

AMERICAN

1893

UNIVERSITY

2017–2018



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CONGRATS!



GET READY TO EMBARK ON THE
JOURNEY
OF A LIFETIME

We know you'll find AU—our eclectic community, our beautiful and green campus, our DC location—an exciting place to learn. And to experience. And to discover your passion.

Let the journey begin and prepare to transform your life—and your world.

Welcome to
**AMERICAN
UNIVERSITY**

DISCOVER

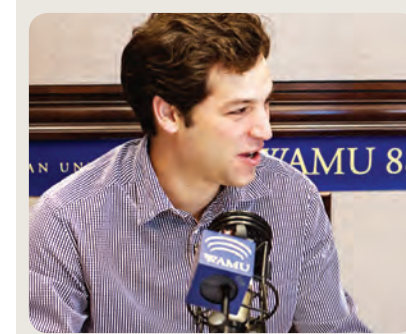
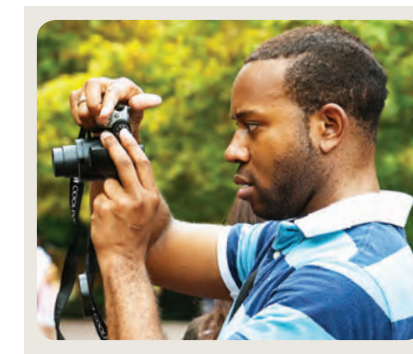
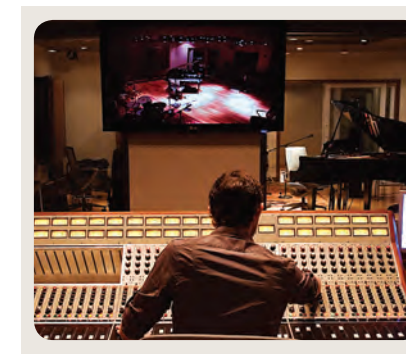


YOU WON'T HAVE TO LEAVE CAMPUS TO FIND SOMETHING TO DO

AU offers more than 200 clubs and organizations for every interest, from politics to performing arts to community service. Our calendar is filled with films and dance, concerts and plays, sports and lectures. Imagine yourself in the audience of Barack Obama or Bill Nye, Elizabeth Warren or Laverne Cox—among the compelling speakers who've come to American University.

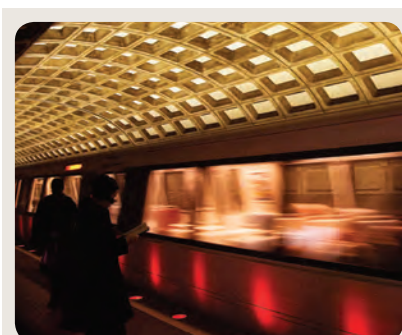
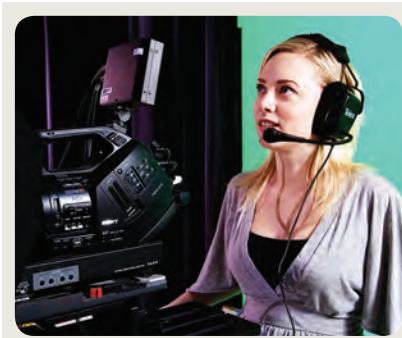
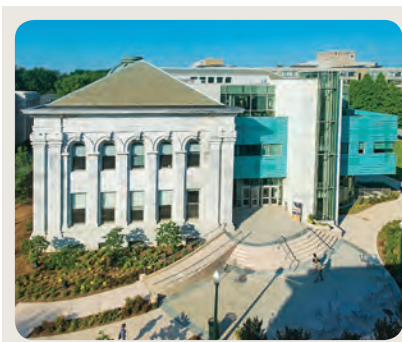
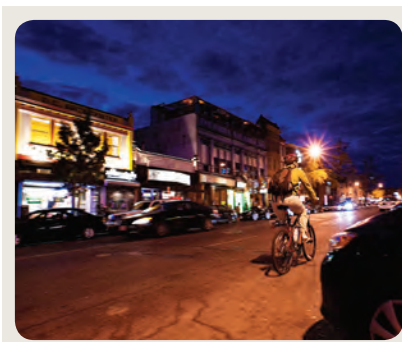
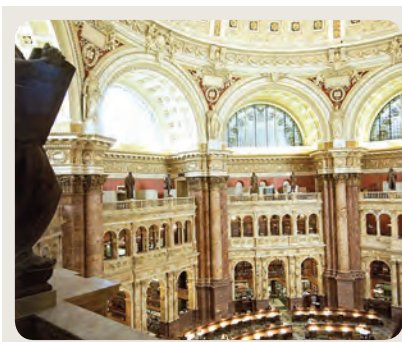
And then, of course, there are those little things that are part of life at AU: The seasonal farmer's market. A pickup Frisbee match on the quad. Trick or treating on Embassy Row. Coffee with friends at the "Dav" and dinner with your floormates.

Really, the only thing you might run out of is time to take advantage of all the options.



EXPLORE





YOU'RE ABOUT TO DISCOVER THE ADVANTAGES OF LIVING IN ONE OF THE WORLD'S MOST EXCITING INTERNATIONAL CITIES

From our campus at the top of Embassy Row, you can attend amazing cultural events off the radar of most tourists. Get around town with your AU U-Pass. It's your ticket to ride DC's Metrorail and bus systems, which take you anywhere you want to go around Washington: colorful neighborhoods and historic monuments, world-class museums and global cuisine, street festivals and first-run movies and professional theater companies, the Library of Congress and the National Zoo.

to DO'S

1 CREATE YOUR STUDENT PORTAL

ACTIVATE YOUR ACCOUNT

- Go to myau.american.edu.
- Select **Create your account**.
- Select **I am a student**.
- Follow instructions and enter information as requested.

Office of Information Technology
202-885-2550 or
helpdesk@american.edu

2 SUBMIT YOUR DEPOSIT

- Log on to myau.american.edu.
- Double-click on **Academics**.
- Under **Personalized Links**, select **Enrollment Agreement and Housing Deposit**.
- Complete and submit the form with your tuition and housing deposit (pay by credit card or e-check) by May 1 (regular decision freshmen). If you prefer, mail the enclosed Enrollment Agreement with credit card information or a check; include your name and AU ID number (see your admit letter) on the check.

Office of Enrollment
202-885-6000 or
undergraduatedeposits@american.edu

OTHER PAYMENT OPTIONS

- Fax the Enrollment Agreement with credit card payment to 202-885-6132.
- Complete the agreement and make a deposit by **phone**; call 202-885-6000 Monday–Friday between 9 a.m. and 5 p.m. ET.

3 SUBMIT HOUSING AND DINING PROGRAM APPLICATION

AU will email the housing application to students beginning April 1 and thereafter as deposits are received. To take advantage of early notification and get your roommate and room assignment prior to Eagle Summit in the summer, you must submit your application by the May 5 priority deadline. (All campus housing correspondence will be sent to your **AU email address**.)

DEPOSIT DEADLINES

EARLY DECISION
FRESHMEN
JANUARY 15

EARLY DECISION 2
FRESHMEN
MARCH 1

REGULAR DECISION
FRESHMEN
MAY 1

FALL TRANSFERS
JULY 1
or within 2 weeks of receipt
of admission letter

SPRING FRESHMEN &
TRANSFERS
DECEMBER 1
or within 2 weeks of receipt
of admission letter

4 NEW STUDENT SERVICES DIRECTORY

This website lists administrative items that must be completed before classes begin:
american.edu/newstudents

Orientation, Transition & Retention
202-885-3303 or
orientation@american.edu

5 REGISTER FOR EAGLE SUMMIT

AU's two-day orientation for incoming freshman and transfer students is held in June and July for fall entrants and in January for spring. Registration information will be mailed to you after we receive your Enrollment Agreement and tuition deposit.

Orientation, Transition & Retention
202-885-3303 or
orientation@american.edu

6 NETWORK WITH YOUR PEERS

Connect with other incoming freshmen *before* you get to campus. Like the Facebook page American University Class of 2021.
facebook.com/americanuniversity2021

7 SUBMIT FINAL TRANSCRIPT AND TEST RESULTS

Send your final high school transcript—by mail, fax, or email—to AU's admissions office. If you have taken AP or IB exams, please request that those results be submitted.

AU awards credit for most AP exam scores of 4 or above and for most IB exam scores (in HL subjects) of 4 or above.

For full details about AU's examination equivalence policies for AP, IB, A-level, and certain other exams, visit american.edu/admissions/examcredit.cfm.

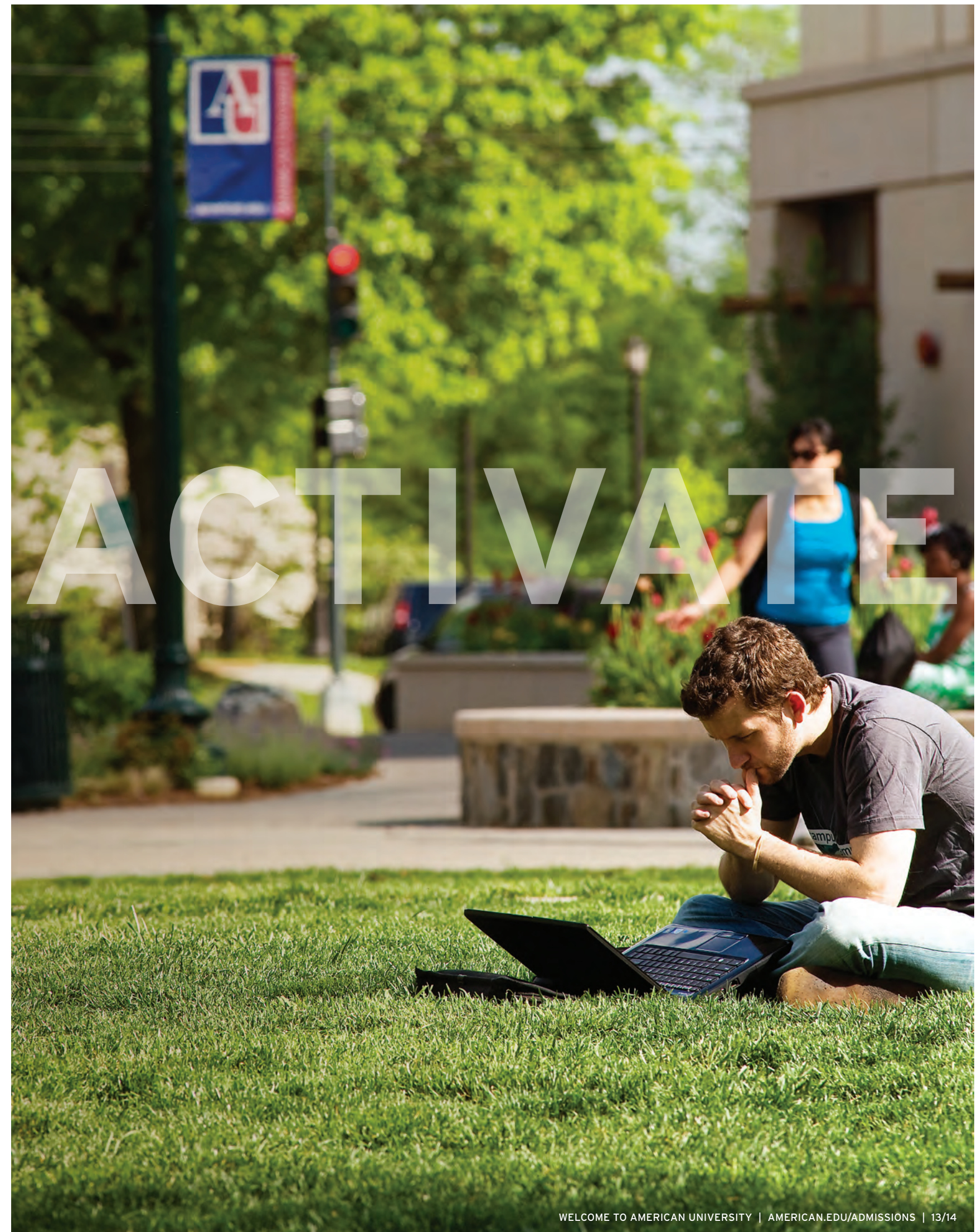
Transfer students are required to submit an official final college transcript of their most recent work to determine qualification for additional transfer credits prior to the start of semester.

Office of Admissions
4400 Massachusetts Avenue NW
Washington, DC 20016-8001
Fax: 202-885-1025
email: admissions@american.edu

8

CELEBRATE

Celebrate your admission to AU and attend a regional reception in April.
american.edu/admissions/rsvp.cfm





TAKE ACTION

FOR TRANSFERS

Transfer students from across the country and around the world are a vital part of our AU community. We're excited to have you join us. And we'll do everything we can to make your transition as seamless as possible.

REQUIREMENTS FOR COURSE TRANSFER CREDIT

A maximum of 75 credit hours may be transferred from any approved AG-rated, regionally accredited two-year or four-year institution. Courses eligible for transfer upon matriculation to AU must have a recorded grade of C or above.

Undergraduate Admissions
202-885-6000 or
admissions@american.edu

AMERICAN.EDU/
ADMISSIONS/TRANSFER/
CREDITGUIDELINES.CFM

COURSE REQUIREMENTS FOR A BACHELOR'S DEGREE

AU requires that you satisfy specific requirements for a bachelor's degree:

- completion of at least 120 credit hours, with a cumulative GPA of 2.0 or higher
- satisfaction of the College Writing, University Mathematics, and General Education requirements
- satisfaction of major (and minor, if applicable)
- completion of at least 45 of the last 60 semester hours at AU

We offer several options for meeting requirements:

COLLEGE WRITING REQUIREMENTS (6 credits)

- transfer 6 credit hours of acceptable English composition courses with a grade of C or better, and pass the AU English Competency Examination upon matriculation
- transfer 3 credit hours of an acceptable English composition course with a grade of C or better, and pass an AU literature course, with a grade of C or better, within the first 30 credits in residence
- successfully complete an AU college writing course and college writing seminar, with grades of C or better, within the first 30 credits in residence

UNIVERSITY MATHEMATICS (4 credits)

- transfer credit for a course equivalent to or higher than AU's Calculus I with a grade of B or better
- pass an exam upon matriculation showing competency at the Calculus I level or higher
- submit qualifying test scores from AP, IB, CLEP, or British A-Level exams (see AU Credit by Exam Chart at american.edu/admissions/examcredit.cfm)

GENERAL EDUCATION (31 credits)

Transfer students may satisfy their General Education requirement through a combination of appropriate transfer courses with grades of C or better and completion of courses with grades of C or better from AU's five curriculum areas: creative arts, traditions that shape the Western world, global and cross-cultural experience, social institutions and behavior, and natural and mathematical sciences.

MAJOR (minimum 36 credits)

A grade of C or better is required for each major and minor course (minimum 18 credits).

EAGLE SUMMIT: TRANSFER TRANSITIONS

We encourage you to attend Eagle Summit: Transfer Transitions, a great opportunity to get acquainted with our campus and meet other students. Orientations are held in January, July, and August.

Orientation, Transition & Retention
202-885-3303 or
orientation@american.edu

AMERICAN.EDU/OCL/ORIENTATION



FOOD AND SHELTER

HOUSING

ON CAMPUS Room-type assignments (double or triple) are determined by the date we receive your housing deposit. Students who complete the enrollment and deposit process *online* through the Student Portal receive immediate confirmation of enrollment and housing deposit.

Students who *mail* the Enrollment Agreement and Housing Deposit will be assigned housing based on the date it is received and processed by AU.

FRESHMEN *First-year students are guaranteed on-campus housing.* Each undergraduate residence hall on AU's main campus has its own character. If you plan to request housing, review options at american.edu/ocl/housing.

AU will email the housing application to students beginning April 1 and thereafter as deposits are received. To take advantage of early notification and get your roommate and room assignment prior to Eagle Summit in the summer, you must submit your application by the May 5 priority deadline. (All campus housing correspondence will be sent to your **AU email address**.)

TRANSFERS *Housing is guaranteed for transfers with 36 or fewer credits at time of admission.* To take advantage of this opportunity, your enrollment and housing deposit must be submitted to AU by July 1 (for fall semester) or December 1 (for spring semester).

For information about disability-related housing, contact the Academic Support and Access Center (ASAC).

Note: All requests related to disability issues must be initiated through ASAC at american.edu/asac.

OFF CAMPUS AU students may opt to live off campus. Resources are available at american.edu/ocl/housing/offcampushousing.

If you plan to live in an AU residential facility, whether on campus or in an AU-affiliated off-campus location, you are required to read the Housing and Dining Programs License Agreement, which is enclosed in your admit pack and also available on the housing website.

MEAL PLANS

Our residence halls have limited cooking facilities. First- and second-year students and transfer students living on campus are required to register for one of the following meal plans: 175 Block, 200 Block, 225 Block, or 250 Block.

Students will have an opportunity to select a meal plan through their housing application on the AU Housing Portal.

Students who do not select a meal plan on the housing application will be assigned the minimum plan required.

Housing and Dining Programs
202-885-3370 or
housing@american.edu
mealplans@american.edu

AMERICAN.EDU/OCL/HOUSING

  @AUHDP

TO YOUR HEALTH

IMMUNIZATION

District of Columbia law requires all students under age 26 who are enrolled in DC schools to provide proof of immunization before enrolling in classes. We will mail the immunization form to you when we receive your enrollment deposit; immunizations must be submitted on the university's form. Please complete the form upon receipt and return by mail or fax to 202-885-1222. Or, download at american.edu/ocl/healthcenter.

Note: If your form indicates incomplete immunizations, invalid dates, or lacks a validating stamp, you will not be permitted to attend classes until you submit the required information.

Student Health Center
Attn: Immunization Coordinator
American University
4400 Massachusetts Avenue NW
Washington, DC 20016-8036
202-885-3380

HEALTH INSURANCE

Health insurance is mandatory for full-time degree and resident students and international students on F-1 and J-1 visas. The Student Health Insurance Plan will automatically be billed to your student account.

If you are covered under another insurance plan and wish to waive the Student Health Insurance Plan, follow these steps:

- Log on to myau.american.edu.
- Select **Student Health Insurance Plan** under **Life@AU**.
- Select **Health Insurance Waiver** and follow instructions.
- Select **Submit**.

STUDENT HEALTH CENTER

Students enrolled in credit courses at AU are eligible for care in the Student Health Center (SHC). If you are covered by the AU Student Health Insurance Plan, the SHC is your primary care provider—and your first stop for medical treatment, including gynecological exams and annual physicals. If necessary, the staff will provide referrals for specialty care, diagnostic testing, or therapeutic services.

Student Health Center
202-885-3380 or
studenthealthcenter@american.edu

INFORMATION FOR PARENTS

We respect the important role you play and understand your concern. While privacy laws limit information that the SHC can share, we at AU can help promote your student's health and ability to advocate for personal health-care needs. Below are some issues to cover with your son or daughter before classes begin:

- Review your insurance plan; provide student with copies of medical, prescription drug, dental, and vision insurance cards; and discuss insurer's requirements for preapproval or for notification following hospitalization or emergency room care.
- Explain the difference between in-network and out-of-network care.
- Discuss any seasonal, food, or drug allergies, and review personal and family medical histories so student can inform the health-care provider.
- Provide information about available resources and services (for psychotherapy, treatment of chronic medical conditions, etc.) on and off campus.
- Review basic first-aid and assemble a kit with essential over-the-counter items.

STUDENTS WITH DISABILITIES

AU is committed to making reasonable accommodations for qualified students with disabilities. The **Academic Support and Access Center** assists students with learning disabilities, attention deficit disorder, or physical, medical, psychological, or other disabilities who seek full participation in academic programs and other campus activities.

Academic Support and Access Center
202-885-3360 or
asac@american.edu
AMERICAN.EDU/ASAC



MONEY BUSINESS

FINANCIAL AID

Incoming freshmen who applied for financial aid will receive their award notification with the offer of admission. Transfer students receive their financial aid award under separate cover.

To accept your award, follow these steps:

- Log on to myau.american.edu.
- Select **Finances** under **Personalized Links**.
- Select **Financial Aid: Accept My Award Package**.

Funds will be credited to your student account 10 days before classes begin.

Office of Financial Aid
202-885-6500 or
facounselor@american.edu

TUITION PAYMENT OPTIONS

We will mail your fall semester bill and a worksheet in late July, after you have registered for classes. Tuition payment is due in early August.

American University accepts the following payment methods for student account billing: online (e-check or credit card), check by mail or in person, or wire transfer.

Students or student-authorized parents may make e-check or credit card payments through the student's secure web portal at myau.american.edu.

If you are enrolling as a freshman in the spring, we will mail your bill in early December or after you have registered.

American University offers the **American Payment Plan (APP)** to all students as an alternative to paying your bill in full at the start of each term. The plan splits your fall or spring semester balance into convenient monthly payments, with no interest charged. By budgeting ahead for the upcoming term's charges, you may be able to reduce the amount of loans needed for the school year. **Note:** There is no summer payment plan option.

Part-time students should contact Student Accounts about payment plans.

Student Accounts
202-885-8000 or
aucentral@american.edu

TUITION REFUND PLAN

American University offers tuition refund insurance through AWG Dewar Inc. Details and application materials will be mailed in July. For information, visit american.edu/ocl/healthcenter/tuition-refund-plan.cfm.



GET ORIENTED

CAMPUS VISIT

Stop by our Admissions Welcome Center at the Katzen Arts Center and attend an information session with an admissions representative. Get answers to your questions, and then tour campus with a student guide for an inside take on life at AU.

american.edu/admissions/toursinfosessions.cfm

FRESHMAN DAY

New freshmen and their families are invited to join students, faculty, and staff for this fun and informative day of immersion in all things AU. To register, visit american.edu/admissions/rsvp.cfm.

ADMITTED STUDENT RECEPTIONS

We are excited to welcome you to American University. In your honor, we are hosting receptions in various locations across the country for you and your family.

To learn more—and to register for an event—please visit american.edu/admissions/rsvp.cfm.

DAY VISITS

Prefer to personalize your visit? We will arrange for you to sit in on a class, meet with an academic advisor, attend an information session, and have a guided campus tour. **Note:** Scheduling of personal visits depends on faculty and class availability.

Office of Admissions
202-885-6000 or
dayvisits@american.edu

AMERICAN.EDU/ADMISSIONS/DAYVISITS.CFM

ENGAGE

Eric A. Friedheim Quadrangle



GET REGISTERED

FIRST-YEAR STUDENTS

(fall semester)

Freshmen entering AU in the fall will receive course registration information by mail pending submission of Enrollment Agreement and tuition deposit. Complete the academic planning process online so your academic advisor can register you for classes.

You will have the opportunity to adjust your schedule during the summer Eagle Summit orientation. If you are unable to attend, you can discuss schedule changes with an advisor during Welcome Week.

FIRST-YEAR STUDENTS

(spring semester)

Students starting at AU in the spring will receive course registration information from their school or college pending submission of Enrollment Agreement and tuition deposit.

TRANSFER STUDENTS

Transfer students who have submitted their Enrollment Agreement and tuition deposit will receive course registration information from their AU school or college.

INTERNATIONAL STUDENTS

Please allow at least eight weeks for the processing of your F-1 or other international student visa by the United States embassy or consulate. Upon issuance, you will be allowed to enter the country no more than 30 days prior to the start of classes. More information about immigration and visas is available from International Student and Scholar Services.

International Student and Scholar Services
001-202-885-3350 or
iss@american.edu

AMERICAN.EDU/OCL/ISSS

**AREA CODE
AND EXCHANGE
FOR ALL NUMBERS
202-885-
(4-DIGIT EXTENSION)**

**ACADEMIC
SUPPORT
AND ACCESS
CENTER**
Phone: x3360
Fax: x1042
asac@american.edu
AMERICAN.EDU/ASAC

ADMISSIONS
Phone: x6000
Fax: x1025
admissions@american.edu
**AMERICAN.EDU/
ADMISSIONS**

ATHLETICS
Phone: x3000
Fax: x3033
athletics@american.edu
AUEAGLES.COM

**AU
ABROAD**
Phone: x1320
Fax: x1370
auabroad@american.edu
AUABROAD.AMERICAN.EDU

**AU HONORS
PROGRAM**
Phone: x6194
Fax: x7013
honors@american.edu
**AMERICAN.EDU/PROVOST/
HONORS**

**CAMPUS
STORE**
Phone: x6300
Fax: x6373
american@bkstr.com
AMERICAN.BKSTR.COM

**CAREER
CENTER**
Phone: x1804
Fax: x1861
careercenter@american.edu
**AMERICAN.EDU/
CAREERCENTER**

**CENTER FOR
DIVERSITY
AND INCLUSION**
Phone: x3651
Fax: x1168
cdi@american.edu
AMERICAN.EDU/OCL/CDI

**COLLEGE OF
ARTS
AND SCIENCES**
Phone: x2453
Fax: x1085
ask-cas@american.edu
AMERICAN.EDU/CAS

**COUNSELING
CENTER***
Phone: x3500
Fax: x1397
**AMERICAN.EDU/OCL/
COUNSELING**

*The Counseling Center does
not list an email address for
reasons of confidentiality.

**FINANCIAL
AID**
Phone: x6500
Fax: x1025
facounselor@american.edu
**AMERICAN.EDU/
FINANCIALAID**

**HOUSING AND
DINING
PROGRAMS**
Phone: x3370
Fax: x1154
housing@american.edu or
mealplans@american.edu
**AMERICAN.EDU/OCL/
HOUSING**

**INTERNATIONAL
STUDENT
AND SCHOLAR SERVICES**
Phone: x3350
Fax: x3354
iss@american.edu
AMERICAN.EDU/OCL/ISSS

**IT HELPDESK
(COMPUTING/TECHNOLOGY/
TELECOMMUNICATIONS)**
Phone: x2550
helpdesk@american.edu
AMERICAN.EDU/OIT

**KAY
SPIRITUAL
LIFE CENTER**
Phone: x3320
Fax: x3317
kslc@american.edu
AMERICAN.EDU/OCL/KAY

**KOGOD
SCHOOL
OF BUSINESS**
Phone: x1900
Fax: x1992
bizundergrad@american.edu
AMERICAN.EDU/KOGOD

**ORIENTATION
TRANSITION
& RETENTION**
Phone: x3303
Fax: x1178
orientation@american.edu
**AMERICAN.EDU/OCL/
ORIENTATION**

**PARKING AND
TRAFFIC
OPERATIONS**
Phone: x3111
Fax: x1014
**AMERICAN.EDU/FINANCE/
TRANSPORTATION**

**PUBLIC
SAFETY**
Phone: x2527
Fax: x1867
dps@american.edu
**AMERICAN.EDU/FINANCE/
PUBLICSAFETY**

REGISTRAR
Phone: x8000
Fax: x3670
aucentral@american.edu
**AMERICAN.EDU/PROVOST/
REGISTRAR**

**SCHOOL OF
COMMUNICATION**
Phone: x2060
Fax: x2019
undergradcomm@
american.edu
AMERICAN.EDU/SOC

**SCHOOL OF
INTERNATIONAL
SERVICE**
Phone: x1600
Fax: x2494
sisundergrad@american.edu
AMERICAN.EDU/SIS

**SCHOOL OF
PUBLIC
AFFAIRS**
Phone: x6480
Fax: x2353
aupublicaffairs@american.edu
AMERICAN.EDU/SPA

**STUDENT
ACCOUNTS**
Phone: x8000
Fax: x3670
aucentral@american.edu
**AMERICAN.EDU/FINANCE/
STUDENTACCOUNTS**

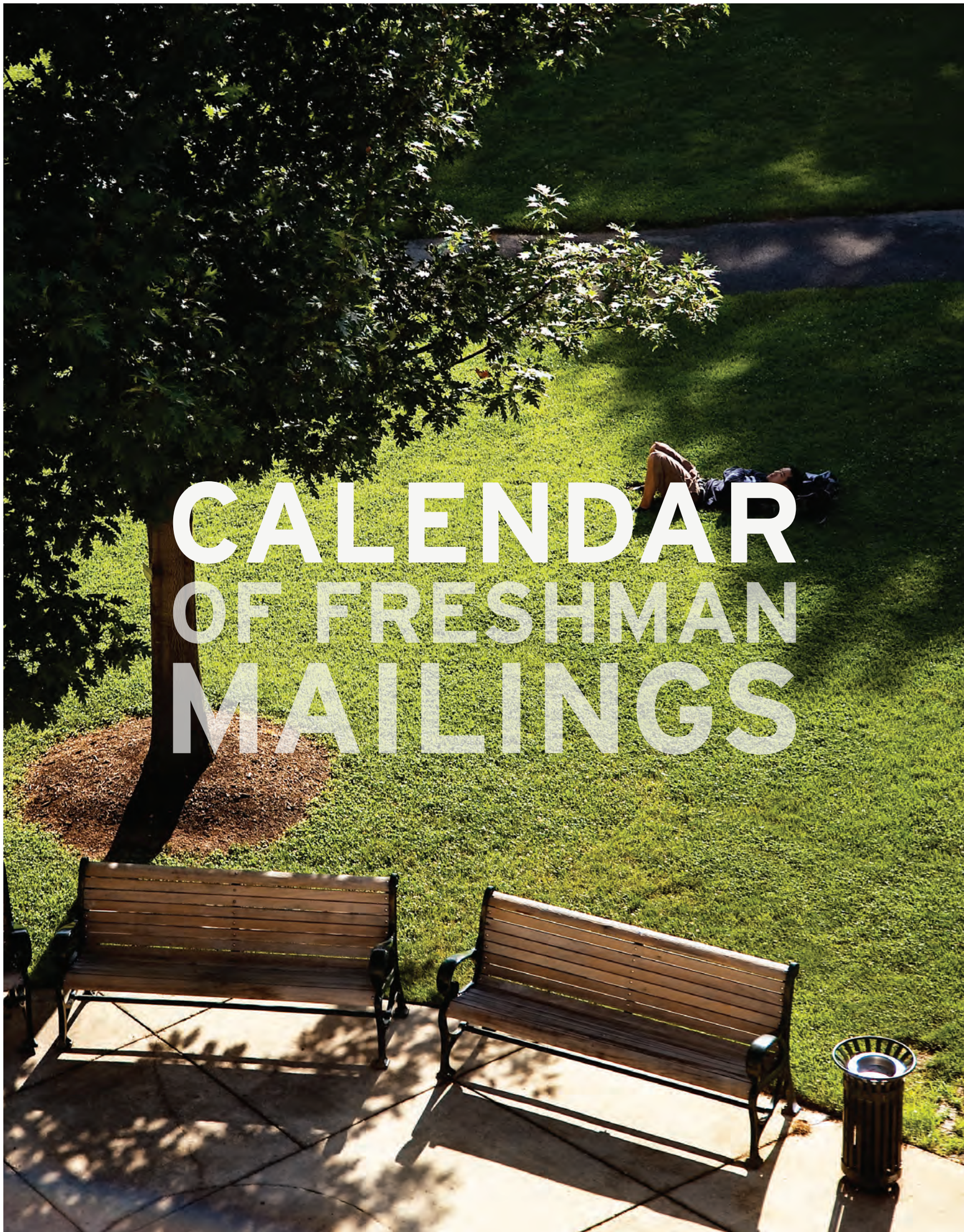
**STUDENT
ACTIVITIES**
Phone: x3390
Fax: x3396
activities@american.edu
**AMERICAN.EDU/OCL/
ACTIVITIES**

**STUDENT
HEALTH CENTER**
Phone: x3380
Fax: x1222
studenthealthcenter@
american.edu
**AMERICAN.EDU/OCL/
HEALTHCENTER**

**UNDERGRADUATE
STUDIES**
Phone: x3724
Fax: x1034
undergradstudies@
american.edu
**AMERICAN.EDU/PROVOST/
UNDERGRAD**

CONTACTS





CALENDAR OF FRESHMAN MAILINGS



After you submit your deposit to AU, watch for these important communications from the university, some of which require action by a parent or guardian.

Most business can be completed through the New Student Services Directory.

AMERICAN.EDU/NEWSTUDENTS

Academic Advisor
COURSE REGISTRATION

Undergraduate Studies
PREREGISTRATION PLANNING

Orientation, Transition & Retention
EAGLE SUMMIT

Housing and Dining Programs
ONLINE APPLICATION PRIORITY DEADLINE

Student Health Center
STUDENT HEALTH INSURANCE PLAN AND IMMUNIZATION INFORMATION

Student Accounts
AMERICAN PAYMENT PLAN

Office of Financial Aid
VERIFICATION PROCESS (PARTICIPANTS ONLY)

JUNE

Orientation, Transition & Retention
WELCOME WEEK PROGRAMS

Housing and Dining Programs
RESIDENCE HALL, ROOM, AND ROOMMATE INFORMATION

Dean of Students
TUITION REFUND PLAN

Office of Financial Aid
REMINDERS (PARTICIPANTS ONLY)

July

Office of Admissions
FINAL HIGH SCHOOL TRANSCRIPTS

Dean of Students
INFORMATION FOR PARENTS

Student Accounts
TUITION PAYMENT AND AMERICAN PAYMENT PLAN

Office of Financial Aid
FEDERAL LOANS (PARTICIPANTS ONLY)

AUGUST

Housing and Dining Programs
STUDENT MOVE-IN

Student Accounts
TUITION PAYMENT (SECOND MAILING)

Office of Information Technology
GETTING CONNECTED

CAMPUS SAFETY

CLERY ACT

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is the landmark federal law, known originally as the Campus Security Act, which requires colleges and universities across the United States to disclose information about crime on and around their campuses. Because the law is tied to participation in federal student financial aid programs, it applies to most institutions of higher education, both public and private. It is enforced by the U.S. Department of Education.

American University is required to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). In accordance with the Clery Act, each year American University prepares an Annual Security Report. This report contains statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or on property owned or controlled by American University; and on public property within, or immediately adjacent to and accessible from, the campus. This report also contains institutional policies concerning campus security, such as policies concerning sexual assault and other matters.

You may access the report at american.edu/finance/publicsafety/asr.cfm. It is also available to all applicants through the **Department of Public Safety**; to request a copy, call 202-885-2527.

PASSIONATE SMART
ENGAGED RESOURCEFUL
CUTTING-EDGE
FOCUSSED
KNOW INTELLECTUALLY
CHANGE ORIENTED
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COLLABORATIVE
ENVIRONMENTAL
GLOBALLY
DIVERSIFIED

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