

# American University Conduct System Student Conduct and Conflict Resolution Services

408 Butler Pavilion  
(202) 885-3328 (Student Conduct)  
conduct@american.edu  
(202) 885-1313 (Conflict Resolution Services)  
ConflictResolution@american.edu

**Incident**  
Student Code of Conduct located at:  
<http://www.american.edu/ocl/scrcs/index.cfm>

**Documentation/  
Resolution Options**

**Interim  
Suspension**

**Mediation**

1. Voluntary & confidential facilitated conversation between willing parties
2. Initial Intake conducted

**Conflict Coaching**

One party involved in conflict learns more about coping strategies, communication, expectations.

**Conduct Complaint**

1. Alleged Violation(s) of Section VI.- Prohibited Conduct in *Student Handbook*
2. Typically filed w/ in 15 class days from incident (extensions may be approved)
3. Complaints against students only

**Mediation**

**Disciplinary Conference**

1. One Hearing Officer (Full process: SCC XIV)
2. Written notice of charges
3. Reasonable access to case file
4. Opportunity to respond
5. Advisor (no outside legal counsel)
6. Witness Statements

**Disciplinary Hearing**

1. Conduct Council– 1 Faculty, 1 Staff and 1-3 Students (Full process: SCC XV)
2. Written notice of charges
3. Reasonable access to case file
4. Opportunity to respond and ask questions
5. Advisor (no outside legal counsel)
6. Respondents and Complainants may present witnesses or witness statements at hearing.

**Findings**

1. Preponderance of evidence standard
2. If responsible, then a sanction is imposed
3. Possible sanctions: Warning, Censure, Disciplinary Probation, Restitution, Other sanctions (i.e. community restitution, reflection papers, Alcohol/other drug education)

**Findings**

1. Preponderance of evidence standard
2. If responsible, then a sanction is imposed
3. Possible sanctions: Removal from housing, suspension, or dismissal as well as all other sanctions available in a disciplinary conference

**No Appeal**

Because the outcome of the case will not result in removal from housing, suspension, or dismissal, a formal appeal process does not exist. The student may request that the case be reviewed.

**Appeal**

1. After a written notice of removal from University housing, suspension, or dismissal only, respondent may submit written appeal within 7 business days.
2. Grounds: New evidence, excessive sanctions, insufficient evidence, and/or procedural error.
3. If appeal is accepted by Appellate Board, then it is forwarded to Vice President of Campus Life for final decision.