

AMERICAN UNIVERSITY BOARD OF TRUSTEES STUDENT TRUSTEE & STUDENT TRUSTEE-ELECT APPLICATION

APPLICATION PROCESS

Applicants for Student Trustee and Student Trustee-elect are invited to submit an application and resume in electronic format to gerlach@american.edu by Friday, January 4th 2013 at 5 PM. Applicants must be able to affirm that they are currently enrolled students in good academic and disciplinary standing at the time they make application.

The Student Government President, Graduate Leadership Council Executive Chair, and Student Bar Association President will select candidates for personal interviews the week of January 14th. The interview pool will include at least one student from each student government constituency: undergraduate, graduate, and law.

Following the interviews, the student government leaders will submit the name(s) of at least three candidates for consideration by the Board of Trustees' Trusteeship Committee. The Trusteeship Committee will nominate one candidate to the Board for election as Student Trustee and one candidate for election as Student-Trustee-elect. The election of any person to the Board requires the approval of the General Board of Higher Education and Ministry of The United Methodist Church. [American University Bylaws, Article III, Section 3]

JOB DESCRIPTION

The American University Student Trustee is a regular member of the Board for purposes of meeting and committee participation and other general obligations of trusteeship, but does not have the power to vote. The Student Trustee-elect is an observer for the first term, and in the second term is a regular member of the Board. The Board meets four times a year, in September, November, February and May and exercises its powers of responsibility for the University in the following matters: (a) elects the President of the University, appoints the Secretary, and approves the appointments of the Provost, Vice Presidents, and deans; (b) establishes University policies, to be executed by the President; (c) assists, guides, and evaluates the progress of the University and receives reports from the President in this regard; (d) elects Board members and officers; (e) approves full-time and tenured faculty appointments recommended by the President; (f) confers degrees; (g) appoints committees it deems necessary; (h) assists in raising funds to support the University; and (i) preserves and protects University operations and properties. [American University Bylaws, Article III, Section 10]. You are strongly encouraged to review the Board of Trustees Bylaws available online at <http://www.american.edu/trustees/bylaws.cfm>.

QUALIFICATIONS

Candidates for Student Trustee and Student Trustee-elect will be expected to present evidence of exemplary academic achievement and involvement in the American University community. Because there is only one Student Trustee, the successful candidate will be conversant with the issues important to most students at American University, regardless of their programs of study, and will demonstrate a general understanding of how university policies and operations affect student life. Candidates should be able to accept the responsibilities associated with Board service without negative consequences for their academic performance. Graduate and law students who also earned their undergraduate degrees at American

University are especially encouraged to apply. The Student Trustee will serve a one year term; the Student Trustee-elect will serve a two year term – the first as an observer and the second as Student Trustee. The Student Trustee-elect must be eligible to serve in both the first and second term.

TIMELINE

Applications for Student Trustee and Student Trustee-elect are due Friday January 4th, 2013 by 5 pm. Please submit the application and resume electronically to gerlach@american.edu.

The Student Trustee's term will begin at the September 2013 Board meeting and conclude at the end of the May 2014 Board meeting. The Student Trustee-elect's term will begin at the September 2013 Board meeting and conclude at the end of the May 2015 Board meeting.

APPLICATION

Please create a Word document including the information below, in addition to your responses to the application questions. Your answer to each question should be no more than 200 words:

- Name
- School and Year
- AU ID Number
- Email Address
- Phone Number

Are you a full time student in good academic and disciplinary standing? This is subject to verification.

What interests you about the Student Trustee position?

What do you believe to be the responsibilities of the Student Trustee?

How will you work to understand the issues and concerns of students at the undergraduate, graduate, and law school levels? What experience do you have in working with the undergraduate, graduate and law school constituencies?

How will you communicate your actions as a member of the Board to the student community?