

American University Conduct System Student Conduct and Conflict Resolution Services

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Incident
Student Code of Conduct (SCC) located at:
<http://www.american.edu/ocl/scrs/index.cfm>

**Documentation/
Resolution Options**

**Interim
Suspension**

Mediation

1. Voluntary & confidential facilitated conversation between willing parties
2. Initial Intake conducted

Conflict Coaching

One party involved in conflict learns more about coping strategies, communication, expectations.

Conduct Complaint

1. Alleged Violation(s) of SCC Section VI.- Prohibited Conduct in *Student Handbook*
2. Typically filed w/ in 15 class days from incident (extensions may be approved)
3. Complaints against students only

Mediation

Disciplinary Conference

1. One Hearing Officer (Full process: SCC Section XIV)
2. Written notice of charges
3. Reasonable access to case file
4. Opportunity to respond
5. Advisor (no outside legal counsel)
6. Witness Statements

Disciplinary Hearing

1. Conduct Council- 2 Faculty/Staff and 1 Student (Full process: SCC Section X)
2. Written notice of charges
3. Reasonable access to case file
4. Opportunity to respond and ask questions
5. Advisor (see SCC Section XI)
6. Respondents and Complainants may present witnesses or witness statements at hearing.

Findings

1. Preponderance of evidence standard
2. If responsible, then a sanction is imposed
3. Possible sanctions: Warning, Censure, Disciplinary Probation, Restitution, Other sanctions (i.e. community restitution, reflection papers, Alcohol/other drug education)

Findings

1. Preponderance of evidence standard
2. If responsible, then a sanction is imposed
3. Possible sanctions: Removal from housing, suspension, or dismissal as well as all other sanctions available in a disciplinary conference

Appeal

1. After written notice of the decision, the respondent may submit a written appeal. The written appeal must be received within 7 business days.
2. Complainants may appeal under the circumstances described in SCC Section XVII.
3. Grounds: New evidence, excessive sanctions, insufficient evidence, and/or procedural error.
4. If appeal is accepted by Appellate Board, then it is forwarded to Vice President of Campus Life for final decision.