

Faculty Research Support Grants

APPLICATION GUIDELINES (May 1, 2017 - April 30, 2018)

The Office of the Provost provides competitive intramural research grants to support faculty research, scholarship, professional and creative activities. This support mechanism provides faculty in all units at American University, **except the Washington College of Law**, support for the direct costs of pilot studies to increase their research productivity (Washington College of Law faculty can participate in group projects). Research is defined as creative works, experimental investigations, professional projects, archival studies, and other scholarly endeavors that advance knowledge in the applicant's discipline, field, or profession. The grant review process is managed by the Vice Provost for Research and Dean of Graduate Studies (VPR-DGS). The ultimate goal of this initiative is to make AU faculty more competitive in applications for external funds and external fellowships.

FOR APPLICATION FORMS AND INSTRUCTIONS (<http://www.american.edu/research/frsg-forms.cfm>)

	Faculty Research Support Grants
Deadline	Thursday, December 8, 2016 at 5:00 PM
Funding period	May 1, 2017 to April 30, 2018
Budget limit	\$10,000 for projects from a single faculty member <u>OR</u> \$25,000 for projects from a faculty work group composed of three or more members.
Eligibility	Full-time AU tenured or tenure-track faculty, faculty-in-residence, and faculty on multi-year term contracts are eligible to submit proposals. The Washington College of Law faculty is not eligible for this funding opportunity, except as a member of a faculty work group.

**APPLICATIONS NEED TO BE SUBMITTED ELECTRONICALLY TO
ABROWN@AMERICAN.EDU BY THURSDAY, DECEMBER 8, 2016
AT 5:00PM **LATE PROPOSALS WILL NOT BE ACCEPTED****

General Guidelines

- Proposals may be submitted by faculty who:
 - Are full-time tenured or tenure track faculty, faculty-in-residence, or faculty who are on multi-year term contracts
 - Completed and submitted a final report for all previous Faculty Research Support Grants
- All grants will be evaluated on merit, innovation and fit with the current research mission of the University, (e.g., AU 2030). Priority for funding is given to applicants who have not received a Faculty Research Support Grant during the last five years. In addition, funding priority will be given to proposals that clearly explain how the proposed project will lead to additional applications for external funding.
- The funding period for proposed projects is one AU fiscal year, i.e., from May 1 to April 30. Requests to extend this period will not be approved. If desired, the funds from the Faculty Research Support Award can support a portion of a larger project. If this is the intent of the applicant, the proposal should carefully delineate the portion of the larger project that can be completed during the funding period.
- Budget items may include: graduate student or undergraduate student support during the summer and/or the academic year; travel to off-campus sites to conduct research; equipment or supplies; or other expenses related directly to the proposed research.
- Awarded funds will be transferred to a research account specifically created for the recipient of the funds. Award recipients are responsible for managing this account, in accordance with all appropriate AU policies and procedures. They should work with the appropriate budget officer in their school or college to manage this account.
- A letter of support from the Dean of the applicant's academic unit or the Dean's designee is required for each submitted proposal.
- Faculty may use awarded funds in conjunction with funds from their Dean or another university office if more than the maximum funding amount is needed to complete a proposed project. Support from other sources is not required for submission of a proposal and does not improve the competitiveness of a proposal.
- All communication about proposals and their review is considered confidential. Information about funding of specific proposals can be communicated only from the VPR-DGS.

Proposal Review Process

All proposals submitted to the Faculty Research Support Grants competition are reviewed by the VPR-DGS in consultation with the Associate Deans of the Academic Units.

Commitment on Receipt of a Faculty Research Support Grant

Upon acceptance of a Faculty Research Support Grant, recipients agree to:

- Submit a final report, including a final expense statement, to the VPR-DGS on the appropriate form by July 1, 2018 (www.american.edu/research/frsg-forms.cfm). Award reports must be submitted before a faculty member is eligible for a merit pay increase.
- Follow all AU purchasing, travel, and personnel guidelines, working with the appropriate budget officer in their school or college. Purchasing guidelines can be found at (<http://www.american.edu/finance/controller/General-Accounting-Policies-Procedures-and-Guidelines.cfm>)
- Include an acknowledgement of research support from AU on any publication or presentation of work funded fully or in part from a Faculty Research Support Grant.
- Acknowledge that all equipment, manuscripts, microfilms, research apparatus, and other research materials purchased with grant funds are the property of AU.
- Reimburse AU for any expenditure in excess of the total awarded budget, for charges not allowed, or for expenditures made beyond the grant expiration date.
- Inform the VPR-DGS if the award recipient terminates employment at American University during the funding period (FY 2017-2018).
- Return to AU during AY 2018-2019. In the event that employment at AU is terminated before the end of the funding period, the recipient agrees to repay AU all spent funds.
- Present project results at an appropriate university event, if requested.