MEETING MINUTES
December 4, 2012

Time & Location: 11:30 AM – 1:00 PM, Mary Graydon Center, Room 245

Members Present: Matteo Becchi (Chair), Adell Crowe (Co-Chair), Kat Mirance (Secretary), Stephanie Cappuci, Emily Curley, David Fletcher, Sarah Goldberg, Elizabeth Horsley, Kevin Mason, John Mayhan, Paul Miller, Anna Olsson, Jason Poppe, Celina Ryan and Tara Sabbagh and Kristen Sorensen

Absences: Lena “Josie” Armentrout, Helen Lee and Dori O’Donnell

11:34 AM: Call to Order & Roll Call
I. Current Business
   a. Parking and Transportation - Terry Campbell and Will Sauers
      i. Statement of purpose
         1. “Manage what is given to us.”
         2. Somewhat able to influence parking outcomes
         3. Construction has put a burden on their office in that they have to manage the flow of large construction vehicles and the how that impacts other campus traffic and parking
   ii. Campus Construction:
      1. Currently East Campus start is January 2014, that will eliminate 1000 parking spaces. They are working on an alternate traffic program to avoid problems
      2. North Side, Nebraska Hall should be open for occupancy August 2013 (appear to be on schedule) Both projects have eliminated existing parking and will not be able to build new parking after the buildings are completed.
      3. Water line work for East Campus/Nebraska Hall will result in one lane closing on Nebraska in front of Homeland Security
      4. November 2013 completion for McKinley, anticipated
5. Tenley WCL Law School will start in Spring 2013, after graduation. Tenley campus will be completely evacuated when construction starts. Project slated to be completed Summer 2015. In the meantime, parking on Tenley campus will be eliminated. Eventually, there will be parking available in Tenley (For WCL only).

6. If the East Campus timeline is delayed, it will be because of the Tenley Campus project.

7. When the construction is complete, there will actually be 400 less spots than currently on campus. However, right now parking population is right now only at about 54%
   a. There is no noticeable difference between non peak and peak times

8. Carpooling- individual and emergency carpool passes available at a discounted rate. Guaranteed ride home program is available. Programs have been advertised, but the carpool program has been investigated, and it does not seem to be popular because of the schedule. Looking into to a possible van service for transportation by zip code.
   a. Problems with carpool: people dropping out of their carpool
   b. $50,000 plus installation for license plate readers. Will make enforcement easier but VERY expensive- there are only 2000 or so spots. This is being investigated. If we were to adopt a program/technology like this, it would not be until after all of the construction has been completed.
   c. Issues with HR/Payroll make deductions more difficult.

9. Zone 3 Parking- Good neighbor policy prohibits anyone (staff, faculty, visitor, student) from parking in the city streets, even with zone 3 permits when coming to AU campus.

10. Zip Car, parking expansion has been put into effect for Zip Car.

11. No current agreement with Car2Go

12. Salary Scale Parking- Parking and Transportation have surveys and information where this has been brought up. It has not been well perceived by the decision makers.
   a. Typically, salary scale parking is done on campuses where there is parking
that is 3x what we currently have available.

b. Have no authority over the rate of parking; that is controlled by Presidents Counsel.

c. There has been talk about charging for parking in the evening; to make up for a possible decrease in rates: lower rates, increase time frame when payment is required. This will cause the demand for permits to rise and that will bring additional enforcement and more severe penalties. Aware of implications of special events, sporting events, etc.

d. Part time parking? Adjunct professors qualify for free parking, except if you are a full time staff member who also serves as an adjunct professor. There is no 2 day a week parking but there are other options.

e. Any excess revenue is put back to the bottom line, paying for shuttle operations, etc.

f. Will touch base in February after the next BOT meeting to see how the proposals have gone about the license plate scanners and the lower rates for parking.

II. Approval of Meeting Minutes from November 20th Meeting-Approved

III. Approval of Meeting Agenda for December 4th Meeting-Approved

IV. Additional Current Business
   b. Dollar Drive
      i. Kat will send flat screen images to Adell to be posted on 4 Winds
      ii. University Holiday Party: Toiletries not canned goods this year
      iii. Canned goods will be accepted in addition to toiletries.
      iv. Staff Council has a table for Dollar Drive Collection-Kat will send out signup sheet for the holiday party.
   c. Faculty Staff Campaign
      i. Staff Council was thanked specifically by Tom Minar for our support
   d. Budget Town Hall Meeting
      i. This Friday, 12:30 PM in MGC 4-5
ii. Still in the planning stages for the Budget; but Staff concern/input is wanted. Please attend and spread the word about the meeting.
   1. Matteo will forward the information to the Council.

e. Smoking Ban- Smoke Free Campus
   i. There was a President’s Council meeting recently, and the Smoke Free Campus will go live in Fall 2013. There are multiple committees that will head this program. The steering committee which Matteo will sit on and then the four sub committees:
   ii. Health and Wellness committee- Tara Sabbagh
   iii. Enforcement Committee- Elizabeth Horsley
   iv. Facilities Committee- Emily Curley
   v. Communications- Anna Olson
      1. What is the scope of the issue- how many smokers on campus?

f. Committee updates and initiatives
   i. Service
      1. Dollar Dive – needs to be pushed to constituents
      2. A second Winter Wear Collection will be done; Helen will take the lead, unless otherwise noted.
      3. MLK Day of Service: Saturday, January 19th
      4. Media Swap in February
      5. Last Media Swap and Professional Clothing Drive will be in Mary (during Staff Appreciation Week)
   ii. Web and Communications
      1. Facebook numbers have been increasing
      2. Minutes will be posted on the website
      3. We are using the new logo on our communications
      4. Newsletter will be stared and that will be developed to be sent out in the beginning of January after the break
   iii. Parking and Transportation-
      1. Do have the plans to update the bike racks; the information should be released soon.
      2. Other proposals are on the table for bike storage.
   iv. Diversity
      1. Have reached out to HR but did not get approval to issue a survey
      2. Will reach out to the Center for Diversity and Inclusion for direction.
   v. Educational and Social Activities- No update
   vi. Policy and Procedures Committee needs representative- Kat Mirance
vii. Budget and Finance
   1. The council is open to other lunch options
      a. Build your own sandwiches
viii. External: Benefits- emergency care- a proposal has been drafted. Not just child/elder care, could be used for self-care when necessary and Business Travel care available.

V. New Business
   a. New Initiatives
      i. PMP roll out:
         1. New manager training is starting
         2. Regular training is completed
            a. Close to 100% completion for staff setting their goals.
      b. January 1st meeting
         i. Motion to cancel January 1st Meeting - Approved

VI. Suggestions for the Good of the Order

VII. Adjournment 12:59 PM

Next Meeting: December 18, 2012