AMERICAN UNIVERSITY
WASHINGTON, DC
School of Public Affairs
Justice Programs Office

ACES Application

Student Information

Name	
Street Address	
City ST ZIP Code	
Home Phone	
Cell Phone	
E-Mail Address	
Major(s)/Minor(s)	
Department	
School	
Class during internship	Sophomore __* Junior __ Senior __ Grad __ ** Law __ **
GPA	

*** Must be second semester ** Provide year**

Semester/Year

Semester or semesters of internship?

Fall __ Spring __ Summer __ Fall __ Spring __ Summer __

Credit Hours (One credit, 8 hours; Three credits, 15 hours; Six credits, 30 hours)

Credits _____ Hours work ____ Example, 3 credit hours is 15 working hours

Availability

During which hours are you available for internship assignments? Indicate time available

___ Monday mornings ___ Monday afternoons
___ Tuesday mornings ___ Tuesday afternoons
___ Wednesday mornings ___ Wednesday afternoons
___ Thursday mornings ___ Thursday afternoons
___ Friday mornings ___ Friday afternoons

References (two)

#1 Name	
Contact information	
Relationship	
#2 Name	
Contact information	
Relationship	

Interests

Tell us your interests

___ Administration
___ Corrections
___ Field work
___ Community Resources
___ Advocacy
___ Offender assistance
___ Education
___ Mental Health
___ Employment/business
___ Legal
___ Government
___ Counseling

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, internships, volunteer work, or through other activities, including hobbies or sports.

Previous Internship and/or Work Experience

Summarize your previous internship and/or work experience.

Home, Parent, or Significant Other: Person to Notify in Case of Emergency

Name	
Street Address	
City ST ZIP Code	
Home Phone	
Work Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as an intern, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	
Signature	
Date	

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Please attach your resume, school transcripts, and your letter of interest.

All documents should be submitted to Professor Gregory A. Hunt, Justice Programs Office, American University, 4400 Massachusetts Avenue, NW, Washington, DC 20016. Phone number 202-885-2875/Fax number 202-2885

Thank you for completing this application form and for your interest in interning with us.