

INSTRUCTIONS

FOR COMPLETING YOUR ENROLLMENT AGREEMENT AND HOUSING APPLICATION

1

create your

ADMITTED STUDENT PORTAL

Your new student Web portal (not to be confused with your Prospective Student Portal) gives you secure access to online resources.

Activate your account:

- Go to myau.american.edu
- Select **Create your account**
- Select **I am a student** and follow instructions

Office of Information Technology:
202-885-2550 or helpdesk@american.edu

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complete

ENROLLMENT AGREEMENT AND HOUSING APPLICATION AND SUBMIT DEPOSIT

First-year students are guaranteed on-campus housing. Rooms are assigned based on the date we receive your housing deposit. Students who complete the enrollment and deposit process online through the Admitted Student Portal receive immediate confirmation of enrollment and housing assignment. Those who mail

the Enrollment Agreement and Housing Application are assigned housing based on the date it is received and processed by AU.

Each undergraduate residence hall on AU's main campus has its own character. If you are requesting housing, review options at american.edu/ocl/housing, then:

- Log on to myau.american.edu
- Select **Academics**
- Under **Personalized Links**, select **Enrollment Agreement and Housing Application**
- Complete and submit with the \$400 tuition and \$200 housing deposits (use a credit card or e-check) by **May 1**

If you prefer, mail the application with credit card information or a check; include name and AU ID (on your admit letter) on the check. We'll apply this nonrefundable deposit toward your fall tuition and housing fees.

First-time freshmen (fall semester only) will use **Residence**—AU's online system for roommate matching and room selection. Information is e-mailed to students in early May and updated through the summer.

First-time freshmen are guaranteed on-campus housing. Transfer students *with fewer than 36 credits at the time of admission* are guaranteed housing on AU's main or Tenley campus or in university-sponsored off-campus housing, provided that your deposit is received by **July 1** (for fall semester) or **December 1** (for spring semester). Transfer students *with 36 or more credits* may be housed if space is available; however, housing is not guaranteed.

Housing and roommate information is available via the portal July 15 (for fall) and December 15 (for spring).

Housing and Dining Programs:
202-882-3370 or
housinganddiningprograms@american.edu

Office of Admissions:
202-885-6000 or
admissions@american.edu

DEPOSIT DEADLINES

FRESHMEN

MAY 1 (fall)

DECEMBER 15 (spring)

TRANSFER

JULY 1 (fall)

DECEMBER 1 (spring)

IMPORTANT REMINDERS

- Health insurance is mandatory for full-time degree and resident students. The Student Health Center coordinates the AU Student Health Insurance Plan. If you are covered under another insurance plan and wish to waive the student plan, you must submit a health insurance waiver online via the portal.
- District of Columbia law requires all students under age 26 who are enrolled in D.C. schools to provide proof of immunization. Forms showing incomplete immunizations or invalid dates or lacking a validating stamp will not be processed and will delay your registration.
- Housing and roommate information is available via the portal July 15 (for fall semester) and December 15 (for spring semester).
- After you request university housing, cancellation fees will apply.
- Fall freshmen may submit a request for roommate(s) via **Residence**, our online system for roommate matching and room selection. Information is e-mailed to students in early May and updated through the summer.
- All students are required to be on a meal plan for the first two years of residence on campus (except residents of Nebraska Hall and off-campus university housing). If you do not select a meal plan now, you may do so online by July 1 (for fall) or December 1 (for spring)—or you will automatically be enrolled in the 150 Block Plan.

