

## **JUNIOR FACULTY TEACHING RELEASE PROGRAM**

### **Academic Year 2012-13**

The Junior Faculty Teaching Release Program offers tenure-track faculty an opportunity to devote themselves to scholarly, creative, and professional activities at a critical time during the pre-tenure years. You are eligible to apply for the program if you are entering your second year of pre-tenure service in Fall 2011. The program allows you to have no teaching responsibilities for one semester during your third pre-tenure year of service in order to devote yourself fully to research and creative activities. During the semester in which you are in residence, you are obligated to teach your regular instructional load, consistent with University policy. Guidelines differ somewhat for faculty members in the Washington College of Law.

You may have brought prior service to the University, either from another institution or from service at AU in a term position. If you waive that service prior to submission of your Junior Faculty Teaching Release application, you will be eligible for the teaching release. If you choose not to waive your prior service, you will not be eligible.

**In addition to the application, you are required to apply for external funding for supplementary support prior to March 1, 2012.** This requirement is intended to familiarize you with outside funding sources and encourage you to seek funding to support your research now and in the future. Although you receive a normal full salary during the semester you are not teaching, a proposal for external funding for that semester could cover travel expenses, summer salary support, material acquisition or enough funding for a second semester of leave. While you will receive the one-semester release even if your external funding application is not successful, we encourage you to work with the staff in the Office of Sponsored Programs (OSP) to identify all possible funding sources. Please call OSP at x3440 and ask to speak to the grant and contract manager assigned to your teaching unit.

A condition of accepting the teaching release is that you return to the University for one academic year following the year of your teaching release. If you do not return, you must agree to reimburse the University for all payments made to you or for your benefit during the teaching release or semester of additional leave during that academic year.

► Please note that the semester of teaching release will count both towards tenure accrual and sabbatical accrual. *An additional semester of research leave will count towards tenure accrual but not towards sabbatical, in accordance with University policy.*

A final written report on your teaching release activities will be due to your academic unit dean and the dean of academic affairs by November 1, 2013.

The deadline for submitting your application to the dean of academic affairs is **March 1, 2012. (Please route this application through your unit at least 10 days prior to this submission deadline.)** Please attach a checklist to each application.

**JUNIOR FACULTY TEACHING RELEASE PROGRAM FOR  
Academic Year 2012-13**

**DUE DATE TO DEAN OF ACADEMIC AFFAIRS: MARCH 1, 2012**

**APPLICATION FORMAT**

**A. Abstract Page**

Junior Faculty Teaching Release Program for AY 2012-13

Project Title

Applicant(s) Name

Teaching Unit/College or School

Semester of Release Requested

Signature of Acknowledgment of the Dean of the School/College

A 200-word description of the proposed research

**B. Proposal**

This section of the proposal should be 3-4 pages of text and should contain the following sections:

- a statement of the central concerns of the research, creative, or professional activities, noting specific goals to be addressed and outcomes expected upon project completion
- a description of the research plan, noting the activities to be undertaken to achieve your goals
- a discussion of the relationship of this project to your long-term research interests
- additional comments, placing the research within the context of your academic discipline
- bibliography

**C. Additional Research Support Requested**

You are required to have submitted a proposal for external funding prior to the application deadline. Please list all external funding that you have sought for the academic year that includes your teaching release. Provide the name of the competition, source of funding, and submission and notification dates. Also, briefly list the items that would be covered in the budget and the total funds sought.

**D. CY 2011 Annual Report**