



APPLICATION  
**Ideas Incubator Program**

Center for Teaching, Research, and Learning  
American University  
Washington, DC  
ctrl@american.edu

**DUE DATE: Monday, November 14, 2011**

The **Ideas Incubator Program** makes awards of up to \$500 for projects leading to classroom innovation. The awards, which can be made to individuals or to faculty teams, are designed to reshape teaching strategies (i.e., not just applying to a single course). The program is open to all AU Faculty (tenure-line, term, and adjunct).

**Information on Faculty Member(s) Applying**

(If applicable, provide information on additional faculty members)

Name:  
Department:  
    Tenure-Line  
    Term  
    Adjunct  
School/College:  
Email Address:  
Telephone:

Name:  
Department:  
    Tenure-Line  
    Term  
    Adjunct  
School/College:  
Email Address:  
Telephone:

Name:  
Department:  
    Tenure-Line  
    Term  
    Adjunct  
School/College:  
Email Address:  
Telephone:

Name:  
Department:  
    Tenure-Line  
    Term  
    Adjunct  
School/College:  
Email Address:  
Telephone:

**Description of Project (400-500 words)**

**Budget for Project**

### **Alternate Sources of Funding**

If you wish to purchase books or video materials, have you checked if the University Library can purchase these materials?

yes  
no  
not applicable

If you wish to purchase software, have you checked with Assen Assenov (Manager of the Social Science Research Lab in CTRL) if the University already owns the software or can purchase it from another source?

yes  
no  
not applicable

Have you checked with your department chair/division director/dean to see if your academic unit has funds to support this type of project?

yes  
no

### **Ground Rules for Use of Funding**

1. Funds may be used for such purposes as purchasing hardware or software, developing new teaching materials, or reworking pedagogical formats.
2. Durable materials become the property of the university, but can be used by the recipients as long as needed.
3. The Ideas Incubator Program is distinct from Curriculum Development Grants (offered under the auspices of the Dean of Academic Affairs). CTRL program awards are smaller in scope. They are also designed to foster "out of the box" thinking that might contribute to further curriculum-oriented developments (e.g., adoption by other colleagues, applications for external funding).
4. Faculty may submit only one application to the Ideas Incubator Program.
5. Recipients will be asked to submit a brief final report (c. 200 words) summarizing the pedagogical outcomes of their award.
6. Awards must be used in full (and all receipts for reimbursement received in CTRL) by **April 1, 2012**. Original receipts should be submitted, in person, to Julie Spaeth in Hurst 214.

If you have questions, please contact Julie Spaeth ([spaeth@american.edu](mailto:spaeth@american.edu) or 202-885-2117).

To submit this application,  
please press the "[Submit Form](#)" button in the upper-right-hand corner.