

## Amendment to Section 5.5 Deans List

Each academic unit issues a Dean's List of its students who receive honors at the end of each semester. The minimum standard for inclusion in the list is a 3.67 GPA for the semester, earned in a full-time undergraduate degree or non-degree program during the regular term of not fewer than 15 completed credit hours of which at least 12 hours must be completed for A-F grade credit with a passing grade and during the summer term of not fewer than 12 completed credit hours all of which must be completed for A-F grade credit with a passing grade.

## Amendments to Section 5.8 Academic Probation and Dismissal

The Registrar will place students on academic probation when their cumulative GPA falls below 2.00 or when the Registrar is notified by the Academic Unit that a student has failed to meet other conditions for satisfactory academic progress that may apply in some majors. The Registrar will notify students in writing of their academic probation status and the academic unit will provide a description of any conditions associated with the academic probation. Conditions that students must adhere to during the academic probationary period may include, but are not limited to, inability to petition instructors for incompletes, successful completion of specific courses, minimum grades in courses, or the overall GPA to be achieved in the academic probation period.

Once placed on academic probation, students must maintain a minimum semester GPA of 2.33 and show satisfactory academic progress towards raising their cumulative GPA to the required level and meeting any other requirements unrelated to GPA, as stated in their notification letter from ~~their academic unit-Registrar~~. Students are to check with the Office of Financial Aid to determine if any additional criteria are required in order to retain their financial aid. Students can be placed on academic probation ~~only twice, and~~ for no more than two semesters in total, or three semesters in total if a summer term is included in total, -whether for one or two academic probationary events. If a student attempts courses during the summer after being placed on probation, that term will count as one semester on probation. Students will be allowed to stay on probation for no longer than the time it takes to accumulate a total of three terms on probation. After that threshold is reached, students will be dismissed from the University; ~~if they have not achieved good academic standing.~~

A student on academic probation may be subject to restrictions as to the load for which he or she may register. Such a student is ineligible to hold office in student organizations or to participate in intercollegiate competitions. ~~The student may, however, be permitted to participate in intercollegiate athletics programs as of the end of a session in which the cumulative GPA is raised to 2.00 (C), even though technically still on academic probation (as when academic probation is stated for a two-semester term).~~ Also, a student may with permission of the student's academic unit complete the season of any collegiate sport in which he or she is participating at the time he or she falls below a 2.00 cumulative average GPA.

The university will dismiss immediately students whose [cumulative GPA](#), after attempting or completing 24 [credits](#) (excluding courses in which the recorded grade is W, I, or IP), falls below 1.0 (D).

When dismissing students from the university, the university may give students the option of reapplying for admission after one calendar year has passed from the final day of the session during which the dismissal was implemented, ~~or the university may choose to permanently dismiss students from the university, which means that it will not consider future applications from the student.~~ The ~~type of~~ dismissal will be included in the letter from the [academic unit](#), and recorded by the Office of the Registrar on the transcript. Readmission applications are evaluated based on the total record of the student and consistent with the admission practices in effect at the time of application. A readmitted student is governed by the academic requirements in effect at the time of readmission.

Academic probation and dismissal are permanently recorded on the transcript. An [academic warning](#) is not recorded on the transcript.

## Internships

Qualified, degree-seeking students may enroll in [credit-bearing](#), paid or unpaid Internship work assignments with a significant academic component under the guidance of an American University instructor. Instructor and teaching unit approvals are required for internships. An important component of any internship is the availability of an internship placement opportunity that will provide sufficient substantive work to merit academic credit. The work for the internship must meet the requirements defined below.

To enroll, students must be [making satisfactory academic progress in](#) ~~in good academic standing~~ ~~in~~ their major and must have completed 30 earned [credit hours](#) at the University; or, as a transfer student, at least one semester (with a minimum of 12 earned credit hours). [Academic units](#) or [teaching units](#) may specify additional requirements before enrolling students in internships.

~~Internships may be taken for variable credit.~~ The table below illustrates the [average earned credits associated with the required minimum interned hours](#), ~~worked weekly per Internship credit hours that~~ ~~While the table includes the average weekly interned hours associated with earned credits, students, with the permission of their instructors, may vary their scheduled hours as long as they meet the total minimum requirement by~~ ~~students are expected to earn the end of the semester or term~~ ~~over 14 weeks of a traditional semester or the equivalent for summer or special term classes~~. [Students who elect to work in excess of the minimum for fewer academic credit hours should consult their academic advisor.](#)

### Earned Credits/Minimum Hours Interned

<u>Earned credits</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
<u>Minimum total hours interned required by end of term</u>	<u>70</u>	<u>140</u>	<u>210</u>	<u>280</u>	<u>350</u>	<u>420</u>
<u>Average number of hours interned weekly over 14 weeks</u>	<u>5</u>	<u>10</u>	<u>15</u>	<u>20</u>	<u>25</u>	<u>30</u>

### Average Weekly Work Hours per Number of Internship Credits Earned

<u>Average number of hours worked weekly</u>	<u>7</u>	<u>10</u>	<u>14</u>	<u>18</u>	<u>22</u>	<u>26</u>
<u>Number of internship credits earned</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>

~~Each academic unit can specify the number of internship credits that a student may count toward the academic major or minor. The amount set may be lower than the university maximum but any limit may not be higher than the university's maximum.~~

The maximum number of internship credit hours that may count toward a major is six credit hours. Academic units may require fewer than six credit hours to count toward the major. Students may take up to a maximum of 12 internship credit hours that count toward the 120 credit hours of their degree program. To receive academic credit, the work for the internship must be more substantive than administrative, with non-administrative work comprising in general at least 85% of the work performed. The instructor must provide ~~to~~ the student ~~and the supervisor~~ an academic syllabus, with clear learning outcomes for the internship, communicate regularly ~~have regular meetings~~ with the student, and require ~~assign papers, interviews, reports, or other~~ academic assignments designed to provide an academic foundation and support for the internship. The instructor is responsible for the assessment of the student's performance which may include an assessment by ~~T~~the workplace supervisor. If the workplace supervisor provides an assessment of the student's performance, that ~~will be required to assess the student's performance, but that~~ assessment can count for no more than half the final course grade. The academic component of the course must be valued as at least half of the final course grade.