



# STAFF COUNCIL

## MEETING MINUTES

Tuesday, April 3, 2012

**Time & Location:** 11:30 AM – 1:00 PM, Butler Conference Room, Butler Pavilion

**Members Present:** Scott Jones (Chair), Matteo Becchi (Co-Chair), Nicole Schoeb (Secretary), Lena “Josie” Armentrout, Adell Crowe, Emily Curley, Sarah Goldberg, Danny Grant, Laura Larrimore, Shea Mulcahy, Dori O’Donnell, Nancy Pearson, Jason Poppe, and Mark Winek.

**Authorized Absences:** Gerick Allen, Curtis Burrill, David Fletcher, Rene Kauder, Celina Ryan, and Kathryn Tortorici.

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### Approval of Meeting Agenda and Minutes of the Previous Meeting

The meeting began at 11:41am. The minutes of the last meeting and current agenda were approved.

#### I. Current Business

- a. Dr. Seuss Day Recap—no update from Center for Community Engagement & Service.
- b. Nominations and Elections Update
  - i. Currently have five nominations and one referral; a lot of work ahead of us, in order to have a robust nomination pool to fill the nine open slots on the council.
  - ii. The nominations period may have to be extended; will do another e-blast next week; we need to be reaching out to individuals directly.
  - iii. Various Staff Council members will be contacting specific offices for nominations.
- c. Unrepresented Divisions of AU on Staff Council—discussed with council.
- d. April 17<sup>th</sup> Staff Council Meeting—Campus Beautification Day
  - i. Motion passed to cancel April 17<sup>th</sup>; next meeting will be May 1<sup>st</sup>.
- e. Check-in for feedback on PMP Competencies
  - i. Please send Matteo any feedback on the big packet that was sent out a few weeks ago; system going live September 1.
  - ii. PMP team is meeting again in a couple weeks, followed by stakeholder reviews.
- f. Parking and Transportation Committee
  - i. Scott would like Dan Nichols and Terry Campbell to come to a council meeting.
- g. Smoking Policy
  - i. University Council conversation around smoking policy; with announcement of the campus plan, President Kerwin is looking at when plan should be implemented and what it will look like; next academic year will be the education process.
  - ii. April 24—University Council will be discussing the smoking policy.
  - iii. Scott is stepping down from Staff Council and subsequently leaving his post on the University Council; would like a council member to come with him to the meeting.
    1. Matteo will be attending with Scott.
- h. Campus Plan Updates

- i. Laura updating Campus Plan website:
  - 1. Six big projects going on in the next two years.
  - 2. Each website will have a construction update, webcam, pictures update, etc.
  - 3. Encouraging neighbors to sign up for the neighborhood newsletter; to communicate about what is going on.
- ii. Periodic roadway closures on campus because of projects.
- iii. Expansion onto MGC; no longer happening because it was cost-prohibitive.
  - 1. Exploring re-organization of TDR and first floor of MGC.
- iv. Once construction begins on McKinley, noise will be heard in MGC as well as other surrounding buildings.
- v. Current open date estimate on north side residence hall & Nebraska—August 2014.
- i. Commencement Volunteers/Student Staff
  - i. Starting May 7, Athletic operations will be working on Commencement all day, every day; looking for students to work; Athletics pays and hires them.
  - ii. Sent Jason an email if you need additional information.
  - iii. Days are May 7/9/10/11/12/13

## II. New Business

- a. Prom Dress Drive—collected 60 dresses, a little lower than last year; Once Upon a Prom organization is very thrilled.
- b. Dress for Success Event (during Staff Appreciation Week)
  - i. Very specific requirements on what items are accepted; Jason might have a van to transport the collected items to the charity.
  - ii. Adell looking for a Staff Council member to lead this event.
  - iii. Will either be hosting both events in the Tavern or the Marketplace.
  - iv. Adell will find someone who can team with Emily.
- c. Book and Media Swap (during Staff Appreciation Week)
  - i. Adell looking for a volunteer to head this event—Emily has volunteered.
  - ii. Emily can reserve the space for both events.
- d. Update on McDonald's space—Looking at an August opening for the new vendor.
- e. U-Learn—will there be more information on this training? Yes, more information coming out soon.
  - i. Suggestion for getting people to the page where all the information is together; there needs to be more marketing.

## III. Suggestions for the Good of the Order

- a. Make sure that you are involved in campus Beautification Day on April 17<sup>th</sup>; sign-ups begin the day of at 8:30am.
- b. Earth Week events happening—keep an eye out for additional information.
- c. E-Waste Drive happening April 17/18.
- d. AU Arbor Day—voting ends tomorrow!

## IV. Adjournment at 12:46pm.

*Next Meeting: May 1, 2012*