

**DUAL UNDERGRADUATE DEGREE PROGRAM (DUDP) GUIDE FOR ACADEMIC YEAR 2016-2017****ABOUT US**

American University (AU) is a private institution situated in a residential neighborhood in Washington, D.C. The University is well known for academic programs in international service, public policy and public affairs, international law and human rights. The AU student body is largely interested in global perspectives and political activism. In fact, the majority of AU students participate in study abroad, internships, and community service. AU is proud that many of our alumni serve in the Peace Corps upon graduation.

The School of International Service (SIS) is a top ten school for international relations and enrolls a diverse student body of approximately 3,000 undergraduate and graduate students from throughout the United States and more than 150 countries. Our location allows students to take advantage of the vast wealth of professional, intellectual, educational, and cultural resources available in the nation's capital. The city offers unique opportunities to study, conduct research, and actively engage in the ongoing work of international relations. SIS is a vibrant forum for debates and events, and frequently hosts government, NGO, and industry leaders to talk and meet with students.

**NOMINATION PROCESS**

All students must be nominated by their home institution before applying directly to the School of International Service.

**Instructions for nominating DUDP students:**

- Identify in an e-mail message the name(s) of the student(s) you are nominating.
- Please forward this information to [sisabroad@american.edu](mailto:sisabroad@american.edu)

**APPLICATION PROCESS**

All students must be nominated by their home institution before applying directly to the School of International Service.

**Instructions for all DUDP students:**

- **Complete the online application for International Transfer Students at:**  
<http://www.american.edu/admissions/international/transferchecklist.cfm>
- **You will need to provide the following:**
  - Official English language exam results to be sent directly to AU (**TOEFL: code 5007, IELTS: select American University**);
  - Academic records with official transcripts and certified English translations, if applicable, for EACH postsecondary institution attended;
  - If applicant has not yet completed one year of post graduate study, their transcripts for four years of tertiary study with certified English translation;
  - One letter of recommendation from a teacher attesting to the applicant's academic history and abilities;
  - Completed AU Certification of Finances (AU CFIS) form including, bank statement(s) indicating sufficient funds to cover expenses for the duration of study at AU.

**Please forward complete applications and supporting documents to address on the last page of this document. NOTE: Students applying to the DUDP are not required to pay the application fee.**

Office of International Programs, 4400 Massachusetts Ave. NW, Washington, DC 20016-8071

## DUAL UNDERGRADUATE DEGREE PROGRAM (DUDP) GUIDE FOR ACADEMIC YEAR 2016-2017

RESOURCES FOR APPLICATION SUBMISSION	
<b>CFIS Form</b>	<a href="http://www.american.edu/ocl/iss/upload/CFIS-2.pdf">http://www.american.edu/ocl/iss/upload/CFIS-2.pdf</a>
<b>Undergraduate Cost Guide</b>	<a href="http://www.american.edu/ocl/iss/upload/Undergraduate-Program-Cost-Guide-16-17.pdf">http://www.american.edu/ocl/iss/upload/Undergraduate-Program-Cost-Guide-16-17.pdf</a>
<b>Financial Proof</b>	<a href="http://www.american.edu/ocl/iss/Financial-Proof.cfm">http://www.american.edu/ocl/iss/Financial-Proof.cfm</a>
<b>Immunization Form</b>	<a href="http://www.american.edu/ocl/healthcenter/loader.cfm?csModule=security/getfile&amp;pageid=39852">http://www.american.edu/ocl/healthcenter/loader.cfm?csModule=security/getfile&amp;pageid=39852</a>

COST GUIDE 2015-2016
All international students are required to demonstrate financial ability to pay for the living expenses for their semester (s) of study. Use the below costs as a reference for completing the CFIS form.
<b>One year of study: USD \$49,406</b> includes tuition, 30% scholarship, fees and living expenses.

COURSE SELECTION	
Before applying, applicants should review courses available during their time of study at American University.	
<b>Course Schedule</b>	<a href="http://www.american.edu/provost/registrar/schedule/">http://www.american.edu/provost/registrar/schedule/</a>
<b>Course Descriptions</b>	<a href="http://www.american.edu/provost/registrar/schedule/course-descriptions.cfm">http://www.american.edu/provost/registrar/schedule/course-descriptions.cfm</a>
<b>Course Catalog</b>	<a href="http://www.american.edu/provost/registrar/university_catalog.cfm">http://www.american.edu/provost/registrar/university_catalog.cfm</a>

ENGLISH LANGUAGE REQUIREMENTS: Valid scores must be from two years of test date			
	TOEFL	IELTS	PEARSON'S
<b>Undergraduate</b>	80	6.5	53
Please refer to the following webpage for further details regarding the requirements and additional options to demonstrate English language proficiency: <a href="http://www.american.edu/admissions/international/internationalinstructions.cfm">http://www.american.edu/admissions/international/internationalinstructions.cfm</a>			

APPLICATION DEADLINES- DUDP	
<b>Fall 2016:</b>	May 1, 2016

ACADEMIC CALENDAR	
<b>Fall 2016:</b>	August 29, 2016 – December 19, 2016
<b>Spring 2017:</b>	January 17, 2017-May 9, 2017

**DUAL UNDERGRADUATE DEGREE PROGRAM (DUDP) GUIDE FOR ACADEMIC YEAR 2016-2017**

**ACADEMIC CREDITS**

Students studying a dual degree program are required to enroll full time and must register for 12-15 credits each semester while at American University.

**HOUSING & MEALS**

All undergraduate students are required to live on-campus and purchase a campus meal plan.

**Housing:** AU manages eight residence halls with double or triple rooms that include a bed, desk, dresser, and closet space for each resident, plus in-room wiring for computers, internet access and cable TV. Clean, modern bathrooms and laundry facilities are shared on each floor.

<http://www.american.edu/ocl/housing/housingrates.cfm>

**Meal Plans:** Regardless of your student status, all DUDP students must enroll in at least the 100 block plan.

<http://www.american.edu/ocl/housing/housingrates.cfm>

**GRADING SYSTEM**

Grade	Quality Points	Grade	Quality Points
A	4.00	C+	2.33
A-	3.67	C	2.00
B+	3.33	C-	1.67
B	3.00	D	1.00
B-	2.67	F	0.00

**CONTACT DETAILS**

**AMY MARRION**

International Programs Manager  
School of International Service, 112K  
4400 Massachusetts Ave. NW  
Washington, D.C. 20016

**Email:** [amarrion@american.edu](mailto:amarrion@american.edu)

**Phone:** +1 202 885 1606