

Student-Athlete Academic Support Program Tutor Payment Form

American University

Student-Athlete: _____

AU ID: _____

Sport: _____

Subject(s)/Topic(s) Tutored: _____

Dates & Time of Tutoring Session(s):

Day & Date	Time In	Time Out	Total Hours
Total # of Hours			
<input type="checkbox"/> Graduate \$13.00 <input type="checkbox"/> Undergraduate \$11.00		Total Amount Due	

Tutor Name (print) _____ Tutor AU ID# _____

Tutor Phone #: _____

Tutor's Signature: _____ Date: _____

Student's Signature: _____ Date: _____

RETURN this payment form to Maureen Breslin IN ATHLETICS Bender 219.

Sign your electronic time sheet on my.american.edu.

PAYMENT FORM MUST BE TURNED IN AT THE END OF THE CORRECT PAY PERIOD

Pay Period	Tutor Payment Form Due	Pay Day
1/8/11-1/21/11	1/21/11	2/4/11
1/22/11-2/4/11	2/4/11	2/18/11
2/5/11-2/18/11	2/18/11	3/4/11
2/19/11-3/4/11	3/4/11	3/18/11
3/5/11-3/18/11	3/18/11	4/1/11
3/19/11-4/1/11	4/1/11	4/15/11
4/2/11-4/15/11	4/15/11	4/29/11
4/16/11-4/29/11	4/29/11	5/13/11
4/30/11-5/13/11	5/13/11	5/27/11

Payment Disbursement Options

Paychecks should be picked up in Bender 230 or arrange for direct deposit with HR.

Questions? Contact (202) 885-3890 or (202) 885-3057 or breslin@american.edu

Tutoring Sessions Evaluation Form

* to be completed by tutor and handed in with tutor payment form

Student-Athlete _____

Dates of Sessions _____

Tutor _____

Subject/ Class _____

Dear tutor:

*The purpose of this form is to give feedback on this student-athlete's progress in his/ her tutoring sessions during the current bi-weekly pay period. **Only one evaluation form is needed for each tutor payment form completed.***

*Comments should be kept concise, constructive, and professional.
Thank you.*

The student-athlete	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
was on time.					
brought all needed materials to the sessions.					
attempted homework before the sessions.					
had specific questions to be answered.					
needed help understanding basic concepts and definitions.					
needed help understanding how to apply the concepts to problems.					
participated actively in the session.					
needs continued tutoring to improve in this course.					
set up the next tutoring session.					

Material Covered:

Please comment on any particular successes/advancement the student has made during this period:

Please comment on any concerns:

Would you like an Academic Support Counselor to contact you regarding these sessions? Yes No

Return evaluation forms with the Tutor Payment Form to Bender 219

***Academic Support Program for Student-Athletes
202-885-3890, breslin@american.edu***