



# STAFF COUNCIL

## MEETING MINUTES

March 19, 2012

**Time& Location:** 11:30 AM – 1:00 PM, Mary Graydon Center, Room 245

**Members Present:** Matteo Becchi (Chair), Adell Crowe (Co-Chair), Kat Mirance (Secretary), David Fletcher, Rachel Leshner, Kevin Mason, John Mayhan, Dori O'Donnell, Anna Olsson, Jason Poppe, Tara Sabbagh, and Kristen Sorensen

**Absences:** Gerick Allen, Lena "Josie" Armentrout, Emily Curley, Sarah Goldberg, Helen Lee, Jawee Perla and Celina Ryan

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Call to Order & Roll Call 11:40 AM

- I. No vote on Meeting Minutes from March 5th Meeting
- II. No vote on Meeting Agenda
- III. Guest Speaker: Sheila Way, HR WLD
  - a. Presentation attached
- IV. Current business
  - a. Welcome Rachel Leshner - latest addition to SC
  - b. SC Elections Update
    - i. Nomination form in SharePoint, will be sent out to council to test/review
    - ii. All nominations will be submitted via SharePoint, no more emails
    - iii. We need to update the banner graphic for this year's nominations/elections- Anna Olsson volunteered
    - iv. In the email to all AU Staff, there is a link to the Staff Council video!
    - v. Email requesting nominations will be sent to active council for review and feedback before it is sent out to all staff
  - c. Tobacco-Free Campus Project Update
    - i. August 1 starts implementation
    - ii. Official proposal to Dr. Kerwin will be made in April
    - iii. Anticipated timeline: April: Approval and announcement, May-July: Implementation and communications

- iv. Smoking in certain zones will be allowed for a short period of time.
  - v. University receiving support for this change from health care providers and community
  - vi. University will bring on Ambassadors who will be charged with communicating policy
  - vii. Are the transition zones safe? - we would like the committees working on this project to investigate and consider the placement of temporary smoking zones.
  - viii. Elizabeth Horsely was on the Enforcement Subcommittee. We need a SC replacement.
- V. New Business
- a. Changes in Council Members:
    - i. Jason Poppe will be leaving AU for Georgetown, this is his last meeting
    - ii. Stephanie Cappucci has elected to leave the council due to changes in job function and responsibilities
  - b. New Initiatives
- VI. Suggestions for the Good of the Order
- VII. Adjournment

*Next Meeting: April 2, 2012*