



SIS Graduate Semester Abroad: UPEACE

School of International Service

Application Instructions and Checklist

Instructions:

1. Complete the Participant Application and Information Form.
2. Compose your personal statement and print out a copy. (Please see below for details.)

Instructions for Personal Statement:

In approximately 500 words, highlight your academic background and past accomplishments, and describe how a semester at UPEACE will contribute to your academic and professional goals. Elaborate on your past academic performance and any other aspects of your history that you would like to be considered. Use this opportunity to emphasize the special qualities and accomplishments that will make you stand out as an applicant.

3. Print out a Curriculum Vitae/Résumé.
4. Print out an unofficial transcript. ***You must also be able to provide UPEACE with a transcript from your undergraduate institution should you be accepted into the program.***
5. Meet with your academic advisor to gain approval for your participation in the program; complete the Academic Advisor Approval Form (separate form on website).
6. Complete the Housing Request Form.
7. Return all application materials **by the deadline** to:

Office of International Program Development
School of International Service
American University
Mailbox in SIS 100

8. Once you have been accepted into the program, you will be directed to the UPEACE website to upload additional information.

**Please note that incomplete applications will NOT be accepted.
Remember to keep a copy for your records.**

Checklist:

- Participant Application and Information Form
- Personal Statement
- Unofficial transcript
- Curriculum Vitae/ Résumé
- Academic Advisor Approval Form
- Housing Request Form
- You will also need an undergraduate transcript to submit to UPEACE***

SIS Study Abroad. Discover more. Enrich your experience.

Semester applying for:



SIS Graduate Semester Abroad: UPEACE
School of International Service

Participant Application and Information Form

Student Information

Last name: _____ First name: _____ Middle Initial: ____ AU ID# _____

Home address:

Street, City, State, Zip

Phone: _____

E-mail: _____

Gender: Female Male

Date of Birth: _____

Passport Information

Passport number: _____

Passport expiration date: _____

Country of citizenship: _____

Place of birth: _____

If non-US citizen, visa type: _____

Academic Information

Status: Graduate Major/Field: _____

Current cumulative GPA: _____ Expected graduation date: _____

Note: Students who are on academic probation are not eligible to apply.

List any coursework you have taken which may be relevant to the program:

Have you been subject to judicial sanction at American University?

Yes No

If yes, please provide in a sealed envelope a statement which explains the circumstances and outcome. All disclosures will be kept confidential.

Faculty Recommender

Please provide the name and contact information for a faculty member at AU who could provide a reference for your participation in this semester program.

Name of recommender: _____

AU School: _____

AU Phone: _____

Health Information

Do you have any medical conditions or physical limitations that SIS should be aware of?

Yes No

If yes, please provide a statement which explains your condition in a sealed envelope. All disclosures will be kept confidential.

Affidavit

By submitting my application and the supporting documentation, I certify and agree to the following:

- 1) I certify that the information I provide throughout this admission process is accurate and complete;
- 2) I confirm that I am in good academic standing at American University;
- 3) I understand that should I be accepted to the program, it will be my responsibility to obtain all visas and/or immunizations necessary for admission into the country of the Program;
- 4) I confirm that I have no pending disciplinary case or discipline record that I have not disclosed in the application. I understand that the existence of a pending discipline case or a disciplinary record may prohibit me from participating in a SIS Semester Abroad Program. I authorize SIS to consult with Student Conduct and Conflict Resolution Services as necessary;
- 5) I will notify SIS of any changes to my information, including my status related to discipline and academic standing and, should I be accepted, my decision to participate in the Program;
- 6) I grant the University permission to use any photographs, audio, and/or videotapes of me and quotes taken from me in connection with a SIS Semester Abroad Program for any educational, marketing, and other purposes related to the business of American University; and
- 7) I understand that should I be accepted to the program by SIS, I will be required to apply to Sciences Po directly and that SIS will support me in this endeavor. I also understand that if I participate in the program that I will need to be registered as a full-time student at AU and as a full-time student at Sciences Po.

Signature of applicant

Date



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Housing Request Form

Student Information

Last name: _____ First name: _____ Middle Initial: _____

Semester at UPEACE: _____

Please indicate with an X your preferred location:

Ciudad Colón:

Town Located 7½ km from UPEACE. All UPeace bus stops are within walking distance (800 meters or less).

San Bosco:

Rural community located 8½ km from UPEACE. You will need to walk about 1 km to the UPeace bus stop.

El Rodeo:

Rural community located 500 meters from UPEACE campus.

Please indicate with an X your selection for housing facilities:

Home stay

Apartment

Own accommodation

For Home stay, fill out this section:

One month minimum stay. The service may include two or three meals a day, laundry and room cleaning.

1) **Do you smoke?**

Yes No Comments: _____

2) **Do you mind pets?**

Yes No Comments: _____

3) **Do you mind children under 9 years old?**

Yes No Comments: _____

4) Do you mind sharing the bathroom with three people maximum?

Yes No Comments: _____

5) Do you have any food allergies and/or a food restriction due to religious beliefs?

Yes No Comments: _____

For Furnished Apartment, fill out this section:

1) Maximum affordable rent, US\$: _____

2) Services you would need: _____

For Own Accommodation, fill out this section:

The following information must be provided in order to update the UPEACE database:

1) Landlord/lady's name: _____

2) Housing facility address: _____

3) Landlord/lady's phone number: _____

Please note:

- UPEACE will make every effort to meet your living requirements; however, we may not be able to satisfy every request.
- Students are free to contact any real estate agency to find alternatives.
- Housing Request Forms will be processed by UPEACE in the order they are received.