



AMERICAN UNIVERSITY

WASHINGTON, DC

Annual Security Report

October 1, 2006

*A private university with
a public responsibility*



AMERICAN UNIVERSITY

ANNUAL SECURITY REPORT 2006

The safety and well being of all members of our community is of great concern to American University. Many departments and employees are dedicated to keeping the campus a safe place to live and work. The Department of Public Safety works with several departments and agencies such as the Office of the Dean of Students, Housing and Dining Programs, Judicial Affairs and Mediation Services, and the Metropolitan Police of the District of Columbia, to compile the information. A safe environment, however, depends on the cooperation and involvement of individuals in safeguarding themselves and others. We encourage all members of the American University community to use this report as a guide for safe practices on and off campus.

This publication contains information to aid in the cooperative effort of keeping the campus safe. It contains specific information on safety and security, crime prevention, University Police operations and breadth of authority, policies relating to reporting crime, campus disciplinary procedures, and crime statistics for the three previous calendar years. These statistics reflect reported crimes that occurred on campus, in certain off campus buildings or property owned or controlled by American University, and on public property, which is immediately adjacent to and accessible from the campus.

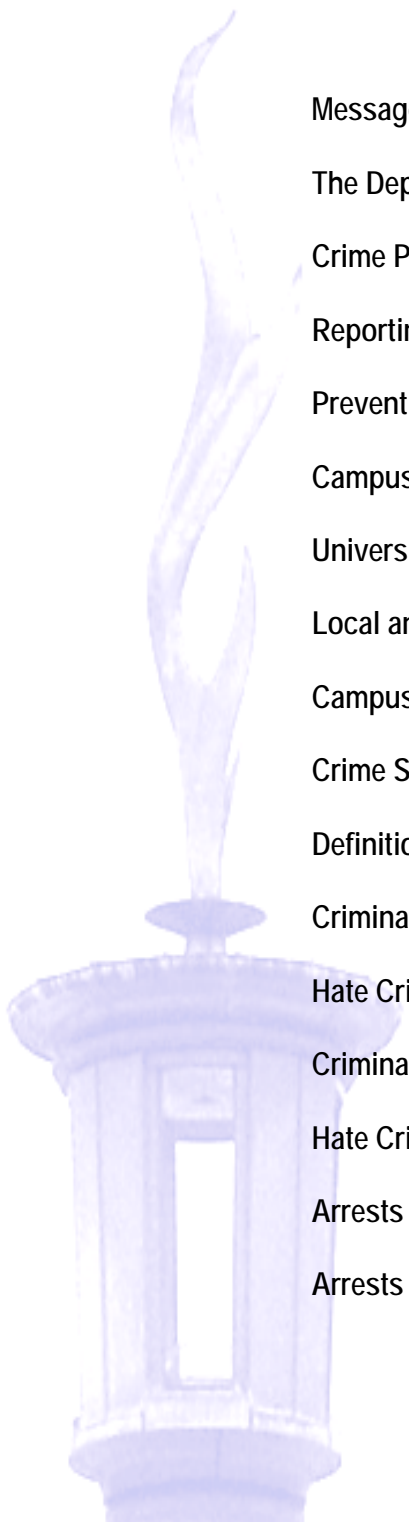
This publication is distributed by October 1st each year to all students, faculty, and staff, and can be obtained online at www.american.edu/finance/dps/asr_2006.html or by writing to:

American University
Department of Public Safety
Annual Security Report Request
4400 Massachusetts Avenue, NW
Washington, D.C. 20016-8068.

A copy can also be obtained by visiting Human Resources or Public Safety on campus. Additional security information, crime prevention programs, and crime statistics are also available by contacting Public Safety.

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Message from the Chief

Greetings! American University is a community of more than 13,000 students, faculty, and staff working, living, and studying on a beautiful campus in its urban setting. Living and working in a tranquil environment such as American University can cause us to forget the crime and other problems that can plague us just as they do communities outside the gates of the university.

The Department of Public Safety is the primary department at American University charged with creating a safe and secure environment. This task, however, is not one we can accomplish alone. We encourage open communication with all members of the AU community and actively seek your assistance in working toward our number one priority of making American University a safe place.

Public Safety is a dynamic, full-service police organization that is dedicated to making a positive difference in our community. I have the privilege and honor to supervise the most dedicated and outstanding employees who comprise the American University Department of Public Safety. We employ certified commissioned police officers and civilian staff members, all of whom strive for excellence each day and exemplify teamwork and unity. At the forefront of our efforts is our philosophy of community policing and excellent customer service. We believe that policing is a partnership between the police and the community and that crime prevention, risk identification, and problem solving are the responsibilities of everyone.

It is my desire that through partnering, problem-solving, and information sharing about upcoming police/community events, crime trends and alerts, and the many services and opportunities our agency provides that we will better serve the AU community and work together to make American University one of the safest universities in the nation. We ask you to join us in these efforts by reading this report and referring to it often.

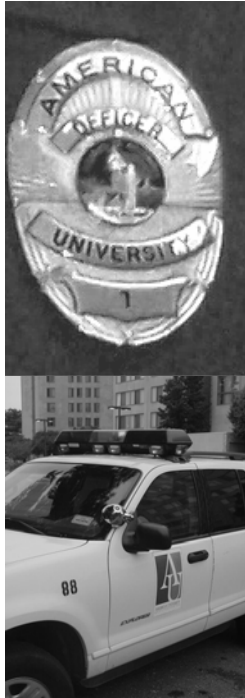
Thank you and be safe.

Michael D. McNair

Michael D. McNair

Chief of Police

Director of Public Safety



The Department of Public Safety

Public Safety is open 24 hours a day, 365 days a year. In case of an emergency, call extension **3636** (off campus: 202-885-3636). Non-emergency calls should be directed to extension 2527 (off campus: 202-885-2527). The Public Safety office is located on the south side of main campus directly across from the Shuttle Depot. Our mailing address is 4400 Massachusetts Avenue, NW, Washington, DC 20016-8068.

The Department of Public Safety has primary responsibility for the security of American University. The department consists of professional campus police and security officers, trained communications specialists, and other team members dedicated to providing first-class service to all members of the American University community. Our mission is to create and maintain a safe and secure environment by protecting lives, securing property, and preserving peace and order. The department provides a variety of safety and security services and is organized into several units. The Director of Public Safety, Chief Michael McNair, oversees these units: Police Operations, Security Services, Communications, Customer Relations, and Administration. The department also employs students who carry out a variety of roles.

Serving the
community
24 hours a
day, 365
days a year.

Protecting
lives,
securing
property,
and
preserving
peace and
order

Police Operations

Police Operations is managed by the Captain through the Shift Sergeants and Corporals who supervise the individual shifts and processes. University police protect university facilities, including academic and administrative buildings, parking lots, athletic fields, and grounds. Patrols are conducted by vehicle, bicycle, and on foot. Officers check in at residence hall front desks, but do not routinely patrol the buildings unless requested to do so. Safety escorts are provided at night or by special request for individuals on campus. All university special events requiring public safety officers are managed through this unit. Officers respond to all reports of crime, fire, medical, and other emergencies, and coordinate with the District of Columbia Fire and Police Departments. Officer response and communications are coordinated through an on-campus dispatch service for all emergency calls and requests for service.

Police Authority: University police officers are commissioned law enforcement officers of the District of Columbia, and have full investigative and arrest authority on university property. As commissioned officers, University Police are sworn to uphold the Constitution and all laws and legal regulations for the United States and the District of Columbia. Additionally, the officers are obligated as officials of American University to enforce university rules and regulations. Police officers are permitted to stop individuals suspected of criminal activity and to request their name, address, business, and destination. Anyone failing to answer these questions to the satisfaction of the officer may be detained for further investigation. Resistance to detention may result in a more serious charge. Officers must be

mindful of their safety while performing their duties. For this reason, and based on articulable suspicion of a potential threat, the law permits officers to search a person who has been detained to ensure that he or she does not possess a weapon. All police officers are required to identify persons they suspect of being perpetrators of, or witnesses to, a crime.

Community Oriented Police: The University Police at American University have adopted a community oriented policing model, which promotes active participation between police and community members, and engages the problem solving process to combat crime, fear, and disorder. It recognizes that crime is more effectively deterred with a teamwork approach between these parties. With effective communication between community members and officers, community members become active participants in safety practices and crime prevention. In an effort to foster this philosophy, training has been provided for officers in effective communication skills and customer feedback surveys have been implemented to solicit information on the quality of service Public Safety provides. This information is vital to the internal changes Public Safety makes and to the improvement in the quality of service Public Safety offers.

Officer Training: University police officers attend an eight-week Campus Public Safety Institute sponsored by the Consortium of Universities of the Washington, D.C. Metropolitan Area. This comprehensive program provides valuable training in all aspects of university policing. Additionally, American University police are required to successfully complete certification/recertification in skill-based trainings such as CPR and First Aid. Other training topics include Tactical Communications, Emergency Response, and Infection Control.

Security Services

The Security Services unit maintains the security and intrusion alarm systems and closed circuit television systems at American University. This unit is also responsible for key and access card control. Efforts in these areas prevent unauthorized access to university facilities. The Security Services Manager works closely with the Physical Plant Operations department and many other units on campus to identify and promptly repair any inoperative security devices. Unit personnel conduct periodic audits to assess physical security requirements and future expansion.

Communications and Customer Relations

The Communications Center is staffed by trained Communications Specialists who operate the department's 24-hour Emergency Dispatch Service. Communication specialists dispatch university police officers and other personnel to all incidents and calls for service. The Customer Relations unit provides many services important to the mission of the Public Safety office. This unit is responsible for the parking, traffic, and shuttle services for the university community. Customer Relations Representatives operate the welcome desk weekdays from 8:00am to 7:30pm. Services, such as information dissemination, parking permits, parking ticket inquiry, shuttle questions, lost and found, and other customer relations issues, are provided by the staff in these units. The Communications and Customer Relations units are managed by the Public Safety Communications Manager.

Public Safety Administration

The Coordinators of Public Safety Administration oversee community policing efforts on campus. In cooperation with police operations staff, the coordinators facilitates community orientated policing services, partnership development, and special events by planning University Police participation, service, and support for special events at the university. Other programs coordinated by the department coordinators are the Officer Liaison Program, the Bike Patrol Program, and presentations at various gatherings around the university. These programs enable officers to communicate with campus community members more regularly, and to build relationships of mutual trust and respect. All police reports, statistics, statements, and evidence are managed by Public Safety administrative staff. Coordinators are responsible for key functions such as records management, crime analysis, and judicial affairs.



Crime Prevention & Awareness

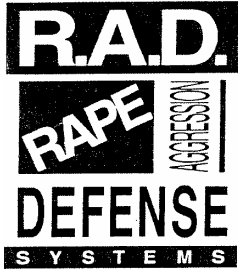
Public Safety maintains a comprehensive crime prevention program. Working with the Office of Campus Life and other units, Public Safety develops and monitors procedures and programs to promote safety and security. Each member of Public Safety promotes crime prevention throughout the university community. Public Safety's proactive stance on crime prevention is part of its basic philosophy. They conduct programs, answer questions about safety and security, respond to inquiries about Public Safety's role on campus, and encourage residents to become active members in the university community in relation to safety issues. Crime prevention education programs and materials are developed to aid students and employees in protecting themselves and their property. These materials and programs are made available to the university community.

Educational Programs

The following programs are presented to new students at orientation and are promoted to Resident Assistants to be offered in the residence halls. They are designed to address specific needs of the audience and focus on taking personal responsibility for individual safety, how to avoid unsafe situations, and Public Safety services. The sessions (unless noted) last one the one and a half hours.

- **Who is Public Safety?:** Introduces students to the functions and purpose of University Police and Public Safety. Looks at the services Public Safety offers. Offers important phone numbers and educates students on the training, credentials, and authority of University Police, on campus and in surrounding neighborhoods.
- **Safety in the City:** A program dedicated to educating students about living in an urban setting and utilizing crime prevention skills. This program is typically customized for the specific intended audience.
- **Be Safe @ Home:** Provides students with safety tips and tools for use in their campus residence and around campus. This program encourages safe living on campus to avoid become a victim and how to stay safe during unexpected emergencies.
- **Alcohol and Drug Awareness:** A program designed to illustrates the effects of alcohol and the dangerous consequences of underage drinking. Additional programs are also offered to educate students on the hazards of drug use to include, not only the danger to an individual's health and well-being, but the legal ramifications, financial hardships, and social difficulties to which drug use and/or experimentation can lead.
- **Rape Aggression Defense Systems (RAD):** A physical defense course for women that teaches rape prevention and practical self-defense techniques. (forty-hour course)
- **Dating Violence:** Educates individuals, but primarily women, on acquaintance rape. Introduces them to preventive strategies to avoid dangerous dating situations. Educates students on forms of dating violence, such as emotional and sexual abuse.

Campus groups are encouraged to sponsor these programs to increase attendance and to bring together individuals who have common concerns. Individuals interested in the educational programs should contact Public Safety at (202)885-2529 or (202)885-2503. The Student Health Center and The Office of Campus Life may offer related programs on acquaintance rape, alcohol, relationships, and self-defense.



**Add
University
Police
(202)
885-3636
to your
speed
dial...**



Services and Other Programs

Escort Service

University police offers escorts to individuals walking on campus at night. If you must travel alone at night, the campus escort program provides a safe, reliable way to travel throughout campus. To arrange for an escort, call (202)885-2527, or use an emergency telephone.

Safe Ride Home

Always find a way home. If you are stuck in the city without any money or a way home, you can call a cab and have it take you to American University Public Safety. Notify Public Safety that you are on your way by calling (202) 885-2527. Public Safety will pay for your cab and place the charge on your student account. This ensures that students always have a way back to campus.

Operation Identification

This nationally organized program encourages engraving personal identification numbers on valuable property. Thieves tend to shy away from property with engraved numbers due to the difficulty of selling it on the open market. If an item is stolen and later recovered, the identification number will assist law enforcement agents in returning it to its rightful owner.

Education and Counseling Programs

Educational programs and counseling options are available to students and employees at American University. The Student Health Center and Human Resources sponsor a wide variety of substance abuse education programs. The Counseling Center and the Human Resources Department have treatment and counseling options available for individuals and groups.

Crime Prevention Tips

General Safety Tips

- Program Public Safety's emergency number **(202)885-3636** into your cell phone.
- Be aware of your surroundings.
- Travel in groups at night whenever possible, especially when walking.
- Use lighted walkways and thoroughfares, even if it means going out of your way.
- Walk briskly, with your head up, and with assurance. Do not walk in brush covered areas or against buildings.
- Do not wear dangling jewelry when traveling into the city. Keep purses, backpacks, and money belts close to the body, and do not leave them unattended.

- Do not struggle if someone attempts to take your purse, backpack, or money belt.

In the residence halls:

- Students should attend crime prevention seminars held in the residence halls. These seminars, sponsored by Public Safety and Housing and Dining Programs, are conducted on a variety of subjects and could help students avoid becoming victims of crime.
- Room doors should be locked at all times, whether the room is occupied or not (i.e., while sleeping.) Many victims of theft have been out of their rooms for only minutes or were down the hall from their room.
- Propped doors also increase vulnerability to crime. If an interior or exterior door is found propped open, students should call an RA and close the door.
- Cash, credit cards, jewelry, and other valuables should be locked in a drawer or trunk. Students should take these valuables with them during school breaks. Clothing or other property should not be left unattended in lounges or laundry rooms.

Safety When Coming and Going

- Students should lock their bicycles with high-security locks.
- Park vehicles in a well-lit and populated area. If this is impossible, scan the area before getting into or out of your vehicle. Know your surroundings!
- When getting into your vehicle, do so briskly, quickly, and confidently.
- Avoid becoming too absorbed with the task at hand, such as keeping your head down at the key lock, occupying yourself with bags, books, or keys; this can help prevent you from becoming a target for crime.
- Keep keys in hand to avoid unnecessary delay upon reaching your car.
- Plan ahead, always, even if you are late or in a rush.
- Travel by way of the university shuttle whenever possible. Shuttle service is offered to the Tenleytown Metro Station, the Tenley Campus, the Washington College of Law, and the Park Bethesda Apartments. Student sponsored shuttle service (AUTO) offers various runs to other locations.

Report Suspicious Activity or Persons

Suspicious incidents, activities, or persons should be reported to hall staff and to University Police (202)885-3636. Instant crime reporting, or reporting (crime or suspicious behavior) as soon as possible is essential in keeping campus crime down and in assisting the university police in keeping the campus safe. University Police stress that no one should hesitate to contact them with any suspicion regarding their own or someone else's safety. It is recommended that you program your cell phone with **University Police Emergency (202)885-3636**.



Available Crime Information

Crime Prevention Boards and Postings

Crime prevention boards are located: inside the lobbies of Bender Library, Federal building, Mary Graydon Center, Hurst building, McKinley building, Ward building, Asbury building, the Sports Center, the Washington College of Law, and Brandywine building. They are also located outside at the main shuttle depot and at the Nebraska parking lot. These boards are used to post campus crime statistics, crime alerts, crime prevention tips, and other information. Display tables are exhibited at various campus events throughout the year. These displays contain information regarding Public Safety services and crime prevention programs. Crime prevention literature is also distributed at these exhibits.



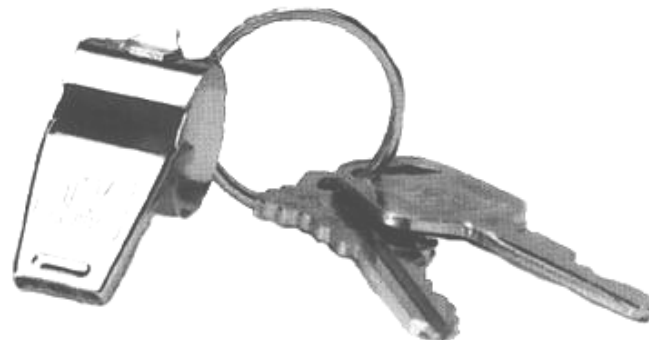
Crime Alerts

Crime Alerts are written and posted to inform the campus community of crimes considered to be a threat to other students and employees. These alerts are generated by serious crimes that are reported to University Police or local law enforcement agencies. Crime Alerts are provided to students and employees in a timely manner so that they can aid in the prevention of similar occurrences.



Crime Log

Public Safety maintains a crime log, which is written in an easily understood format and records all crimes reported to University Police. The log describes the nature, date, time, and general location of each crime and the disposition of the complaint, if known. The log is maintained for the most recent 60-day period and is open to public inspection during normal business hours (8:00am to 5:00pm), Monday through Friday, unless the university is closed. Entries or updates are made to the log within two business days after the information becomes available. There are times, however, when information may be withheld from the log. If there is clear and convincing evidence that the release of such information would jeopardize an ongoing criminal investigation or the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence, the information may be withheld until that damage is no longer likely to occur.



Reporting Criminal Actions and Emergencies

Students, faculty, staff, and visitors should immediately report any criminal offenses to Public Safety. Emergencies, potential criminal actions, or suspicious activities can be reported by regular telephone, emergency telephone, or in person.

- You may dial (202)885-3636 or extension 3636 from any on-campus telephone.
- Thirty-three emergency telephones, mounted on poles with blue lights on top, are located on the grounds of the university, in garages, and in elevators. These telephones automatically connect to the Public Safety office. Depressing the button on the box will activate the telephone connection. You can begin to speak when the dispatcher answers over the speaker. Indoor emergency telephones are located in seventeen buildings, and at the residence hall front desks. The telephones are red, identified by signs, and automatically connect to the Public Safety office when the receiver is lifted. The location of an activated telephone is displayed in the Public Safety office so that officers can be dispatched to investigate, even if there is no voice communication.
- Reports can be made in person at the Public Safety building, or to uniformed university police officers on patrol throughout campus. Criminal offenses can be reported to other officials at American University as well. These persons include deans of academic units, directors and department heads of administrative units.
- Confidential reports can be made to officials at the Counseling Center, the Student Health Center, Kay Spiritual Life Center, and through the Faculty Staff Assistance Program (FSAP).

When a report of an urgent situation is received, officers are dispatched to the scene to lend assistance, investigate, prepare a report, and conduct follow-up, as needed. District of Columbia fire, emergency medical, and/or police personnel are called when appropriate.

University Police Officers conduct investigations of reported crimes. Investigations of serious campus crimes are coordinated with the District of Columbia Metropolitan Police Department (MPDC). When appropriate, investigation results are presented to the U.S. Attorney for prosecution and/or through Judicial Affairs and Mediation Services for action.

Relationship with Local Law Enforcement Agencies

American University is located in upper northwest Washington, D.C., in the Second District of the Metropolitan Police Department (MPDC). The Second District precinct is located approximately 1.5 miles from campus. Public Safety maintains a close working relationship with MPDC and communicates items of mutual concern on a daily basis with them. MPDC dispatches officers when a felony is reported, when a victim requests them, or when an arrest is made. MPDC works with the university officers on complex or specialized cases. MPDC officials meet with area campus law enforcement directors to discuss mutual concerns, coordinate programs, and exchange information.

Preventing and Responding to Sexual Assault

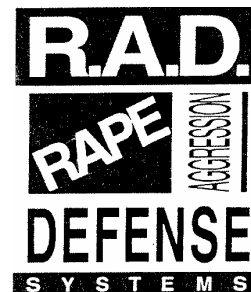
Programs in the prevention of sexual assault are offered regularly through the Office of Student Services and by Public Safety to students, faculty, and staff. Rape Aggression Defense Systems (RAD), a physical defense course for women offered by Public Safety, teaches rape prevention and practical self-defense techniques. There are also programs on dating violence and acquaintance rape offered by the Office of Campus Life.

The Campus Sex Crimes Prevention Act

The Campus Sex Crime Prevention Act (section 1601 of Public Law 106-386) provides for the tracking of convicted, registered sex offenders working or volunteering on campus, or enrolled as students at institutions of higher education. The Sex Offender Registry database provides information on Class A sex offenders living, residing, working, or attending school in the District of Columbia only. For this information, go to the MPDC Sex Offender Registry at: <http://www.mpdcd.c.gov>. For a complete list of all Class A, B, and C sex offenders, you must go, in person, to District 2 of MPDC (2D), located at 3220 Idaho Avenue, NW, Washington, DC 20016 or one of the other MPDC Registry Book locations listed on the MPDC website.

Sex Offense Resources

Sexual Assault Information Line	(202) 885-2000
D.C. Rape Crisis Hotline	(202) 333-RAPE (7273)
Dean of Students Office	(203) 885-3300
Emergencies on campus	(202) 885-3636or (x3636)
Emergencies off campus	911
MPDC Sex Offense Reporting/Second District	(202) 282-0043
MPDC Second District Headquarters	(202) 282-0070
Counseling Center at American University	(202) 885-3500
Sibley Memorial Hospital Emergency Room	(202) 537-4080
Suburban Hospital Emergency Room	(301) 896-3880





Reporting Sex-Related Offenses

Victims of sex-related offenses are strongly encouraged to report such crimes to the Public Safety office. Public Safety will provide assistance with filing a university incident report. A female or male officer, as appropriate, can be assigned to handle the initial interview. The victim will be advised of the importance of preserving evidence for the proof of a criminal offense. The decision of the victim to pursue or not pursue with some course of criminal or civil action in these incidents is honored and respected. If reporting a case of sexual assault, you have several options:

- Go to the hospital for an exam. If you choose to report the assault for criminal prosecution at the hospital, hospital officials will call a member of the MPDC Sex Offense Squad to collect appropriate evidence. Do not shower or bathe prior to this exam. Bring with you, in a plastic bag, any clothes or articles you were wearing when the assault occurred. A Housing and Dining Programs staff member or a staff member from Public Safety can help you arrange transportation to the hospital.
- Receive counseling or a counseling referral from the Counseling Center on campus.
- Receive medical attention at the Student Health Center (SHC). The SHC can provide testing for sexually transmitted diseases and other services; however, the SHC cannot collect evidence for MPDC in preparation for possible criminal prosecution. It is therefore important that you go to the hospital if you believe that there is a possibility that you may press criminal charges.
- Report the assault to local authorities (MPDC) and request that charges be filed.
- Report the assault to campus authorities (Public Safety, Housing and Dining Programs, the Dean of Students Office, the Counseling Center, or the Faculty Staff Assistance Program).
- File charges through the university's internal judicial system, Judicial Affairs and Mediation Services. You may file charges at the university in addition to charges you may have filed through the court system (criminal/civil).
- Call outside sources such as D.C. Rape Crisis Hotline: (202)333-RAPE (7273).
- Call friends or family to assist you.
- Receive assistance regarding academic matters or living arrangements, which may be affected by your situation.

The Office of Campus Life staff is also available to help in filing reports. The following services are available to victims regardless of whether the crime occurred on or off campus:

- Transport to the Student Health Center and/or an area hospital for medical assistance.
- Psychological counseling through the university Counseling Center, Faculty Staff Assistance Program (FSAP), and/or the D.C. Rape Crisis Hotline.
- Information about changing his/her academic and living arrangements and assist with changes (if requested by the victim and if facilities are reasonably available).
- Information about his/her option to notify MPDC or other appropriate law enforcement authorities. Public Safety will provide assistance in notifying local authorities, if requested by the victim.
- Information about his/her option to file charges with the University Conduct Council or other appropriate disciplinary bodies. Assistance with filing these charges is made available to the victim.

Conduct Council Hearing Procedures

In cases of an alleged sex offense, the case will be referred for a disciplinary hearing. The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding. Both the accuser and the accused shall be informed of the outcome of the disciplinary proceeding. Specifically, both parties will be informed of the university's final determination with regard to the alleged sex offense(s), and any sanction that is imposed against the accused.

University Sanctions for Sex-Related Offenses

Students found responsible for sex-related offense(s) through the University Conduct Council are given sanctions that are implemented by the Dean of Students in accordance with university policies. There are no automatic sanctions for particular offenses. The University Conduct Council evaluates cases individually and applies sanctions consonant with the severity of offense(s). However, in reviewing precedent, students should be aware that the predictable consequences for sex-related offenses are suspension or dismissal from the university.



Campus Safety and Security

Access to Campus

American University has an open environment that allows individuals to move freely around the campus; however, the university restricts access to its facilities to members of the academic community and bona fide guests. This open environment makes all members of the university community responsible for immediately reporting suspicious activity to University Police. Suspicious incidents, activities, or persons should be reported to Public Safety Police Emergency **(202-885-3636)** as soon as possible. This is essential in assisting university police in keeping the campus safe, and in keeping campus crime down. In order to uphold this policy, all students, faculty and staff are required to possess an American University ID card (Americard) and to present it when requested by a university official. Individuals challenged by university police officers for suspicious activity are required to identify themselves and present student, employee, or other identification, as requested. Individuals who do not have legitimate reasons for being on campus or in a university building, and who refuse to comply with a request to leave, may be subject to arrest under the District of Columbia Code Section 22-3302, Unlawful Entry.

Grounds

Access to the grounds is generally not controlled. The outside athletic facilities and adjacent unlit areas are closed at dark. Individuals observed displaying suspicious behavior or suspected of unlawful acts will be questioned by university police officers. University Police stress that no one should hesitate to contact them with any suspicion regarding their own or someone else's safety.

Academic/Administrative Buildings

Buildings are open during regular business and class hours. Instructional facilities are generally open from 7:00 a.m. to 11:00 p.m., seven days a week, while classes are in session. There are areas scheduled for 24-hour use: the Ward Reading Room and Anderson Computer Lab. Additionally, other areas may be open for 24-hour use during exam periods, or for other special needs. Patrol officers lock and unlock exterior building entrances in accordance with the building's schedule. Only individuals with valid identification and written authorization are admitted to locked buildings and areas.

Residence Halls

Residence halls are locked 24-hours a day and are controlled by an electronic access control system. Residents and visitors enter through the main entrance only. Residents use a magnetic access card to open the building door. Visitors are granted entry by the front desk staff and must be escorted by a resident. The front desks are staffed 24-hours a day. University personnel and maintenance staff check in at the front desks when entering residence halls. While the university makes every effort to prevent access by uninvited visitors, it is necessary that residents also take an active role to prevent this. Strangers should be reported to the hall staff and doors should not be held open for non-residents to enter. Residents are held responsible for the actions of their guests. Students are also encouraged to lock their room doors at all times.

Emergency Phones

Blue light emergency phones are two-way call boxes, mounted on poles with blue lights on top. These telephones automatically connect to the Public Safety office. They allow an individual in need of assistance to speak directly with the Public Safety Department. A Communications Specialist will dispatch the appropriate emergency response team to the caller. Thirty-three blue light telephones are strategically located on the grounds of the university, in garages, and in elevators. Depressing the button on the box will activate the telephone connection. Indoor emergency telephones are located in seventeen buildings and at the residence hall front desks. The telephones are red, identified by signs, and automatically connect to the Public Safety office when the receiver is lifted. The location of an activated telephone is displayed in the Public Safety office so that officers can be dispatched to investigate, even if there is no voice communication. **Note: In case of emergency, you may dial x3636 from any on-campus telephone.**

Alarms and Closed Circuit Cameras

Limited areas in academic and administrative buildings are connected to intrusion alarms that report to a central monitoring station in the Public Safety office. Systems are currently located in several 24-hour areas on campus. Upgrades and expansions of these systems are planned and installed annually. All residence hall exterior doors are alarmed. These alarms are monitored by Public Safety and also sound a local siren. The University does not currently recognize any off campus student organizations and therefore does not monitor such off campus activity.

Security Consideration in Maintenance

University Police conduct routine checks of lighting on campus during regularly assigned patrol duties. If lights are discovered to be out or dim, officers will initiate a work order, which is acted upon by the Physical Plant Operations department (PPO). University facilities are maintained by PPO with safety and security in mind. University officers and PPO work closely together to identify any broken doors, windows, locks, lights, or other hazards. These items receive expedited maintenance action. We encourage all members of the university to promptly report any unsafe facility conditions by calling 2-FIX ((202)885-2349) to reach the University Information Center. Any conditions which raise concerns about personal safety and property protection can be reported to Public Safety by calling (202)885-2527. Public Safety personnel complete regular inspections of campus facilities to assess potential risks and make recommendations for improvement.



University Alcohol and Drug Policy

Alcohol Policy

American University is committed to maintaining a healthy and safe academic community that reflects high standards of personal responsibility and behavior. Alcohol abuse will not be tolerated under any circumstances. This policy permits the responsible use of alcohol in moderation by persons of legal drinking age and in accord with these guidelines.

Authorization Requirements

1. The president, provost, or appropriate vice president must authorize alcohol service for all university events, whether the events are held on or off university premises. University premises are buildings and grounds owned, leased, operated, controlled, or supervised by the university.
2. The president, provost, or appropriate vice president must authorize the expenditure of university funds to purchase alcohol for approved events.

General Requirements

1. Consumption of alcohol is prohibited on university premises except as authorized by this policy.
2. Possession of alcohol is prohibited in university residence halls, Bender Arena, and at open-air events.
3. Advertising that highlights the availability of alcohol at an event is prohibited.
4. University officials reserve the right to check proof of age at university events.
5. University officials can deny admission, alcohol service, or continued attendance at a university event to anyone who, in the sole judgment of the officials, is intoxicated.
6. Food or snacks and non-alcoholic beverages must be available at university events where alcohol is served.
7. One-price, all-you-can-drink arrangements are prohibited.
8. Bring-Your-Own-Beverage (BYOB) arrangements are prohibited.

Legal and Risk Management Requirements

1. Alcohol service on university premises is limited to beer and wine.
2. Alcohol service off university premises must comply with the vendor's license.
3. The vendor's license for university dining services permits the sale and service of beer and wine in the Tavern and the first floor meeting rooms of Mary Graydon Center.
4. A District of Columbia permit is required to serve beer and wine at approved events on university premises that are not covered by the vendor's license for university dining services. A permit is also required for approved university events at which alcohol is sold or an admission fee is assessed in any form. The alcohol vendor is responsible for obtaining the permit.
5. Non-university vendors must provide a certificate of insurance with a minimum of \$1 million in liquor liability coverage. The certificate must accompany the alcohol approval form or be on file in the Office of Finance and Treasurer.

6. The Office of Finance and Treasurer must sign all contracts prior to approved university events. If alcohol will be served at an event, a copy of the signed alcohol approval form, liquor license, District of Columbia permit when applicable, and certificate of insurance when applicable must accompany the contract.

Additional Information:

1. Alcohol Approval forms are available for download online or can be obtained in the offices of the provost, vice presidents, and Student Activities & University Center.
2. Questions about the Alcohol Policy should be directed to the Office of the Vice President of Student Services (202)885-3310 or to the Office of the Provost (202)885-2127.
3. Related policies include the Advertising Policy, Posting Policy, Tavern Programming Guidelines, and the AUTO Van Request and Charter Manifesto.
4. The university reserves the right to amend this policy in accordance with local and federal laws, community standards, or the best interests of the university.

Drug Policy

Possession and/or use of illicit drugs and unauthorized controlled substances is contrary to university policy and in violation of federal and District of Columbia laws. The university prohibits the possession, use, manufacture, distribution and/or sale of illegal drugs and illegal paraphernalia. Students at the university using or otherwise involved with drugs in violation of the Student Conduct Code and/or the university Housing Agreement are subject to university disciplinary action, in addition to any action taken by local or federal law enforcement authorities. Questions regarding the drug policy should be directed to the Dean of Students Office, (202)885-3300, 408 Butler Pavilion.

Cooperation with Law Enforcement Authorities

The university cooperates fully with law enforcement authorities. Violations of the Code of Conduct or Residence Hall Regulations, which are also violations of federal or local law, may be referred to external enforcement. In such situations, cases may proceed concurrently at the university and in the criminal justice system.

University Sanctions for Violating Alcohol and Drug Policies

Students found responsible through the Conduct Council for violating the Code of Conduct are given sanctions. These sanctions are implemented by the Dean of Students in accordance with university policies. There are no automatic sanctions for particular offenses; the Conduct Council evaluates cases individually and applies sanctions consonant with the severity of the offense. However, in reviewing precedent, the predictable consequences for drug and alcohol related offenses are:

Alcohol Violations

- A. First time minor violations may result in sanctions including, but not limited to, a letter of warning, censure, and community restitution hours.
- B. Second time minor violations may result in sanctions including, but not limited to, an alcohol education program, community restitution hours, and disciplinary probation for specified period. (Also see Parental Notification policy).

C. Repeated violations of the alcohol policy may result in sanctions including, but not limited to, a letter of warning, censure, community restitution hours, disciplinary probation for a specified period, removal from the residence halls, suspension, or dismissal.

D. Drunk driving on campus. Students, faculty, or staff may be stopped by Public Safety officers for traffic violations on campus. If, during such a stop, the officer believes the person is intoxicated, the officer or MPDC may conduct a field sobriety test and make an arrest. Refer to District of Columbia Crimes and Penalties — Alcohol, listed below.

Drug Violations

A. First time sale, distribution, use, or possession of illegal drugs may result in sanctions including, but not limited to, disciplinary probation, denial of visiting privileges in the residence halls, a drug education program, and removal from the residence halls permanently or for a specified period.

B. Second time sale, distribution, use, or possession of illegal drugs may result in sanctions including, but not limited to, removal from the residence halls permanently, suspension or dismissal from the university, and recommended attendance at a private drug treatment program (depending upon the situation).

Local and Federal Laws

The following is a brief summary of District of Columbia and federal laws pertaining to alcohol and drugs. This is not an exhaustive list and is subject to change. The law constantly evolves and is subject to different interpretations.

District of Columbia Crimes and Penalties — Alcohol

Persons Under 21 — Possession and Consumption

- Crime 1: No person under 21 years of age may consume, purchase, attempt to purchase, or otherwise possess alcohol.
- Crime 2: No person may falsely represent his/her age or possess or present fraudulent identification for the purpose of procuring alcohol. Penalties: considered a misdemeanor and fined not more than \$300; failure to pay the fine will result in a jail term of not more than 30 days. These penalties are in addition to the penalties for crimes 1 and 2 listed immediately below.

Penalties for Crimes 1 and 2: First violation, driving privileges suspended for 90 days; second violation, driving privileges suspended for 180 days; third violation and each subsequent violation, driving privileges suspended for one year.

- Crime 3: No person may purchase alcohol for the purpose of delivering it to another person who is under 21 years of age.
- Crime 4: No person who is not an ABC license holder may make available alcohol to any person under 21 years of age, except when necessary for the person under 21 years of age to perform lawful employment responsibilities (e.g. waiters and waitresses).

Penalties for Crimes 3 and 4: \$1,000 fine and a maximum jail term of 180 days.

Drivers Under the Influence of Alcohol or Drugs

- **Crime 5:** No individual shall, when the individual's blood contains .08% or more, by weight, of alcohol (or when .38 micrograms or more of alcohol are contained in 1 milliliter of his or her breath, consisting of substantially alveolar air), or defendant's urine contains .10% or more, by weight of alcohol, or under the influence of intoxicating liquor or any drug or any combination thereof, operate or be in physical control of a vehicle in the District. No individual under 21 years of age shall, when the individual's blood, breath, or urine contains any measurable amount of alcohol, operate or be in physical control of any vehicle in the District.

Penalties for Crime 5: First violation (unless the individual has been convicted for a violation of Crime 6 below), a maximum fine of \$300 and a maximum jail term of 90 days; second violation, or for the first offense following a previous conviction for crime 6 below, within a 15-year period, a minimum fine of \$2,000 but not more than \$15,000 and/or maximum jail term of one year.

- **Crime 6:** No individual shall, while the individual's ability to operate a vehicle is impaired by the consumption of intoxicating liquor, operate or be in physical control of any vehicle in the District.

Penalties for Crime 6: First violation, unless the individual has a previous conviction of Crime 5, a minimum fine of \$200 but not more than \$300 and a maximum jail term of 30 days; second violation, or upon the first conviction following a previous conviction for Crime 5, within a 15-year period, a minimum fine of \$300 but not more than \$500 and a maximum jail term of 90 days; third violation or any subsequent offense, or for the second offense following a previous conviction of Crime 5, within a 15-year period, a minimum fine of \$ 1,000 but not more than \$5,000 and a maximum jail term of one year.



District of Columbia Crimes and Penalties — Drugs

It is unlawful for any person to knowingly or intentionally to manufacture, distribute, or possess, with intent to manufacture or distribute, controlled substances or drug paraphernalia. A conviction under local laws may result in imprisonment, a fine, or both. The length of prison term and the amount of the fine depend upon the particular type of controlled substance(s) involved. Maximum penalties include 30-year jail terms and/or \$500,000 fines. Subsequent convictions and violations involving distribution to minors carry increased penalties, up to twice the usual sanctions.

Federal Drug Crimes and Penalties

Federal law of controlled substances prohibits possession, use, distribution, manufacture or dispensing. Federal sanctions for drug felonies may include: Ultimate punishment for drug crimes generally depends on the quantity, classification, and purpose of possession of the drug. The most serious drug crimes are producing, manufacturing, or selling illegal drugs.

Federal Drug Possession Penalties

- A. First violation, a minimum fine of \$1,000 but not more than \$100,000 and a maximum jail term of one year.
- B. Second violation, a minimum fine of \$2,500 but not more than \$250,000 and/or minimum jail term of 15 days, but not more than two years.
- C. Third or subsequent violation, a minimum fine of \$5,000 but not more than \$250,000 and/or a minimum jail term of 90 days, but not more than three years.
- D. Federal penalties have special sentencing provisions for the possession of crack cocaine: a maximum fine of \$250,000 and/or a minimum five years jail term, but not more than 20 years if it is a first conviction and the amount of crack cocaine possessed exceeds 5 grams; second crack cocaine conviction, and the amount possessed exceeds 3 grams; third conviction and the amount possessed exceeds 1 gram.

Federal Drug Trafficking Penalties

Updated information about federal drug trafficking penalties for most drugs can be found at <http://www.usdoj.gov/dea/agency/penalties.htm>.

Crime Statistics

Criminal offenses can be made directly to Public Safety or can be reported to other officials at American University. These persons include deans of academic units, directors and department heads of administrative units including the Counseling Center, the Student Health Center, Kay Spiritual Life Center, and the Faculty Staff Assistance Program (FSAP). The crimes reported to these sources are tallied and provided to Public Safety to be included in the annual disclosure of crime statistics.

The Department of Public Safety maintains a close relationship with the Metropolitan Police Department of the District of Columbia District 2 Precinct and Montgomery County Police Department to ensure that it is notified of crimes that have occurred on or near American University campus and non-campus property which were reported directly to them.

Definition of Reportable Crimes

Criminal Homicide

- **Murder and Non-Negligent Manslaughter.** The willful (non-negligent) killing of one human being by another.

Forcible Sex Offenses

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent:

- **Forcible Rape.** The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).
- **Forcible Sodomy.** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- **Sexual Assault With An Object.** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- **Forcible Fondling.** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Non-Forcible Sex Offenses

- **Incest.** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape.** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Other Crimes

- **Robbery.** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- **Aggravated Assault.** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. Simple assaults are excluded.
- **Burglary.** Unlawful entry of a structure to commit a felony or a theft. Attempted forcible entry is included.
- **Motor Vehicle Theft.** The theft or attempted theft of a motor vehicle. A motor vehicle is self-propelled and runs on the surface and not on rails. Motorboats, construction equipment, airplanes, and farming equipment are specifically excluded from this category.
- **Arson.** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- **Negligent Manslaughter.** The killing of another person through gross negligence.

Other Offenses

- **Liquor Law Violations.** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)
- **Drug Law Violations.** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).
- **Illegal Weapons Possession.** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Criminal Offenses, Main Campus

Type of Offenses		On Campus	Residential Facility	Non-campus Building or Property	Public Property
Criminal Homicide					
Murder/Non-negligent Manslaughter	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Negligent Manslaughter	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Sex Offenses					
Forcible Sex Offenses	2003	5	0	0	3
	2004	3	2	0	1
	2005	1	1	0	0
Non-forcible Sex Offenses	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Robbery					
	2003	0	0	0	9
	2004	3	2	0	2
	2005	0	0	0	0
Aggravated Assault					
	2003	1	0	0	6
	2004	0	0	0	0
	2005	0	0	0	0
Burglary					
	2003	32	14	0	38
	2004	29	17	0	0
	2005	41	6	0	0
Motor Vehicle Theft					
	2003	1	0	0	25
	2004	2	0	0	0
	2005	2	0	0	0
Arson					
	2003	3	3	0	0
	2004	0	0	0	0
	2005	0	0	0	0

Note: The Residential Facility statistics is a sub-set of the "On Campus" statistic.

Note: In accordance with the US Department of Education's Handbook for Campus Crime Reporting, Public Property is defined as thoroughfares, streets, sidewalks, and parking facilities within the campus, or immediately adjacent to and accessible from the campus.

Hate Crime Offenses, Main Campus

Type of Offenses		On Campus	Residential Facility	Non-campus Building or Property	Public Property
Criminal Homicide					
Murder/Non-negligent Manslaughter	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Negligent Manslaughter	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Sex Offenses					
Forcible Sex Offenses	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Non-forcible Sex Offenses	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Robbery					
	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Assault					
	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Burglary					
	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Motor Vehicle Theft					
	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Arson					
	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0

Note: The Residential Facility statistics is a sub-set of the "On Campus" statistic.

Note: In accordance with the US Department of Education's Handbook for Campus Crime Reporting, Public Property is defined as thoroughfares, streets, sidewalks, and parking facilities within the campus, or immediately adjacent to and accessible from the campus.

Criminal Offenses, Tenley Campus

Type of Offenses		On Campus	Residential Facility	Non-campus Building or Property	Public Property
Criminal Homicide					
Murder/Non-negligent Manslaughter	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Negligent Manslaughter	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Sex Offenses					
Forcible Sex Offenses	2003	2	1	0	1
	2004	2	2	0	3
	2005	0	0	0	0
Non-forcible Sex Offenses	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Robbery					
	2003	0	0	0	13
	2004	0	0	0	3
	2005	0	0	0	0
Aggravated Assault					
	2003	0	0	0	6
	2004	0	0	0	0
	2005	0	0	0	0
Burglary					
	2003	4	4	1	44
	2004	11	11	0	1
	2005	9	9	0	0
Motor Vehicle Theft					
	2003	0	0	0	22
	2004	0	0	0	1
	2005	0	0	0	0
Arson					
	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0

Note: The Residential Facility statistics is a sub-set of the "On Campus" statistic.

Note: In accordance with the US Department of Education's Handbook for Campus Crime Reporting, Public Property is defined as thoroughfares, streets, sidewalks, and parking facilities within the campus, or immediately adjacent to and accessible from the campus.

Hate Crime Offenses, Tenley Campus

Type of Offenses		On Campus	Residential Facility*	Non-campus Building or Property	Public Property
Criminal Homicide					
Murder/Non-negligent Manslaughter	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Negligent Manslaughter	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Sex Offenses					
Forcible Sex Offenses	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Non-forcible Sex Offenses	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Robbery					
	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Aggravated Assault					
	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Burglary					
	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Motor Vehicle Theft					
	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Arson					
	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0

Note: The Residential Facility statistics is a sub-set of the "On Campus" statistic.

Note: In accordance with the US Department of Education's Handbook for Campus Crime Reporting, Public Property is defined as thoroughfares, streets, sidewalks, and parking facilities within the campus, or immediately adjacent to and accessible from the campus.

Arrests and Judicial Referrals, Main Campus

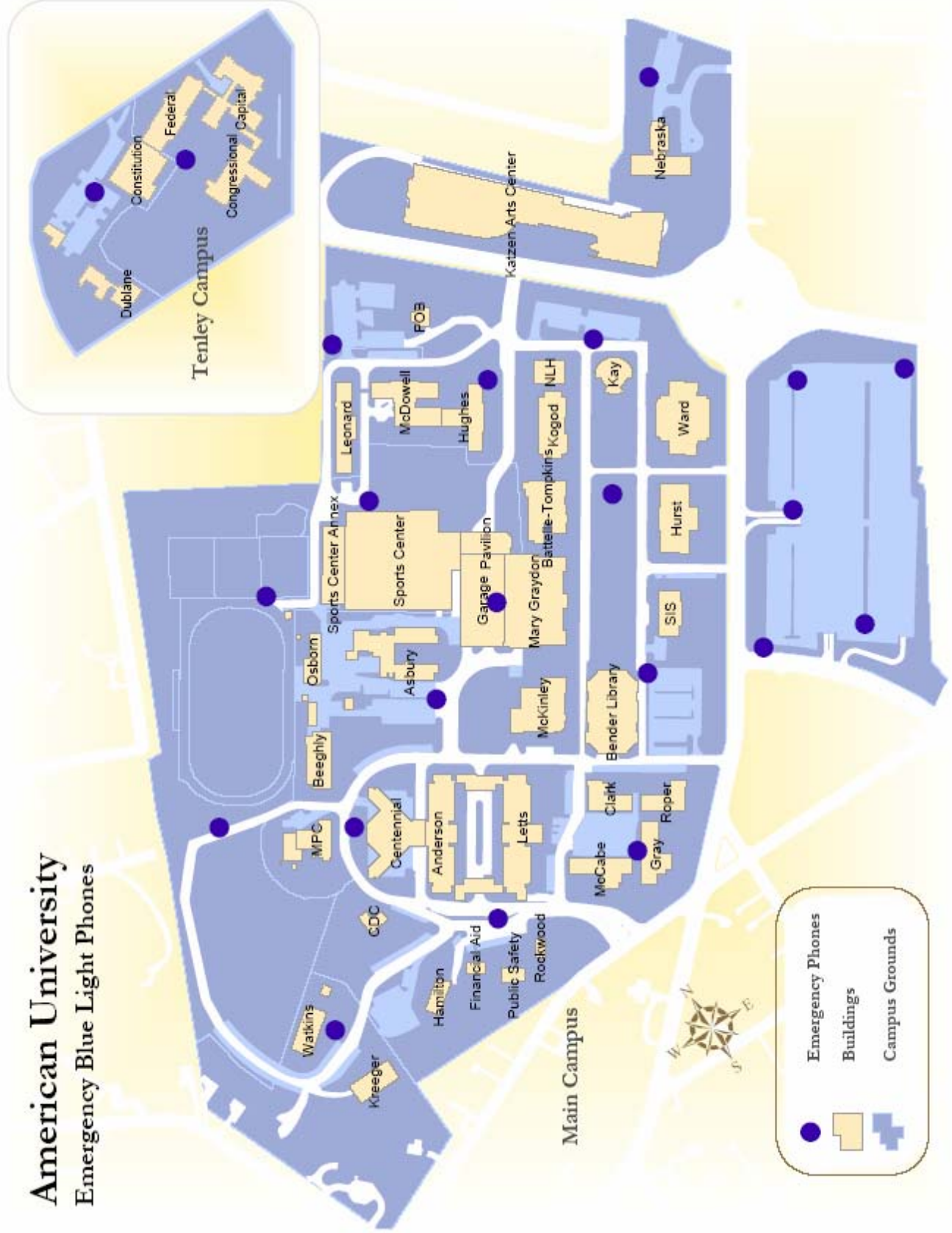
Other Offenses		On Campus	Residential Facility*	Non-campus Building or Property	Public Property
Arrests					
Liquor Law Violations	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Drug Abuse Violations	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Illegal Weapons Possession	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Judicial Referrals					
Liquor Law Violations	2003	200	172	0	0
	2004	294	259	73	0
	2005	284	272	29	0
Drug Abuse Violations	2003	57	48	0	0
	2004	57	37	11	0
	2005	50	48	0	0
Illegal Weapons Possession	2003	2	2	1	0
	2004	1	0	0	0
	2005	0	0	0	0

Arrests and Judicial Referrals, Tenley Campus

Other Offenses		On Campus	Residential Facility*	Non-campus Building or Property	Public Property
Arrests					
Liquor Law Violations	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Drug Abuse Violations	2003	0	0	0	3
	2004	0	0	0	0
	2005	0	0	0	0
Illegal Weapons Possession	2003	0	0	0	0
	2004	0	0	0	0
	2005	0	0	0	0
Judicial Referrals					
Liquor Law Violations	2003	9	9	0	2
	2004	13	13	0	0
	2005	20	20	0	0
Drug Abuse Violations	2003	7	7	3	0
	2004	2	2	0	0
	2005	0	0	0	0
Illegal Weapons Possession	2003	1	1	0	0
	2004	0	0	0	0
	2005	1	1	0	0

American University

Emergency Blue Light Phones



American University provides equal opportunity for all qualified persons in its educational programs and activities. The University does not discriminate on the basis of race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, political affiliation, source of income, veteran status or physical handicap. The policy of equal opportunity applies to every aspect of the operations and activities of the University generally, and includes admissions and employment.

An equal opportunity/affirmative action university.