



SIS Undergraduate Semester Abroad: Sciences Po

School of International Service

Application Instructions and Checklist

Instructions:

1. Complete the Participant Application and Information Form.
2. Compose your personal statement (in French or in English) and print out a copy. (Please see below for details.)

Instructions for Personal Statement:

In approximately 500 words, highlight your academic background and past accomplishments, and describe how a semester at Sciences Po will contribute to your academic and professional goals. Elaborate on your past academic performance and any other aspects of your history that you would like to be considered. Use this opportunity to emphasize the special qualities and accomplishments that will make you stand out as an applicant.

3. Print out a Curriculum Vitae/Résumé written in English.
4. Print out an unofficial transcript.
5. Meet with your academic advisor to gain approval for your participation in the program; complete the Academic Advisor Approval Form (separate form on website)
6. Take the CAPE exam and print out your results, if you are applying to study at the Paris campus.
7. Return all application materials **by the deadline** to:

Jeannie Khouri
School of International Service
American University
Mailbox in SIS 116

**Please note that incomplete applications will NOT be accepted.
Remember to keep a copy for your records.**

Checklist:

- Participant Application and Information Form
- Personal Statement
- Unofficial transcript
- Curriculum Vitae/ Résumé
- Academic Advisor Approval Form
- CAPE exam results (for Paris campus only)

SIS Study Abroad. Discover more. Enrich your experience.

Semester: _____
 Full Year



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Participant Application and Information Form

Student Information

Last name: _____ First name: _____ Middle Initial: _____ AU ID# _____

Home address:

Street, City, State, Zip

Phone: _____

E-mail: _____

Gender: Female Male

Date of Birth: _____

Passport Information

Passport number: _____

Passport expiration date: _____

Country of citizenship: _____

Place of birth: _____

If non-US citizen, visa type: _____

Academic Information

Status: Undergraduate

Major/Field: _____

Note: Only SIS majors are eligible to apply to study at a regional campus.

Current cumulative GPA: _____

Expected graduation date: _____

Note: Students who are on academic probation are not eligible to apply.

List any coursework you have taken which may be relevant to the program:

Have you been subject to judicial sanction at American University?

Yes No

If yes, please provide in a sealed envelope a statement which explains the circumstances and outcome. All disclosures will be kept confidential.

CAPE Exam

Students applying to study at a regional campus are not required to submit CAPE results.

Date and time taken: _____

Score: _____

Students applying to study at the Paris campus must provide a printed copy of the CAPE results as part of the application.

Sciences Po Regional Campuses

Please complete this section if you are applying to study at a regional campus.

Indicate the regional campus where you wish to study:

- Le Havre (Asia and the Pacific) Poitiers (Latin America, Spain and Portugal)
- Menton (Middle East and Mediterranean) Dijon (Central and Eastern Europe)

Health Information

Do you have any medical conditions or physical limitations that SIS should be aware of?

- Yes No

If yes, please provide a statement which explains your condition in a sealed envelope. All disclosures will be kept confidential.

Affidavit

By submitting my application and the supporting documentation, I certify and agree to the following:

- 1) I certify that the information I provide throughout this admission process is accurate and complete;
- 2) I confirm that I am in good academic standing at American University;
- 3) I understand that should I be accepted to the program, it will be my responsibility to obtain all visas and/or immunizations necessary for admission into the country of the Program;
- 4) I confirm that I have no pending disciplinary case or discipline record that I have not disclosed in the application. I understand that the existence of a pending discipline case or a disciplinary record may prohibit me from participating in a SIS Semester Abroad Program. I authorize SIS to consult with Student Conduct and Conflict Resolution Services as necessary;
- 5) I will notify SIS of any changes to my information, including my status related to discipline and academic standing and, should I be accepted, my decision to participate in the Program;
- 6) I grant the University permission to use any photographs, audio, and/or videotapes of me and quotes taken from me in connection with a SIS Semester Abroad Program for any educational, marketing, and other purposes related to the business of American University; and
- 7) I understand that should I be accepted to the program by SIS, I will be required to apply to Sciences Po directly and that SIS will support me in this endeavor. I also understand that if I participate in the program that I will need to be registered as a full-time student at AU and as a full-time student at Sciences Po.

Signature of applicant

Date