



STAFF COUNCIL

MEETING MINUTES

Tuesday, September 6, 2011

Time & Location: 11:30 AM – 1:00 PM, Butler Conference Room, Butler Pavilion

Members Present: Scott Jones (Chair), Nicole Schoeb (Secretary), Lena “Josie” Armentrout, Jim Asendio, Curtis Burrill, Adell Crowe, Emily Curley, Sarah Goldberg, Rene Kauder, Laura Larrimore, Shea Mulcahy, Celina Ryan, Kathryn Tortorici, Mark Winek, Wayne Wright

Authorized Absences: Gerick Allen, Matteo Becchi (Co-Chair), Kimberly Bush, Nancy Pearson, and Patricia Williams

Approval of Meeting Agenda and Minutes of the Previous Meeting

The meeting began at 11:58am. The minutes of the August 16th meeting and current agenda were approved.

Current Business

I. Current Business

- Staff Council Shirts—Suggestion of Under Armour or Nike shirts; suggestion of name badges; Scott will discuss options with Nancy and Rene in order to bring this to conclusion at next meeting.
- Halloween Event—Discussion of this event is tabled and will be discussed at next meeting; at that point, we will decide if Staff Council is to be a part of the event.
- Computer Event—This event would be time consuming for staff council to carry out; seeking out an organization in DC to direct staff with computers.
- Fall Luncheon—Tentatively held on President’s calendar; hopefully a date will be set before our next meeting.
- Diversity Committee—Participated in a teleconference with Dawn DePasquale; went through AU climate survey and discussed how information was disseminated to AU staff across campus.
- Flex Schedule Update—Differences between flex schedules and working off-site; stay tuned for further information.

II. New Business

- Web and Content Team
 - Will create a video to put on our website in order that prospective council members can see what we do; potentially have an SOC film student, class, or professor assist.
 - Will have video and picture release forms on SC website.
 - This coming Friday, photo sessions on Tenley Campus; Scott will remind SC members who do not have pictures; SC members can send picture to the committee and they can post to our site for you.
- Sarah will hold off on contacting the Wellness Center for Halloween event donations.
- Question regarding security in buildings—having more security in high profile offices; Scott explained that in order to hire security officers to be present, it would have to come out of the department budget.

III. Suggestions for the Good of the Order

- Dining Services
 - Mark and Kat attending the Dining Services meeting; committee is still working on what will happen with the McDonald’s space.
 - Staff get 15% off at Bon Appetit locations and 10% off at venues in the tunnel; Dining Dollars can be set up through Eaglebucks system; no tax for staff on Eaglebucks or Dining Dollars purchases.

- At the end of the academic year, any unused Dining Dollars are re-absorbed to Housing and Dining Programs; can only add Dining Dollars online; will soon be able to add through Eaglebucks machines.
- Mark would like to hear from staff members about any allergies or dining concerns on campus; will bring them to the committee.
- Web and Communications—newsletter will be put together after Fall Luncheon, addressing issues of interests to AU staff members.
- Emily—Office of Sustainability is rolling out an application for sustainability funds; if there is an idea to implement on campus that would improve sustainability, grant funds can be given between \$500-1500; application will be posted on the office website and through Staff Council.
- Terry Fernandez will be attending our next meeting to discuss changes in OIT; feel free to contact your colleagues regarding OIT.
- Emergency preparedness—there were communication problems during the earthquake; hopefully going forward there will be more information, especially regarding earthquake preparedness plan.

IV. Committee meetings occurred prior to start of this meeting.

V. Meeting adjourned at 12:36pm.