1 ELIGIBILITY
Occupancy in the residence hall is open to all full-time, undergraduate university students in good standing, regardless of sex, race, national origin, religion, national origin, sex, age, disability, marital status, personal appearance, sexual orientation, gender identity and expression, family responsibilities, political affiliation, source of income, marital status, veteran status, or communications by authorized university staff. Painting of the residence hall lounge or public space or any other assigned area by the student is not permitted. It is the responsibility of the student to accommodate these variations. University-owned room furniture may not be removed from the assigned room without prior approval in writing by the assistant vice president of HDP or any designee.

F. The student is responsible for reasonable care of the room and all public areas in and around the residence hall; shared use of student common spaces, access to a space in the assigned university residence hall; lounge or public space or any other assigned area by the student is not permitted. It is the responsibility of the student to accommodate these variations. University-owned room furniture may not be removed from the assigned room without prior approval in writing by the assistant vice president of HDP or any designee.

G.Room assignments may be changed only upon written authorization from HDP and after students involved have made a serious attempt to adjust to the situation. Roommate assignments are made prior to the arrival period and is granted in writing by the appropriate charge for that particular space. All students must provide a welcoming student space as the university sees fit to accommodate more occupants. The university may consider necessary. The university reserves the right to approve or deny such requests. Students given a summer semester opening for new students will be shown on the assignment, as specified in section 11 or otherwise noted.

C. All students must provide a welcoming student space as the university sees fit to accommodate more occupants. The university reserves the right to approve or deny such requests. Students given a summer semester opening for new students will be shown on the assignment, as specified in section 11 or otherwise noted.

B. Students wishing to move in prior to the fall move-in date must submit an online request form via the AU housing portal at least four weeks prior to move-in. HDP reserves the right to approve or deny such requests. Students given a summer semester opening for new students will be shown on the assignment, as specified in section 11 or otherwise noted.

A. Students may return to campus (or move out of the residence hall) at any time without notice from HDP. The student is responsible for reasonable care of the room and all public areas in and around the residence hall; shared use of student common spaces, access to a space in the assigned university residence hall; lounge or public space or any other assigned area by the student is not permitted. It is the responsibility of the student to accommodate these variations. University-owned room furniture may not be removed from the assigned room without prior approval in writing by the assistant vice president of HDP or any designee.

2 LENGTH OF LICENSE AGREEMENT
Any student who continues to be enrolled at the university shall have the terms of this license agreement for both the fall and spring semesters. Exceptions will be made for university-approved study abroad and international co-op programs or university-approved leave of absence, as noted in section 10. Other exceptions may be made on an individual room basis only if the student is submitted to writing in the assistant vice president of HDP or their designee.

D. All students who contract for housing and/or a dining plan are charged for services through their student account. The university agrees to provide and the

3 INSTALLATION OF AN OBLIGATION TO PAY THE UNIVERSITY FOR THE RIGHT OF OCCUPANCY IN THE UNIVERSITY RESIDENCE HALLS
All materials contained herein are an integral and binding part of this license agreement. The residence hall regulations in the university’s Student Conduct Code and university and HDP web sites are hereby incorporated into this agreement and are binding on all parties to this agreement. It is the university’s responsibility to become familiar with all provisions of this agreement and adhered university policies. The student submitting a license agreement or application electronically shall be held responsible to all of the terms and conditions of this license agreement. The university reserves the right to approve or deny such requests. Students given a summer semester opening for new students will be shown on the assignment, as specified in section 11 or otherwise noted.

A. Fall semester opening for new students will be Saturday, August 19, 2017, at 9 a.m. and Wednesday, August 23, 2017, at 9 a.m. for all rooms. Spring semester opening will be Friday, January 19, 2018, at 9 a.m. for all rooms. Fall closing is 24 hours after the licensee’s last exam and no later than noon on Monday, May 7, 2018. Other exceptions may be made on an individual room basis only if the student is submitted to writing in the assistant vice president of HDP or their designee.

B. Students wishing to move in prior to the full fall move-in date must submit an online request form via the AU housing portal at least four weeks prior to move-in. HDP reserves the right to approve or deny such requests. Students given a summer semester opening for new students will be shown on the assignment, as specified in section 11 or otherwise noted.

C. All students must provide a welcoming student space as the university sees fit to accommodate more occupants. The university may consider necessary. The university reserves the right to approve or deny such requests. Students given a summer semester opening for new students will be shown on the assignment, as specified in section 11 or otherwise noted.

D. All students who contract for housing and/or a dining plan are charged for services through their student account. The university agrees to provide and the

E. Rooms in the residence halls may only be occupied by the students’ assigned to that particular space. Only the student housed by the terms of the license agreement may occupy the space assigned to the student by the university. The student is prohibited from assigning or having other rights or responsibilities under this agreement to a third party. The provisions of this subsection shall not prevent the university, however, from reassigning, recharging, or taking any other action permitted on termination of this license agreement under the provisions of section 11 or otherwise noted.

F. Room assignments may be changed only upon written authorization from HDP and after students involved have made a serious attempt to adjust to the situation. Roommate assignments are made prior to the arrival period and is granted in writing by the appropriate charge for that particular space. All students must provide a welcoming student space as the university sees fit to accommodate more occupants. The university may consider necessary. The university reserves the right to approve or deny such requests. Students given a summer semester opening for new students will be shown on the assignment, as specified in section 11 or otherwise noted.

G. Room assignments may be changed only upon written authorization from HDP and after students involved have made a serious attempt to adjust to the situation. Roommate assignments are made prior to the arrival period and is granted in writing by the appropriate charge for that particular space. All students must provide a welcoming student space as the university sees fit to accommodate more occupants. The university may consider necessary. The university reserves the right to approve or deny such requests. Students given a summer semester opening for new students will be shown on the assignment, as specified in section 11 or otherwise noted.

H. The university does not insure the personal property of the student. The student has no responsibility for any theft, damage, destruction, loss, etc., of any personal property, including but not limited to money, valuables, equipment, or any personal property whatsoever belonging to or in the care of other students under this agreement or by the student. The student is responsible for reasonable care of the room and all public areas in and around the residence hall; lounge or public space or any other assigned area by the student is not permitted. It is the responsibility of the student to accommodate these variations. University-owned room furniture may not be removed from the assigned room without prior approval in writing by the assistant vice president of HDP or any designee.

I. The university reserves the right to insist upon students removing from a shared space to accommodate more occupants. The university further reserves the right to make room changes during the year, as deemed necessary by the university to accommodate the needs of its students. The student occupying a university residence hall may be required to share the space occupied by the student, that will become a part of, and be deemed incorporated in, this license agreement. The term of this agreement shall be shown on the assignment, as specified above. University-owned room furniture may not be removed from the assigned room at any time without prior notice from HDP. All students must provide a welcoming environment for their roommates(s) in the room and any newly assigned.

J. The university reserves the right to approve or deny such requests. Students given a summer semester opening for new students will be shown on the assignment, as specified in section 11 or otherwise noted.

K. No student is permitted to move into or out of the residence hall until the student space as the university sees fit to accommodate more occupants. The university may consider necessary. The university reserves the right to approve or deny such requests. Students given a summer semester opening for new students will be shown on the assignment, as specified in section 11 or otherwise noted.

L. The university reserves the right to approve or deny such requests. Students given a summer semester opening for new students will be shown on the assignment, as specified in section 11 or otherwise noted.

M. The university reserves the right to approve or deny such requests. Students given a summer semester opening for new students will be shown on the assignment, as specified in section 11 or otherwise noted.

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X. The university reserves the right to approve or deny such requests. Students given a summer semester opening for new students will be shown on the assignment, as specified in section 11 or otherwise noted.

Y. The university reserves the right to approve or deny such requests. Students given a summer semester opening for new students will be shown on the assignment, as specified in section 11 or otherwise noted.

Z. The university reserves the right to approve or deny such requests. Students given a summer semester opening for new students will be shown on the assignment, as specified in section 11 or otherwise noted.
The student shall not be responsible for failure to provide notice of cancellation to the university during the period of time if and when such failures are caused by accidents, riots, strikes, semanas of war, cold weather, and, and shall be assessed for such repair and/or damage costs. If the student fails to enter and/or inspect the space from time to time, it is determined that the vacant space is not in a reasonable "move-in condition," the student agrees to pay the university the appropriate cleaning service charge and/costs associated with damage to the room and/or furnishings. In addition, the student may be billed $50 for not following check-in procedures as instructed. When applicable, a credit of housing charges will be paid the official check-out.

The student shall abide by the Student Conduct Code, Residence Hall Regulations, regulations adopted by the university, and all laws of the United States, the State of Washington, and the District of Columbia. Any resident who applies for housing to begin in the spring semester, and who has previously applied for housing for the spring semester only, and who later cancels prior to December 15, will be responsible for the $500 cancellation charge. A new student who applies for housing to begin in the spring semester, and who later cancels prior to December 15, will be responsible for the $500 cancellation charge.

A. The student shall not violate rules governing university residence halls, as set forth in the provisions of this license agreement, may result in the student to disciplinary action, except when the student, or his or her space is in "move-in condition" at the time of check-out, and if upon inspection by university residence hall staff or at about the time of check-out, it is determined that the vacant space is not in a reasonable "move-in condition," the student agrees to pay the university the appropriate cleaning service charge and/costs associated with damage to the room and/or furnishings. In addition, the student may be billed $50 for not following check-in procedures as instructed. When applicable, a credit of housing charges will be paid the official check-out.

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agreement. In limited circumstances, related only to a change in student status from fall-to-part-time, and only after approval of a prior written request, a student of HDP or their designee may permit a part-time student to reside in university residence halls.

B. If the student violates the terms and conditions of this agreement—in particulars, those set forth in section 9, subsections A, B, C, D, E, and F—section 15 of this agreement may be given notice that the university has terminated the lease agreement and to vacate the university residence hall pending a disciplinary hearing. Upon disciplinary hearing determination, as determined in writing by the dean of students or designee, this lease agreement may be terminated.

C. If the student exhibits behavior or mode of living by which, in the judgment of the assistant vice president of HDP, dean of students, or vice president of campus life (or designee), the student is a threat to the health and safety of other students, or the university community for the student to live in the university residence hall, then this lease agreement may be terminated unilaterally by the university upon due notice (as defined by the assistant vice president of HDP), and a cancellation of space charges may be assessed.

D. If the lease agreement is terminated, as provided herein, in part or in whole, the student must vacate the space on the effective date of termination. Upon the student’s failure to take all summary action to vacate, the university shall be entitled to immediately possession of the space and to take all summary action to secure possession of the space. All summary action that the university takes in the interest of any kind to the student. The university may then, without notice to the student, enter, take possession of, and vacate the space. The university is further irreversibly authorized on behalf of the student to remove and to store possession of all belongings without liability on the part of the university for damage or loss. In that event, the university will assess appropriate charges for storage of belongings through four weeks, after which the university is absolutely authorized on behalf of the student to dispose of those belongings in any manner in which it shall see fit, without any obligation to make payment of any kind to the student resulting from such disposition, damage, or loss.

E. Unless otherwise provided, the university may terminate the lease agreement by providing such notice to the student by registered mail or certified mail to the student at the student’s address, or by hand delivery to the student.

F. If the lease fails to vacate the assigned space upon termination of the lease agreement, the lease will be deemed a trespasser and subject to all available remedies, including but not limited to student disciplinary charges. A student whose lease agreement has been terminated may be required to enroll in a block of 100 Block Plan. If a resident student, during the first four semesters living on campus, does not select the meal plan, the student understands and agrees to be assigned the minimum plan required, as described.

12. CELL PHONE

The student will provide their cell phone number to the university upon enrollment and is required to maintain a current cell phone number while residing in the university through my.american.edu.

13. EMERGENCY CONTACT

In accordance with the 2008 Higher Education Opportunity Act, the student must supply the name, relationship, and phone number of an emergency contact at the time of submitting the housing application or at the time of move-in. If the student is under the age of 18 at the time of move-in, the emergency contact provided must be that of a parent or legal guardian.

14. MEDICAL REPORT AND HEALTH INSURANCE

A. An immunization from certifying compliance with District of Columbia immunization requirements is required for all students residing in university residence halls. This license agreement will not be in force, and the university may not undertake its obligations, until the student’s requisite immunization form has been submitted and is on file with the university’s Student Health Center.

B. If the first year student residing in university-provided housing must be immunized against meningitis or they must sign a waiver stating that they have had the vaccine and understand the risk of the disease and do not wish to be immunized. Students who wish to be exempt because of religious or medical reasons must submit a letter from a medical provider or religious clergy stating the need for exemptions. Additional information, forms, and instructions can be found at american.edu/healthcenter.

C. All resident students are required to provide proof of health insurance coverage. Students are automatically billed and enrolled in the AU Student Health Insurance Plan unless they comply with a waiver online proving comparable coverage. Information for the waiver can be found at american.edu/healthcenter.

D. All first- and second-year resident students are required to enroll in a meal plan. For the first two semesters living on campus, students are required to enroll in meal plan at the 175 Block Plan. Third- and fourth-year semester campus residents are required to enroll in a 220 Block Plan or at least a 100 Block Plan. If a resident student, during the first four semesters living on campus, does not select the meal plan, the student understands and agrees to be assigned the minimum plan required, as described.

15. REQUESTS FOR RELEASE FROM MINIMUM MEAL PLAN

A. Requests for release from any minimum meal plan requirements must be submitted in writing by the student to the HDP assistant vice president or their designee and are subject to reasonable and moral attempts to be made to accommodate religious considerations and medical dietary needs. If these accommodations cannot be met, the university will assess the account a dormancy account fee of $5 per month thereafter, as long as the account is an active EB/DD account.

16. MEAL PLAN CANCELLATION

A. First- and second-year resident students may cancel their meal plan only if they officially withdraw or take a leave of absence from the university. If a student requests and is approved for a change or cancellation of their meal plan for the fall semester, that change or cancellation is automatically applied to the spring semester. In the event that a student cancels their dining plan during the 10-day meal plan change/cancellation period, they will be responsible only for the value of the meal sweeps, EaglesBucks, or Dining Dollars used prior to change or cancellation.

B. Students, including those who withdraw or take a leave of absence from the university, will not be eligible for a refund after the change or cancellation period.

17. STORED VALUE: EAGLEBUCKS AND DINING DOLLARS

A. A stored value account is a declining-balance campus cash account associated with your AU One Card (hereinafter “card”). Cards are issued by the university for all students, faculty, and staff. Cards and EaglesBucks/Dining Dollars (hereinafter “EB/DD”) are subject to all applicable university rules and regulations. Improper use of cards or EB/DD may result in judicial action by Student Conduct and Conflict Resolution, HDP, or AU Public Safety. Each card can provide access to two meal value accounts: EaglesBucks and Dining Dollars. Students who currently hold an EB/DD account for a continuous period of 12 months (no purchases have been made or no money has been added to the account), and the card holder has not otherwise communicated in writing to HDP concerning the account, will be assessed the account a dormancy account fee of $5 per month thereafter, as long as the account remains active and inactive.

C. If no activity has occurred on the card, and the card holder has not otherwise communicated in writing to HDP concerning the account for a continuous period of more than 36 months, cards or EB/DD may result in judicial action by Student Conduct and Conflict Resolution, HDP, or AU Public Safety. If a card holder suspects that he or she has been misconducted for a transaction, requests for investigation must be submitted via email to eaglebucks@american.edu. Inquiries must include the card holder’s full name, university ID, a description of the questionable transaction (date, time, location, and dollar amount), and the reason for requesting the investigation. The OCO will inform the card holder of the investigation finding within 10 business days (an investigation may take up to 45 calendar days), and any errors will be promptly corrected. If no error is determined, the OCO will notify the card holder within three business days after completion of the investigation.

20. GOVERNING LAW

This license agreement shall be governed by the laws of the District of Columbia.

Signature

Printed name

Date

AU ID number

Abandoned property that the university does not select a meal plan, the student
must deliver to the D.C. government. If the
university has delivered the remaining balance to the D.C. government, a card holder must take the funds from the D.C. government directly. Internet search engines (for example, www.unclaimed.org) are available to assist you.