CURRICULUM DEVELOPMENT SUPPORT AWARD
FOR ACADEMIC YEAR 2009-10

Curriculum Development Support Awards provide support for individual faculty members, departments/divisions, and colleges/schools in developing new teaching strategies, introducing new teaching materials, designing new courses, and revising or creating academic programs. Proposals that incorporate faculty teams, projects across disciplines, on-line or hybrid courses, or the incorporation of information technology in the classroom are encouraged.

Awards granted in recent years include support for the development of a sequence in applied econometrics, a new course on the macroeconomics of development, service learning for students of ethics and human rights, a feasibility study for developing an early childhood education program, and policy analysis in international affairs. Also funded were a course on environmental filmmaking: science in film/film in science and support for the development of a graduate seminar on war.

Submission deadlines for AY 2009-10 are:

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<th>Deadline for submission to the school/college dean</th>
<th>Tuesday, March 24, 2009</th>
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<td>Deadline for submission to dean of academic affairs</td>
<td>Tuesday, March 31, 2009</td>
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GUIDELINES

- All full-time tenured and tenure-track faculty members and faculty on multi-year contracts are eligible to apply. Faculty on one-year contracts and graduate students may be included as participants in team projects.

- **Individual projects:** up to $2,500 for one or more faculty members who wish to design a new course, develop teaching strategies, or create new teaching materials or course(s).

- **Team, unit or department:** up to $5,000 for projects that will undertake substantial revision or creation of academic programs within the unit, or for multidisciplinary projects across two or more units.

- **College/School:** up to $5,000, with matching funds from the school/college, to initiate programmatic or curricular changes involving several faculty members or courses, and that will impact a significant number of students.

**Note:** Projects that have received maximum funding in a previous Curriculum Development Support competition are not eligible for a second grant.

- Grants must be used for purposes directly related to the curriculum development project described in the proposal. Funds are normally available for course materials, consultant support, travel, student assistance, equipment, audio-visual materials, software, and the like. For projects requiring an unusual amount of time and research a summer stipend may be requested. Generally, course releases are not awarded.

- Preference will be given to proposals that meet broad programmatic needs and demonstrate new directions or approaches to instruction.

- Proposals should show that applicants are intending to explore other possible sources of internal and external funding.

- Proposals for instructional computing projects should show that applicants have discussed their projects with personnel at the Center for Teaching Excellence.

The Senate Committee on Faculty Development will review the proposals and make recommendations for funding to the dean of academic affairs. Awards will be announced by the end of the spring semester. The funds will be available for the 2010 fiscal year and must be expended by April 30, 2010. Awardees will be expected to make a presentation on the results of their project at the Ann Ferren Teaching Conference.

A final written report and copies of syllabi or program revisions are due to your school/college dean and the dean of academic affairs by November 1, 2010.
APPLICATION PROCEDURE

1. The original and two copies of the complete proposal and attachments should be delivered to the school/college dean’s office by **Monday, March 23, 2009**. (Proposals should not be stapled or otherwise permanently bound.) No late proposals will be considered and no extensions of the deadline will be granted. **Proposals must include statements of support from the teaching unit administrator.**

2. The school/college dean will include an evaluation of the proposal before submitting the original proposal and one copy to the office of the dean of academic affairs by the deadline of **Monday, March 30, 2009**.

PROPOSAL FORMAT

Abstract page:

University Curriculum Development Award AY 2009-10  
Project Title  
Applicant(s) Name  
Faculty Rank (Tenure Status - tenured or years credited toward tenure)  
Teaching Unit and School/College  
Total Funds Requested  
Previous support received  
Teaching Unit Administrator’s Signature of Acknowledgment  
A 100-word description of the project

The **body of the proposal** is limited to eight (8) pages of double-spaced text and should include specifically marked sections addressing the following:

A. Analysis of the student population to be served  
B. Rationale for the course, materials, or program revision to be designed  
C. Significance of the project to the curricular field and to the university's mission and goals  
D. Specific behavioral objectives for students  
E. Statement of course content  
F. Description of teaching methodologies  
G. Potential relationship to or impact on other courses or programs  
H. Plan of work and proposed output of project with a schedule for completion  
I. Detailed breakdown and justification of the budgetary support requested, including other sources of internal and external funding to be sought.  
J. One-page bibliography  
K. Curriculum vitae (maximum two pages) for the principal investigator or project director.

9/08