's Washington Semester coordinates apartment housing on Capitol Hill through the Washington Intern Student Housing Program. A full-time community coordinator, who is employed by the university, is present in conjunction with these residences. Residents must comply with the university's Student Conduct Code, including the Drug and Alcohol Policies. All criminal activities should be reported to the local police as well as to the community coordinator. Residents of these apartments should contact MPD at 311 for non-emergencies. For emergencies, please call 911. To help ensure timely notifications and accurate statistics, we encourage you to contact American University's Public Safety after a report has been filed with MPD.

Beginning in August 2008, American University provided off-campus housing at the Georgetown Holiday Inn in Washington, D.C., and the Georgian Apartments in Silver Spring, Maryland. In May 2009, American University ceased using both of these residences. Statistics in this report include occurrences that took place at these areas during the applicable reporting period.

## EMERGENCY PHONES

Blue-light emergency phones are two-way call boxes, mounted on stand-alone towers or pillars topped with blue lights. These telephones automatically connect to the Public Safety office—just depress the button on the box. If you need help, this feature allows you to speak directly with Public Safety. A communications specialist will send the appropriate emergency personnel to you. The blue phones also allow the caller to call another extension on campus by activating the gray button and dialing the extension. Some of the phones are equipped with cameras to observe activity in that area. Fifty-one (51) blue-light telephones are strategically located on the grounds of the university and in garages. There are twenty-six (26) indoor emergency red telephones located in 19 buildings and at the residence-hall front desks. The red telephones are identified by signs and automatically connect to the Public Safety office when you lift the receiver. The location of an activated telephone is displayed in the Public Safety office so that officers can be dispatched to investigate, even if there is no voice communication. Note: In case of emergency, you may dial extension 3636 from any on-campus telephone. If you are using an off-campus line or cell phone, please call 202-885-3636.

## ALARMS AND CLOSED-CIRCUIT CAMERAS

Limited-access areas in academic and administrative buildings are connected to intrusion alarms that report to a central monitoring station in the Public Safety office. Systems are currently located in several 24-hour areas on campus. Upgrades and expansions of these systems are planned and installed annually. All residence hall exterior doors are alarmed. These alarms are monitored by Public Safety and also sound a local siren.

## SALTO LOCKS FOR ENHANCED RESIDENCE HALL AND BUILDING SECURITY

During the summer of 2011 and 2012, Public Safety continued installing Salto-locking technology in selected residence halls. This technology allows students access to their rooms using smart chip technology imbedded in their university-issued ID card. Because the doors automatically lock, this technology significantly reduces the opportunity for unauthorized access should students inadvertently leave their door unlocked. If a student loses his or her ID, the ID is simply deleted from the system without the need for expensive lock records and change of keys with other roommates. In addition, Salto locks maintain an audit trail detailing who entered the room and when.

## **ELECTRONIC KEY BOXES FOR ENHANCED CONTROL OF TEMPORARY ISSUANCE OF KEYS**

During the last academic year, Public Safety continued maintenance of electronic key boxes in selected buildings on campus. These boxes secure keys and access-control cards in a locked box in various remote locations on campus. Individuals who need temporary access to rooms, labs, offices, or studios simply swipe their campus ID, and the key box grants them access to authorized keys. A timer is automatically set by the boxes, and an email is sent to the user if he or she keeps the key out of the box for too long. An audit trail is maintained by the key box to provide administrators with needed information on who accessed what and when.

## **SECURITY CONSIDERATION IN MAINTENANCE**

Public Safety officers routinely check lighting on campus during regularly assigned patrols. When they find lights that are out or dim, they initiate a work order for Facilities Management (FM). FM maintains university facilities with safety and security in mind. University officers and FM work closely together to identify any broken doors, windows, locks, lights, or other hazards. These items receive expedited maintenance action. We encourage all members of the university to promptly report any unsafe facility conditions by calling 2FIX at 202-885-2349 to reach the Facilities Information Center. You can report any conditions that cause concern about personal safety and property protection to Public Safety by calling 202-885-2527. Public Safety personnel regularly inspect campus facilities to assess potential risks and make recommendations for improvement.

# UNIVERSITY ALCOHOL AND DRUG POLICIES

American University strives to create a healthy and safe community through education and intervention efforts for alcohol and other drugs. AU community members uphold university policies and abide by local, state, and federal laws pertaining to these substances. Individuals accept personal responsibility for the outcome of their decisions regarding alcohol and other drugs.

Policies of American University regarding alcohol and other drugs are covered in the Staff Manual, the Student Conduct Code, the Residence Hall Regulations, and the Alcohol and Drug Policies section of this report.

## **Residence Hall Regulations**

The types of misconduct that subject a student to disciplinary action include but are not limited to: the sale, distribution, use, or possession of alcohol; the violation of university policies pertaining to the sale, distribution, use, or possession of alcohol in the residence halls; knowingly and voluntarily being in the presence of alcohol in the residence halls; the sale, distribution, use, or possession of any illegal drug or drug paraphernalia in the residence halls; and knowingly and voluntarily being in the presence of any illegal drug or drug paraphernalia in the residence halls.

## **Student Conduct Code**

In addition to the Residence Hall Regulations, the Student Conduct Code lists types of student misconduct which subject a student to disciplinary action, including but not limited to unauthorized possession, use, manufacture, distribution, and/or sale of any controlled substance or illegal drug and illegal drug paraphernalia; violation of university policies pertaining to the sale, distribution, use, or possession of alcohol; and violation of local, state, or federal law.

## **Faculty and Staff Conduct**

Employee misconduct—including that of all full-time faculty and staff, adjunct faculty, and part-time staff—related to alcohol or other drug abuse will not be tolerated. Violation of the university's Alcohol and Drug Abuse Policies or the Guidelines for Serving Alcohol at University Events will result in appropriate disciplinary action in accordance with university policies. Such disciplinary action may include termination of employment and referral for legal prosecution.

Obvious examples of prohibited conduct include but are not limited to the unauthorized use, possession, manufacture, distribution, dispensation, or sale of alcohol, drugs, or drug paraphernalia on university premises, on university business, in university-supplied vehicles, during the employee's work hours, or during university-sponsored activities; coming to work or performing any job duties while impaired by alcohol or drugs on university premises, in university-supplied vehicles, in any location while on university business, or during university-sponsored activities; the possession, use, manufacture, distribution, dispensation, or sale of alcohol or drugs off university premises that may adversely affect the individual's work performance, his or her own or others' safety at work, or the university's reputation in the community; failure to adhere to the requirements of any drug treatment or counseling program in which the employee is enrolled; conviction under any criminal drug statute for a violation occurring in the workplace or in another location while on university business or during university-sponsored activities, or

conviction under any criminal drug statute under circumstances that adversely affect the university's reputation in the community; failure to notify the university of any conviction, within five (5) days of the conviction, under any criminal drug statute for a violation occurring in the workplace, on university premises, on university business, in university-supplied vehicles, during employee's work hours, or during university-sponsored activities; deliberate failure to comply with the requirements of law or federal rules and regulations under the university's Alcohol and Drug Abuse Policies.

## **ALCOHOL POLICY**

American University strives to create a healthy and safe academic community that reflects high standards of personal responsibility and behavior. Alcohol abuse will not be tolerated under any circumstances. This policy permits the responsible use of alcohol in moderation by persons of legal drinking age and in accord with these guidelines.

### **Authorization Requirements**

1. The president, provost, or appropriate vice president must authorize alcohol service for all university events, whether the events are held on or off university premises. University premises are buildings and grounds owned, leased, operated, controlled, or supervised by the university.
2. The president, provost, or appropriate vice president must authorize the expenditure of university funds to purchase alcohol for approved events.

### **General Requirements**

1. Consumption of alcohol is prohibited on university premises except as authorized by this policy.
2. Possession of alcohol is prohibited in university residence halls, in Bender Arena, and at open-air events.
3. Advertising that highlights the availability of alcohol at an event is prohibited.
4. University officials reserve the right to check proof of age at university events.
5. University officials can deny admission, alcohol service, or continued attendance at a university event to anyone who, in the sole judgment of the officials, is intoxicated.
6. Food or snacks and non-alcoholic beverages must be available at university events where alcohol is served.
7. One-price, all-you-can-drink arrangements are prohibited.
8. Bring-your-own-beverage (BYOB) arrangements are prohibited.

### **Legal and Risk Management Requirements**

1. Alcohol service on university premises is limited to beer and wine.
2. Alcohol service off university premises must comply with the vendor's license.
3. A District of Columbia permit is required to serve beer and/or wine at approved events on university premises not covered by the vendor's license for university dining services. A permit is also required for approved university events at which alcohol is sold or an admission fee is assessed in any form. The alcohol vendor is responsible for obtaining the permit.
4. Use of third-party vendors is not preferred, and pre-authorized by AU, non-university vendors must provide a certificate of insurance with a minimum of \$1 million in liquor liability coverage when alcohol is to be served. The certificate must accompany the alcohol approval form and be on file with the contract in the Procurement and Contracts Office.
5. The Procurement and Contracts Office must sign all contracts prior to approval of university events. If alcohol will be served at an event, a copy of the signed alcohol approval form, liquor license, District of Columbia permit when applicable, and certificate of insurance when applicable must accompany the contract prior to signature.

### **Additional information**

1. Alcohol approval forms can be obtained in the offices of the provost, vice presidents, Student Activities, and University Center, and are available for download online at the Procurement and Contracts Office's website at [american.edu/finance/controller/Procurement-and-Contracts.cfm](http://american.edu/finance/controller/Procurement-and-Contracts.cfm).
2. Questions about the Alcohol Policy should be directed to the Office of the Vice President of Campus Life, 202-885-3310, or the Office of the Provost, 202-885-2127, or the Procurement and Contracts Office.
3. Related policies include the Advertising Policy, Posting Policy, and the AUTO Van Request and Charter Manifesto.
4. The university reserves the right to amend this policy in accordance with local and federal laws, community standards, or the best interests of the university.

### **DRUG POLICY**

Possession and/or use of illicit drugs and unauthorized controlled substances is contrary to university policy and in violation of federal and District of Columbia laws. The university prohibits the possession, use, manufacture, distribution, and/or sale of illegal drugs and illegal drug paraphernalia. Students at the university who use or are otherwise involved with drugs in violation of the Student Conduct Code and/or the university Housing Agreement are subject to university disciplinary action in addition to any action taken by local or federal law enforcement authorities. Questions about the Drug Policy should be directed to the Office of the Dean of Students, 202-885-3300, 408 Butler Pavilion.

### **COOPERATION WITH LAW ENFORCEMENT AUTHORITIES**

The university cooperates fully with law enforcement authorities. Violations of the Student Conduct Code or Residence Hall Regulations, which are also violations of federal or local law, may be referred to external law enforcement. In such situations, cases may proceed concurrently at the university and in the criminal justice system.

### **UNIVERSITY SANCTIONS FOR VIOLATING ALCOHOL AND DRUG POLICIES**

Students found responsible through the conduct system for violating the Student Conduct Code are given sanctions. These sanctions are implemented in accordance with university policies. There are no automatic sanctions for particular offenses. Student Conduct and Conflict Resolution Services evaluates cases individually and applies sanctions consistent with the severity of the offense; however, the predictable consequences for drug- and alcohol-related offenses are typically as follows:

#### **Alcohol Violations**

1. First-time minor violations may result in sanctions including but not limited to a letter of warning, censure, and educational and reflective assignments.
2. Second-time minor violations may result in sanctions including but not limited to an alcohol education program, community restitution hours, and disciplinary probation for a specified period. (Also see Parental Notification below.)
3. Repeated violations of the Alcohol Policy may result in sanctions including but not limited to a letter of warning, censure, community restitution hours, disciplinary probation for a specified period, removal from the residence halls, suspension, or dismissal.
4. Students, faculty, or staff caught driving drunk on campus may be stopped by university police officers for traffic violations on campus. If, during such a stop, the officer believes the driver is intoxicated, the officer or MPD may conduct a field sobriety test and make an arrest.

Refer to District of Columbia Crimes and Penalties—Alcohol, see page 30.

## Drug Violations

1. First-time sale, use, or possession of illegal drugs may result in sanctions including but not limited to disciplinary probation, barring from the residence halls, a drug education program, removal from the residence halls permanently or for a specified period, and suspension or dismissal from the university.
2. Second-time sale, use, or possession of illegal drugs may result in sanctions including but not limited to removal from the residence halls permanently, suspension or dismissal from the university, and recommended participation in a drug treatment program (depending upon the situation).
3. First-time sale or distribution of illegal drugs may result in sanctions including but not limited to disciplinary probation, permanent removal from the residence halls, participation in a drug treatment program, suspension, or dismissal from the university.

## Parental Notification

American University will generally notify parents or guardians of students' misconduct related to alcohol or controlled substances when

- a student's violation of the university's alcohol or drug policies is judged by the Dean of Students or designee to be egregious, to indicate that the student's health or safety may be at risk, or to indicate that the student may have placed others at risk.
- a student is found responsible for a violation of the university's drug policies or for a second violation of the university's alcohol or drug policies, however minor, and all subsequent violations of alcohol or drug policies.

## DESCRIPTION OF DRUG AND ALCOHOL ABUSE EDUCATION PROGRAMS

### On-Campus Resources

In case of an emergency, contact Public Safety at extension 3636. If you are ever in doubt about your own health and safety or someone else's, call for help.

The Office of the Dean of Students, at extension 3300, provides general information about campus resources. It also offers programming during orientation and through various organized groups of students interested in educating the campus community about alcohol and drug use and related issues.

The Student Health Center can provide treatment and/or referral for health issues related to alcohol and other drug use. For more information, call extension 3380.

The Counseling Center offers individual counseling for students concerned about alcohol and other drug use. For more information, call extension 3500. Visit the Counseling Center home page at [american.edu/ocl/counseling/](http://american.edu/ocl/counseling/).

Residence-hall assistants and directors can discuss alcohol and other drug use with students and can advise students about referrals and how to help a friend who may have a problem. The staff also provides hall and floor programming on these topics throughout the year.

The Wellness Center has an evidence-based approach with extensively trained specialist peer educators. You can see the information about each program in the programs section of the Wellness Center's website at [american.edu/ocl/wellness/index.cfm](http://american.edu/ocl/wellness/index.cfm).

The Gay, Lesbian, Bisexual, Transgender, and Ally (GLBTA) Resource Center is part of the Center for Diversity and Inclusion. Located in 201 Mary Graydon Center, it has information on alcohol and other drug abuse in the gay, lesbian, bisexual, and transgender community. Contact the Center for Diversity and Inclusion at extension 3651.

The Faculty and Staff Assistance Program (FSAP), a component of Human Resources, offers an array of substance abuse prevention and intervention programs for faculty and staff who have problems with alcohol or other drugs. Call extension 2588 for further information or to request help for a colleague or friend whom you suspect may have a problem. Visit the FSAP home page at [american.edu/hr/fsap.cfm](http://american.edu/hr/fsap.cfm).

## **Off-Campus Resources**

While AU strives to help members of the campus community learn about alcohol and other drugs, we realize that sometimes students may wish to seek off-campus help. The following is a list of contacts and resources:

Addiction, Prevention and Recovery Center  
1-800-729-6686  
[www.dc.gov](http://www.dc.gov)

Alcoholics Anonymous (AA)  
4530 Connecticut Avenue, NW, Suite 111  
Washington, DC 20008  
202-966-9115  
[www.aa-dc.org](http://www.aa-dc.org)

Narcotics Anonymous  
PO Box 9863  
Washington, DC 20016  
[www.na.org](http://www.na.org)

National Drug and Alcohol Treatment Routing Service  
1-800-662-HELP  
[www.higheredcenter.org/resources/national-drug-and-treatment-referral-routing-service](http://www.higheredcenter.org/resources/national-drug-and-treatment-referral-routing-service)

U.S. Department of Justice  
Drug Enforcement Administration  
[www.justice.gov/dea](http://www.justice.gov/dea)

# LOCAL AND FEDERAL LAWS

The following is a brief summary of District of Columbia and federal laws pertaining to alcohol and drugs. This is not an exhaustive list and is subject to change. The law constantly evolves and is subject to different interpretations.

## DISTRICT OF COLUMBIA CRIMES AND PENALTIES—ALCOHOL

### Persons under 21—Possession and Consumption

- Crime 1: No person under 21 years of age may consume, purchase, and attempt to purchase, or otherwise possess alcohol.
- Crime 2: No person may falsely represent his or her age or possess or present fraudulent identification for the purpose of procuring alcohol. Penalties: Considered a misdemeanor and fined not more than \$300; failure to pay the fine will result in a jail term of not more than 30 days. These penalties are in addition to the penalties for Crimes 1 and 2 listed immediately below.

Penalties for Crimes 1 and 2: First violation, driving privileges suspended for 90 days; second violation, driving privileges suspended for 180 days; third violation and each subsequent violation, driving privileges suspended for one year.

- Crime 3: No person may purchase alcohol for the purpose of delivering it to another person who is under 21 years of age.
- Crime 4: No person who is not an Alcoholic Beverage Regulation Administration license holder may make available alcohol to any person under 21 years of age, except when necessary for the person under 21 years of age to perform lawful employment responsibilities (e.g., waiters and waitresses).

Penalties for Crimes 3 and 4: \$1,000 fine and a maximum jail term of 180 days.

### Drivers under the Influence of Alcohol or Drugs

- Crime 5: No individual shall, when the individual's blood contains .08 percent or more, by weight, of alcohol (or when .38 micrograms or more of alcohol are contained in 1 milliliter of his or her breath, consisting of substantially alveolar air), or defendant's urine contains .10 percent or more, by weight, of alcohol; or under the influence of intoxicating liquor or any drug or any combination thereof; operate or be in physical control of a vehicle in the District. No individual under 21 years of age shall, when the individual's blood, breath, or urine contains any measurable amount of alcohol, operate or be in physical control of any vehicle in the District.

Penalties for Crime 5: First violation (unless the individual has been convicted for a violation of Crime 6 below), a maximum fine of \$300 and a maximum jail term of 90 days; second violation, or for the first offense following a previous conviction for Crime 6 below, within a 15-year period, a minimum fine of \$2,000 but not more than \$15,000 and/or maximum jail term of one year.

- Crime 6: No individual shall, while the individual's ability to operate a vehicle is impaired by the consumption of intoxicating liquor, operate or be in physical control of any vehicle in the District. This includes the operation of a nonmotorized bicycle.

Penalties for Crime 6: First violation, unless the individual has a previous conviction of Crime 5, a minimum fine of \$200 but not more than \$300 and a maximum jail term of 30 days; second violation, or upon the first conviction following a previous conviction for Crime 5, within a 15-year period, a minimum fine of \$300 but not more than \$500 and a maximum jail term of 90 days; third violation or any subsequent offense, or for the second offense following a previous conviction of Crime 5, within a 15-year period, a minimum fine of \$1,000 but not more than \$5,000 and a maximum jail term of one year.

## **MARYLAND CRIMES AND PENALTIES—ALCOHOL**

### **Persons under 21—Possession and Consumption**

- It is illegal in the state of Maryland to purchase, possess, or drink alcohol if you are under the age of 21.
- It is illegal for a person under 21 to falsify or misrepresent his or her age to obtain alcohol, or to possess alcoholic beverages with the intent to consume.
- It is illegal to purchase or otherwise supply alcohol to persons who are under age 21.

Penalties for the above violations are a \$500 fine for the first offense, and up to a \$1,000 fine for repeat offenses.

### **Drivers under the Influence of Alcohol or Drugs**

- In the state of Maryland, a person may not drive or attempt to drive any vehicle while intoxicated or under the influence of alcohol. A blood alcohol level (BAL) of .07 may result in a charge of Driving While Impaired (DWI); a level of .08 may result in a Driving Under the Influence (DUI) charge. Drinking and driving charges are not restricted to these BAL limits.

An underage drinker with a BAL of .02 (approximately one drink) may be charged with a violation of restricted license, which will result in a suspension of the driver's license. Such an individual can still be charged with a violation despite possession of an out-of-state driver's license.

## **DISTRICT OF COLUMBIA CRIMES AND PENALTIES—DRUGS**

It is unlawful for any person to knowingly or intentionally manufacture, distribute, or possess, with intent to manufacture or distribute, controlled substances or drug paraphernalia. A conviction under local laws may result in imprisonment, a fine, or both. The length of prison term and the amount of the fine depend upon the particular type of controlled substance(s) involved. Maximum penalties include 30-year jail terms and/or a \$500,000 fine. Subsequent convictions and violations involving distribution to minors carry increased penalties, up to twice the usual sanctions.

## **MARYLAND CRIMES AND PENALTIES—DRUGS**

In addition to federal laws, violations of state of Maryland laws regarding the distribution, manufacturing, and possession of controlled substances may result in penalties of up to \$25,000 and imprisonment for up to 20 years for a first offense. "Controlled substance" and "illegal drugs" are set forth in Schedules I through V in Sections 5-402 through 5-406 of the Criminal Law Article, Annotated Code of Maryland.

## **FEDERAL DRUG CRIMES AND PENALTIES**

Federal law of controlled substances prohibits possession, use, distribution, manufacture, or dispensing. The ultimate punishment for drug crimes generally depends on the quantity, classification, and purpose of possession of the drug. The most serious drug crimes are producing, manufacturing, or selling illegal drugs. Federal sanctions for drug felonies may include:

### **Federal Drug Possession Penalties**

1. First violation, a minimum fine of \$1,000 but not more than \$100,000 and a maximum jail term of one year.
2. Second violation, a minimum fine of \$2,500 but not more than \$250,000 and/or minimum jail term of 15 days, but not more than two years.

3. Third or subsequent violation, a minimum fine of \$5,000 but not more than \$250,000 and/or a minimum jail term of 90 days, but not more than three years.
4. Federal penalties have special sentencing provisions for the possession of crack cocaine: a maximum fine of \$250,000 and/or a minimum five years jail term, but not more than 20 years if it is a first conviction and the amount of crack cocaine possessed exceeds five grams; second crack cocaine conviction, and the amount possessed exceeds three grams; third conviction and the amount possessed exceeds one gram.

**Federal Drug Trafficking Penalties**

Updated information about federal drug trafficking penalties for most drugs can be found at [www.justice.gov/dea/druginfo/ftp.shtml](http://www.justice.gov/dea/druginfo/ftp.shtml).

# CRIME STATISTICS

Criminal offenses can be reported directly to Public Safety or to other officials at American University who have been designated as campus security authorities. These are individuals with significant responsibility for student and campus activities, and include deans of academic units and directors and department heads of administrative units, including the Counseling Center, the Student Health Center, Kay Spiritual Life Center, and FSAP. The crimes reported to these sources are tallied and provided to Public Safety to be included in the annual disclosure of crime statistics. The following persons have been designated as campus security authorities to whom students and employees should report criminal offenses described in the law for the purpose of making timely warning reports and the annual statistical disclosure:

**Executive Director(s)** of Career Center, Budget and Payroll, Safety Services, Human Resources, Communications and Marketing, Housing and Dining, Washington College of Law (WCL)

**Director(s)** of Admissions, Financial Aid, Community and Government Relations, Athletics and Recreation, AU/NL, Counseling Center, Academic Support Center, Health Center, Jewish Studies, Women's and Gender Studies, Facilities Management, AU Abroad, Multicultural Affairs, University Center, Student Activities, Honors Program, Disability Support Services, Student Conduct and Conflict Resolution Services, GLBTA Resource Center, New Student Programs, WCL—Facilities, WCL—Minority Affairs, WCL—Career Services, Public Safety, University Communications, Administration and Budget—Dean of Students Office, HR Delivery, University College and Learning Communities, Recreational Sports and Fitness, Human Resource Communications

**Associate Director(s)** of Athletics, International Student and Scholar Services, Student Conduct and Conflict Resolution Services

**Dean(s)** of College of Arts and Sciences; School of Communication; School of Public Affairs; Academic Affairs; School of Education, Teaching, and Health; Kogod School of Business; School of International Service; Washington Semester; Washington College of Law; Washington Semester; Dean of Students; Washington College of Law

**Assistant Dean(s)** of Student Services—Washington Semester, Students—Office of Campus Life

**Associate Dean(s)** of Student Affairs—WCL, Students—Office of Campus Life

**Other offices designated as campus security authorities:** University Chaplain, Chief Information Security Officer, Controller, University Librarian, Assistant to the President, Chief of Staff—Office of the President, Senior Project Manager—Office of the President, Provost, University Registrar, Faculty Senate Chair, Bursar, Assistant VP—Office of Campus Life, VP—Office of Campus Life, Special Assistant to VP—Office of Campus Life, Sexual Assault Prevention Coordinator, Coordinator of Greek Life, Policy Analyst—Human Resources, Professional Development and Outreach Manager—Human Resources, Employee Relations Advisor, University President

Public Safety maintains a close relationship with the Metropolitan Police Department of the District of Columbia 2nd Precinct and the Montgomery County Police Department to ensure notification of crimes that have occurred on or near the AU campus and non-campus property that were reported directly to these law enforcement agencies.

# DEFINITION OF REPORTABLE CRIMES

## CRIMINAL HOMICIDE

- **Murder and non-negligent manslaughter:** The willful (non-negligent) killing of one human being by another.
- **Negligent manslaughter:** The killing of another person through gross negligence.

## FORCIBLE SEX OFFENSES

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent:

- **Forcible rape:** The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).
- **Forcible sodomy:** Oral or anal sexual intercourse with another person, forcibly and/ or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- **Sexual assault with an object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- **Forcible fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

## NON-FORCIBLE SEX OFFENSES

- **Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

## OTHER CRIMES

- **Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

- **Aggravated assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. Simple assaults are excluded.
- **Burglary:** Unlawful entry of a structure to commit a felony or a theft. Attempted forcible entry is included.
- **Motor vehicle theft:** The theft or attempted theft of a motor vehicle. A motor vehicle is self-propelled and runs on land surface and not on rails. Watercraft, construction equipment, airplanes, and farming equipment are specifically excluded from this category.
- **Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

## HATE CRIMES

Any of the aforementioned offenses and any other crime involving bodily injury reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias. Additionally, any crime listed below if there is evidence that it occurred due to the perpetrator's bias. The crimes below are presented in the Clery Act statistics as of August 2008.

- **Larceny:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.
- **Simple assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- **Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- **Vandalism:** To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control, by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

## OTHER OFFENSES

- **Liquor law violations:** The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, or possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and DUI are not included in this definition.)
- **Drug abuse violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).
- **Illegal weapons possession:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; and all attempts to commit any of the aforementioned.

# DEFINITION OF CLERY ACT REPORTABLE LOCATIONS

## ON CAMPUS

Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and

Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

## RESIDENTIAL FACILITY (SUBSET OF "ON CAMPUS" STATISTICS)

Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

## NON-CAMPUS PROPERTY

Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

## PUBLIC PROPERTY

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

# CRIMINAL OFFENSES MAIN CAMPUS

Type of Offense		On Campus	Residential Facility	Non-campus Building or Property	Public Property
<b>Criminal Homicide</b>					
Murder/Non-negligent manslaughter	2009	0	0	0	0
	2010	0	0	0	0
	2011	0	0	0	0
Negligent manslaughter	2009	0	0	0	0
	2010	0	0	0	0
	2011	0	0	0	0
<b>Sex Offenses</b>					
Forcible sex offenses	2009	3	1	0	0
	2010	1	1	0	0
	2011	2	1	1	1
Non-forcible sex offenses	2009	0	0	0	0
	2010	0	0	0	0
	2011	0	0	0	0
<b>Robbery</b>					
	2009	1	0	0	0
	2010	0	0	0	0
	2011	2	1	0	1
<b>Aggravated Assault</b>					
	2009	3	0	0	0
	2010	2	0	1	0
	2011	3	2	0	1
<b>Burglary</b>					
	2009	31	21	0	0
	2010	17	16	0	0
	2011	31	15	0	0
<b>Motor Vehicle Theft</b>					
	2009	2	0	0	0
	2010	3	0	0	0
	2011	4	0	0	0
<b>Arson</b>					
	2009	3	3	0	0
	2010	0	0	0	0
	2011	4	4	0	0

Note: The Residential Facility statistics are subsets of the On Campus statistics.

# HATE CRIME OFFENSES

## MAIN CAMPUS

In 2009, there were two (2) Intimidation Offenses on the Main Campus characterized by sexual orientation bias. One (1) of these occurred in a residence hall.

In 2009, there were two (2) Destruction/Damage/Vandalism of Property Offenses on the Main Campus characterized by racial bias. One (1) of these occurred in a residence hall.

In 2009, there were two (2) Destruction/Damage/Vandalism of Property Offenses on the Main Campus characterized by religious bias. One (1) of these occurred in a residence hall.

In 2010, there was one (1) Simple Assault Offense on the Main Campus characterized by religious bias.

In 2010, there was one (1) Aggravated Assault Offense on the Main Campus characterized by religious bias.

In 2010, there was one (1) Destruction/Damage/Vandalism of Property Offense on the Main Campus characterized by religious bias. This incident occurred inside of a residence hall.

In 2010, there was one (1) Destruction/Damage/Vandalism of Property Offense on the Main Campus characterized by sexual orientation bias.

In 2011, there was one (1) Simple Assault Offense on the Main Campus characterized by bias toward disability.

In 2011, there was one (1) Intimidation Offense on the Main Campus characterized by religious bias.

In 2011, there was one (1) Destruction/Damage/Vandalism of Property Offense on the Main Campus characterized by sexual orientation bias.

In 2011, there was one (1) Destruction/Damage/Vandalism of Property Offense on the Main Campus characterized by racial bias.

# CRIMINAL OFFENSES TENLEY CAMPUS

Type of Offense		On Campus	Residential Facility	Non-campus Building or Property	Public Property
<b>Criminal Homicide</b>					
Murder/Non-negligent manslaughter	2009	0	0	0	0
	2010	0	0	0	0
	2011	0	0	0	0
Negligent manslaughter	2009	0	0	0	0
	2010	0	0	0	0
	2011	0	0	0	0
<b>Sex Offenses</b>					
Forcible sex offenses	2009	0	0	0	1
	2010	0	0	0	0
	2011	3	2	0	0
Non-forcible sex offenses	2009	0	0	0	0
	2010	0	0	0	0
	2011	0	0	0	0
<b>Robbery</b>					
	2009	0	0	0	0
	2010	0	0	0	0
	2011	0	0	0	1
<b>Aggravated Assault</b>					
	2009	3	3	0	0
	2010	0	0	0	0
	2011	0	0	0	0
<b>Burglary</b>					
	2009	8	5	0	0
	2010	0	0	0	0
	2011	6	6	0	0
<b>Motor Vehicle Theft</b>					
	2009	0	0	0	0
	2010	0	0	0	0
	2011	0	0	0	0
<b>Arson</b>					
	2009	0	0	0	0
	2010	0	0	0	0
	2011	2	2	0	0

Note: The Residential Facility statistics are subsets of the On Campus statistics.

# HATE CRIME OFFENSES TENLEY CAMPUS

There were no Hate Crime Offenses reported on the Tenley Campus in 2009.

There were no Hate Crime Offenses reported on the Tenley Campus in 2010.

There were no Hate Crime Offenses reported on the Tenley Campus in 2011.

# CRIMINAL OFFENSES

## WASHINGTON COLLEGE OF LAW CAMPUS

Type of Offense		On Campus	Non-campus Building or Property	Public Property
<b>Criminal Homicide</b>				
Murder/Non-negligent manslaughter	2009	0	0	0
	2010	0	0	0
	2011	0	0	0
Negligent manslaughter	2009	0	0	0
	2010	0	0	0
	2011	0	0	0
<b>Sex Offenses</b>				
Forcible sex offenses	2009	0	0	0
	2010	0	0	0
	2011	0	0	0
Non-forcible sex offenses	2009	0	0	0
	2010	0	0	0
	2011	0	0	0
<b>Robbery</b>				
	2009	0	0	0
	2010	0	0	1
	2011	0	0	0
<b>Aggravated Assault</b>				
	2009	0	0	0
	2010	0	0	0
	2011	0	0	0
<b>Burglary</b>				
	2009	1	0	0
	2010	0	0	0
	2011	0	0	0
<b>Motor Vehicle Theft</b>				
	2009	0	0	0
	2010	0	0	0
	2011	0	0	0
<b>Arson</b>				
	2009	0	0	0
	2010	0	0	0
	2011	0	0	0

# HATE CRIME OFFENSES WASHINGTON COLLEGE OF LAW CAMPUS

There were no Hate Crime Offenses reported on the WCL Campus in 2009.

There were no Hate Crime Offenses reported on the WCL Campus in 2010.

There were no Hate Crime Offenses reported on the WCL Campus in 2011.

# ARRESTS AND JUDICIAL REFERRALS MAIN CAMPUS

Type of Offense		On Campus	Residential Facility	Non-campus Building or Property	Public Property
<b>Arrests</b>					
Liquor law violations	2009	0	0	0	0
	2010	0	0	0	0
	2011	0	0	0	0
Drug abuse violations	2009	1	1	0	0
	2010	3	2	0	2
	2011	0	0	0	0
Weapons law violations	2009	0	0	0	0
	2010	0	0	0	0
	2011	0	0	0	0
<b>Judicial Referrals</b>					
Liquor law violations	2009	340	336	42	0
	2010	386	380	0	0
	2011	174	173	9	0
Drug abuse violations	2009	58	57	0	0
	2010	77	68	0	0
	2011	39	34	0	0
Weapons law violations	2009	0	0	0	0
	2010	0	0	0	0
	2011	0	0	0	0

Note: The Residential Facility statistics are subsets of the On Campus statistics.

# ARRESTS AND JUDICIAL REFERRALS TENLEY CAMPUS

Type of Offense		On Campus	Residential Facility	Non-campus Building or Property	Public Property
<b>Arrests</b>					
Liquor law violations	2009	0	0	0	0
	2010	0	0	0	0
	2011	0	0	0	0
Drug abuse violations	2009	0	0	0	0
	2010	0	0	0	0
	2011	0	0	0	0
Weapons law violations	2009	0	0	0	0
	2010	0	0	0	0
	2011	0	0	0	0
<b>Judicial Referrals</b>					
Liquor law violations	2009	46	46	0	0
	2010	34	34	0	0
	2011	25	25	0	0
Drug abuse violations	2009	4	3	0	0
	2010	1	1	0	0
	2011	1	1	0	0
Weapons law violations	2009	0	0	0	0
	2010	0	0	0	0
	2011	0	0	0	0

Note: The Residential Facility statistics are subsets of the On Campus statistics.

# ARRESTS AND JUDICIAL REFERRALS WASHINGTON COLLEGE OF LAW CAMPUS

Type of Offense		On Campus	Non-campus Building or Property	Public Property
<b>Arrests</b>				
Liquor law violations	2009	0	0	0
	2010	0	0	0
	2011	0	0	0
Drug abuse violations	2009	0	0	0
	2010	0	0	0
	2011	0	0	0
Weapons law violations	2009	0	0	0
	2010	0	0	0
	2011	0	0	0
<b>Judicial Referrals</b>				
Liquor law violations	2009	0	0	0
	2010	0	0	0
	2011	0	0	0
Drug abuse violations	2009	0	0	0
	2010	0	0	0
	2011	0	0	0
Weapons law violations	2009	0	0	0
	2010	0	0	0
	2011	0	0	0

Note: The Residential Facility statistics are subsets of the On Campus statistics.

# M System Map

MetroOpensDoors.com  
 Customer Information Service: 202/637-6000  
 TTY Phone: 202/638-3780

- ## Legend
- Red Line • Glenmont to Shady Grove
  - Orange Line • New Carrollton to Vienna/Fairfax-GMU
  - Blue Line • Franconia-Springfield to Largo Town Center
  - Green Line • Branch Avenue to Greenbelt
  - Yellow Line • Huntington to Fort Totten



Every other outbound Red Line train terminates at Grosvenor-Strathmore station Weekdays 7:00 to 9:30 a.m. and 4:00 to 6:30 p.m.

Yellow Line service operates between Mt Vernon Sq/7th St-Convention Center and Fort Totten stations except Weekdays 5:00 to 9:30 a.m. and 3:00 to 7:00 p.m.



Metro is accessible.

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REV 10/27/06

- No Smoking
- No Eating or Drinking
- No Animals (except service animals)
- No Audio (without earphones)
- No Litter or Spitting
- No Dangerous or Flammable Items

## IMPORTANT TELEPHONE NUMBERS AT AMERICAN UNIVERSITY

American University Department of Public Safety	202-885-2527
<b>EMERGENCY ON CAMPUS</b>	<b>202-885-3636</b>
<b>EMERGENCIES OFF CAMPUS</b>	<b>911</b>
Request a Safety Escort	202-885-2527
AUTO Shuttle Service	202-885-2886
Counseling Center at American University	202-885-3500
2FIX (report unsafe facilities)	202-885-2349

American University is an equal opportunity, affirmative action institution that operates in compliance with applicable laws and regulations. The university prohibits discrimination and discriminatory harassment (including sexual harassment and sexual violence) against any AU community member on the basis of race, color, national origin, religion, sex (including pregnancy), age, sexual orientation, disability, marital status, personal appearance, gender identity and expression, family responsibilities, political affiliation, source of income, veteran status, an individual's genetic information, or any other bases under federal or local laws (collectively "Protected Bases"). For information, contact the dean of students ([dos@american.edu](mailto:dos@american.edu)), assistant vice president of human resources ([employeerelations@american.edu](mailto:employeerelations@american.edu)), or dean of academic affairs ([academicaffairs@american.edu](mailto:academicaffairs@american.edu)), or write American University, 4400 Massachusetts Avenue, NW, Washington, DC 20016 or call 202-885-1000.

For information regarding the accreditation and licensing of American University, please visit [american.edu/academics](http://american.edu/academics). UP13-255



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