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## American University's Counseling Center Externship Application

Submit as an **entire packet**: application, **official** graduate transcript, curriculum vita and two letters of recommendation from those who know your clinical work to: Dr. Wanda Collins, Director, Counseling Center, Mary Graydon 214, American University, 4400 Massachusetts Avenue, N.W., Washington, D.C. 20016-8150, (202) 885-3500. **Transcript and letters should be signed across seal.**

Deadline: **Received by February 20th** (Please allow 1 week for mailing). You are encouraged to get your application in as soon as possible.

**Name:**

**University:**

**Program:**

**Current Year in Program:**

**Address:**

**Email Address:**

**Home Phone:**

**Cell Phone:**

**Work Phone:**

### Prior Clinical Psychotherapy Experience

In completing table below, please list only those practicum/extern experiences for which you have received supervision.

Clinical Site	Start/End Date	Supervisor(s)	# of clients age 16 and over	# of face to face clinical hours	# of clients under age 16	# of face to face clinical hours

Please describe any other relevant clinical experiences (i.e., assessment experience, hot-line work, peer counseling, counseling work for which you did not receive clinical supervision)

Please indicate your interest in psychodynamic theory noting any coursework, readings, or workshops attended.

Do you have any specific area(s) of clinical interest which you would like to develop this coming year? What specifically about our program at the Counseling Center interests you?

Briefly describe perceived areas of desired growth in your clinical work.

Briefly describe your assets in terms of personal attributes, training experiences, knowledge, and skills.



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**Applicant's Name:** \_\_\_\_\_

**Instructions to the Applicant:** Please give this form to your Training Director to be completed and returned to you in a signed sealed envelope to be mailed in with your extern application materials

**Instructions to the Training Director:** The above mentioned student is applying for an extern position at the American University Counseling Center for the 2009-2010 academic year. We are excited that the student is considering our program. We ask your cooperation in completing the following questionnaire. Additionally, we ask you to visit our website at [www.american.edu/counseling](http://www.american.edu/counseling) and familiarize yourself with our program and the expectations of externs. We ask that you pay particular attention to the following requirements:

- Externs will be required to be on site for their externship 16-20 hours per week.
- Externs must be on site Monday 11-12:00 and Thursday 11-1:30 p.m. for seminars.
- An affiliation agreement will need to be signed between American University and the student's host institution.
- The externship runs from August 24 - December 11, 2009 and January 11, - May 7, 2010

If you have any questions or concerns about your students' participation in our externship program, please do not hesitate to contact Wanda Collins, Ph.D.; Director (by telephone, 202-885-3500 or by email, [wcollin@american.edu](mailto:wcollin@american.edu)). Please return this form to the student in a signed sealed envelope which they can mail with their other materials.

**Director of Training:**

**Director of Training's Address, Phone, email:**

Is this student in good standing? Yes No

Is this student currently on probation? Yes No

If yes, please explain:

Are any complaints currently pending against this student or were any filed in the past and found to be legitimate? Yes No

If yes, please explain:

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Has this student ever reneged on a prior offer of externship?	Yes	No
Does the applicant possess the emotional stability and maturity to handle the challenges of graduate training to this point?	Yes	No
Does the applicant demonstrate awareness of, and practice according to, the current ethical guidelines for psychologists*?	Yes	No
Does the applicant demonstrate the capacity to participate in supervision constructively and to modify his/her behavior in response to feedback?	Yes	No
Is this student ready to apply for externship?	Yes	No

*Please read the following statement and sign.*

I have reviewed the requirements for the externship program stated above and do not know of any host program requirements or circumstances that would prevent the applicant from being able to complete these requirements. I understand that an affiliation agreement between American University and the host university will need to be completed and that upon receipt of the application form, an affiliation agreement will be emailed to me.

Signature of Director of Training: \_\_\_\_\_

Date: \_\_\_\_\_