



AMERICAN UNIVERSITY
WASHINGTON, DC

MEMORANDUM

INAUGURATION UPDATE – SCHEDULE OF CLASSES ON FRIDAY, FEBRUARY 8

January 7, 2008

TO: The University Community
FROM: Haig Mardirosian, Dean of Academic Affairs
SUBJECT: Changes to Schedule of Classes on Friday, February 8, 2008

So that students, staff, and faculty are able to attend the Inaugural Ceremony of President Cornelius M. Kerwin on Friday, February 8 at 11 a.m., certain modifications will be necessary to the schedule of classes for courses meeting on main campus for that one day only. Please note that these changes apply to starting times and duration of classes from 8:30 a.m. to 4:50 p.m.

Classes will be shortened from their customary 75 minutes to 50, starting times will be adjusted, and we will retain the interval of 10 minutes between classes, as follows:

Classes usually meeting:

8:30 to 9:45 a.m.
9:55 to 11:10 a.m.
11:20 to 12:35 p.m.
12:45 to 2:00 p.m.
2:10 to 3:25 p.m.
3:35 to 4:50 p.m.

Will meet:

8:30 to 9:20 a.m.
9:30 to 10:20 a.m.
1:00 to 1:50 p.m.
2:00 to 2:50 p.m.
3:00 to 3:50 p.m.
4:00 to 4:50 p.m.

All classes will be suspended between 10:20 a.m. and 1:00 p.m. for the inaugural ceremony in Bender Arena. Furthermore, those faculty and students with afternoon classes are also free to attend part of the all-campus reception in Mary Graydon Center from 2:00 to 3:30 p.m.

All faculty are requested to observe these class time adjustments. Please note that classroom availability during traditional class times will obviously be affected by these shifts. In the case of any specially scheduled institutes meeting outside of ordinary class times, course instructors may decide to maintain or modify the routine schedule on February 8. These modifications do not apply to courses schedules in the Washington College of Law.

Thank you for your cooperation in making it possible for the entire community to celebrate Dr. Kerwin's inauguration together in Bender Arena. Additional details about inauguration events are posted on the Web site, www.american.edu/inauguration. For additional information regarding the inauguration, please contact the Office of the President, at ext. 2144, inauguration@american.edu.