MEETING AGENDA
May 21, 2013

Time & Location: 11:30 AM – 1:00 PM, Hughes Formal Lounge

I. Call to Order & Roll Call 11:40 AM
II. Approval: Meeting Minutes from May 21st Meeting
III. Approval: Meeting Agenda
IV. Current Business
   a. Sharepoint orientation/crash course
      i. Will be moved to next year with the new representatives so that we don’t have to do a repeat training.
   b. BOT Meeting-Socially Responsible Investments
      i. Matteo attended Athletics Committee meeting.
      1. Blending athletics and academics
      ii. Academic Committee was attended by Anna
      1. MOOCS- there is a moratorium on MOOCS currently- there is a team looking into how they would impact the university and current programs
      2. Approving new programs
   c. Staff Appreciation Week
      i. Book/Media Swap and Professional Clothing Drive
      1. Fully Staffed for Wednesday
      2. Any additional help is welcome as well as donations
      3. Hangers are needed
   d. Elections are complete
      i. The new nine members were notified and have all accepted their appointments
      ii. They will start the first week in July… July 2nd. We will have to evaluate if we will meet that day
      iii. We will have to evaluate the constituency coverage

Constituency Coverage Proposal
**powerpoint

Districting- based on office size, population

e. Evaluation of internal committees
   i. Policy and Procedure
   ii. Budget and Finance
   iii. Service
   iv. Web and Communications
   v. Parking and Transportation
   vi. Diversity
   vii. Educational and Social Activities

Present these structures to the new committee and see if they have ideas/suggestions on how to adjust for the coming year.

Perhaps we should issue a survey to test the waters and see if there are new concerns that we should base the committees on.

Maybe, a tabletop survey at the luncheon. Or an electronic version present at the luncheon. Phone survey, texting to a number.

V. New Business
   a. New Initiatives
      i. Volunteer for profile in newsletter needed. Past profiles: Adell, Anna, Scott
      ii. Snap pictures at Staff Appreciation events
      iii.

VI. Suggestions for the Good of the Order

VII. Adjournment

*Next Meeting: June 4, 2013*