

**AMERICAN**

**1893**

**UNIVERSITY**

2019–2020





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# ATS!



## GET READY TO EMBARK ON THE **JOURNEY OF A LIFETIME**

We know you'll find AU—our eclectic community, our beautiful and green campus, our DC location—an exciting place to learn. And to explore. And to discover your passion.

Let the journey begin, and prepare to transform your life—and your world.





DISCO

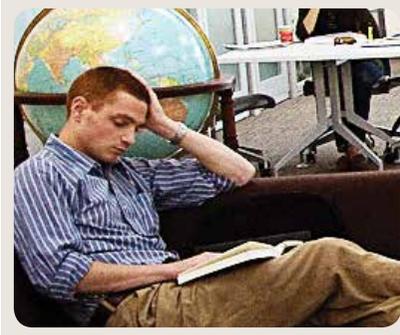


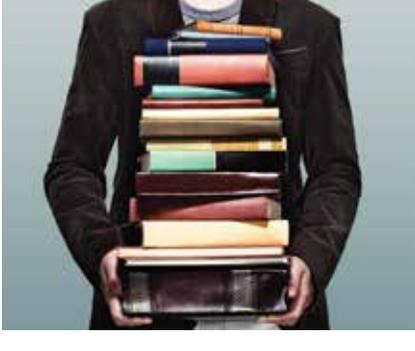
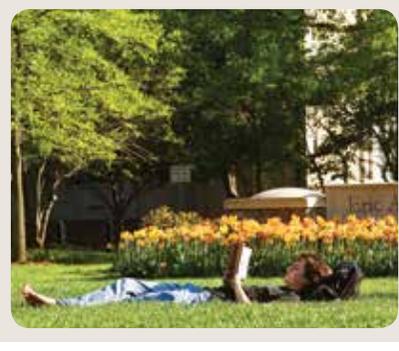
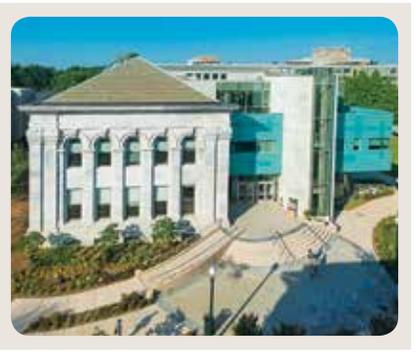
# OVER

YOU WON'T HAVE TO LEAVE  
**CAMPUS**  
TO FIND SOMETHING TO DO

AU offers more than 200 clubs and organizations for every interest, from politics to performing arts to community service. Our calendar is filled with films and dance, concerts and plays, sports and lectures. Imagine yourself in the audience of Loretta Lynch or Bob Corker, Bill Nye or Malala Yousafzai—among the compelling speakers who've come to American University.

And then, of course, there are those little things that are part of life at AU: The seasonal farmer's market. A pickup Frisbee match on the quad. Trick or treating on Embassy Row. Coffee with friends at the Bridge Café and dinner with your floormates.





YOU'RE ABOUT TO  
**DISCOVER**  
THE ADVANTAGES OF LIVING IN ONE OF THE WORLD'S MOST  
**EXCITING**  
INTERNATIONAL CITIES

From our campus at the top of Embassy Row, you can attend amazing cultural events off the radar of most tourists. Get around town with your AU U-Pass. It's your ticket to ride DC's Metrorail and bus systems, which take you anywhere you want to go around Washington: colorful neighborhoods and historic monuments, world-class museums and global cuisine, street festivals and professional theater companies, the Library of Congress and the National Zoo.

# to DO'S

1

## CREATE YOUR STUDENT PORTAL

### ACTIVATE YOUR ACCOUNT

- Go to [myau.american.edu](http://myau.american.edu).
- Select **Create your account**.
- Select **I am a student**.
- Follow instructions and enter information as requested.

**Office of Information Technology**  
202-885-2550  
[helpdesk@american.edu](mailto:helpdesk@american.edu)

2

## SUBMIT YOUR DEPOSIT

- Log on to [myau.american.edu](http://myau.american.edu).
- Double-click on **Academics**.
- Under **Personalized Links**, select **Enrollment Agreement and Housing Deposit**.
- Submit the completed form with your tuition and housing deposit (pay by credit card or e-check) by May 1 (regular-decision first-year students).

If you prefer, mail the enclosed Enrollment Agreement with credit card information or a check; write your name and AU ID number (refer to your admit letter) on the check.

**Office of Enrollment**  
202-885-6000  
[undergraduatedeposits@american.edu](mailto:undergraduatedeposits@american.edu)

### OTHER PAYMENT OPTIONS

- **Fax** the Enrollment Agreement with credit card payment to 202-885-6132.
- Complete the agreement and make a deposit by **phone**; call 202-885-6000, Monday–Friday, 9 a.m.–5 p.m. ET.

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## SUBMIT HOUSING APPLICATION

AU will email the housing application link to students beginning April 2, and thereafter as deposits are received. To take advantage of early notification and get your roommate and room assignment prior to Eagle Summit in the summer, you must submit your application by the May 6 priority deadline. (All campus housing correspondence will be sent to your AU email address.)

### DEPOSIT DEADLINES

EARLY DECISION  
FIRST-YEAR STUDENTS  
JANUARY 15

EARLY DECISION 2  
FIRST-YEAR STUDENTS  
MARCH 1

REGULAR DECISION  
FIRST-YEAR STUDENTS  
MAY 1

FALL TRANSFERS  
JULY 1

SPRING FIRST-YEARS &  
TRANSFERS  
DECEMBER 1  
*or within 3 weeks of receipt of  
admission letter*

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## REGISTER FOR ORIENTATION

Whether you are transferring from another educational institution or AU will be your first college experience, we encourage you to attend Eagle Summit or Transfer Transitions, which are great opportunities to get acquainted with our campus and meet other students. Eagle Summit orientations are held in June, July, and August for first-year students, and Transfer Transitions are held in July and August for transfer students. In addition, there is a one-day orientation program held in January for both first-year and transfer students joining the AU community in the spring.

**Orientation, Transition & Retention**  
202-885-3303  
[orientation@american.edu](mailto:orientation@american.edu)

5

## NETWORK WITH YOUR PEERS

Connect with other incoming first-year students *before* you get to campus. Join our Facebook group for students admitted to American University's Class of 2023.

[facebook.com/groups/AUClassof2023](https://facebook.com/groups/AUClassof2023)

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## SUBMIT FINAL TRANSCRIPT AND TEST RESULTS

Send your final high school transcript—by mail, fax, or email—to AU's admissions office. If you have taken AP or IB exams, please request that those results be submitted.

AU awards credit for most AP exam scores of 4 or above and for most IB exam scores (in HL subjects) of 4 or above. Advanced credit exams may not be used to satisfy AU Core requirements.

For details about AU's examination equivalence policies for AP, IB, A-level, and other exams, visit [american.edu/admissions/exam-credit.cfm](http://american.edu/admissions/exam-credit.cfm).

Transfer students are required to submit an official final college transcript of their most recent work before the semester begins to determine qualification for additional transfer credits.

**Office of Admissions**  
4400 Massachusetts Avenue NW  
Washington, DC 20016-8001  
[admissions@american.edu](mailto:admissions@american.edu)  
Fax: 202-885-1025

# ACTIVATE

A blurred background of a crowd of people outdoors, with a person's arm and shoulder in the foreground. The text 'TAKE ACTION' is overlaid in large, white, sans-serif font.

# TAKE ACTION



# FOR TRANSFERS

Transfer students from across the country and around the world are a vital part of our AU community. We're excited to have you join us. And we'll do everything we can to make your transition as seamless as possible.

## REQUIREMENTS FOR COURSE TRANSFER CREDIT

A maximum of 60 credit hours may be transferred from any approved AG-rated, regionally accredited two-year or four-year institution. Courses eligible for transfer upon matriculation to AU must have a recorded grade of C or above.

### Undergraduate Admissions

202-885-6000

[admissions@american.edu](mailto:admissions@american.edu)

[AMERICAN.EDU/ADMISSIONS/TRANSFER/CREDIT-GUIDELINES.CFM](http://AMERICAN.EDU/ADMISSIONS/TRANSFER/CREDIT-GUIDELINES.CFM)

## TRANSFER STUDENT ORIENTATIONS

In addition to a one-day orientation program in January for first-year and transfer students who are starting in the spring semester, AU offers Transfer Transitions in July and August for students who are transferring to AU in the fall semester.

Orientation, Transition & Retention  
202-885-3303

[orientation@american.edu](mailto:orientation@american.edu)

[AMERICAN.EDU/OCL/ORIENTATION](http://AMERICAN.EDU/OCL/ORIENTATION)

## COURSE REQUIREMENTS FOR BACHELOR'S DEGREE

AU requires that you satisfy specific requirements for a bachelor's degree:

- completion of at least 120 credit hours, with a cumulative GPA of 2.0 or higher
- satisfaction of AU Core requirements
- satisfaction of major (and minor, if applicable)
- 45 of the last 60 credit hours must be completed at AU

### AU CORE CURRICULUM

The AU Core is a four-year, inquiry-based general education program of courses that form the intellectual foundation of the American University academic experience. All students must successfully complete these Core courses at some time during their tenure at AU: AUx1 and AUx2, Complex Problems, Written Communication and Information Literacy I and II, Quantitative Literacy I and II, Diversity and Equity, five Habits of Mind courses, and Capstone. Note: Habits of Mind course requirements may be reduced for transfer students depending on the number of credits transferred.

### MAJOR

(minimum 36 credits)

A grade of C or better is required for each major and minor course (minimum 18 credits).





# HOME AWAY FROM HOME

## ON-CAMPUS HOUSING

Research shows that college students who live in on-campus housing are more likely to graduate, utilize university resources, be involved in extracurricular activities, and interact with faculty and peers. While first-year students are not required to live on campus, we encourage you to take advantage of this important aspect of AU life.

Room-type assignments (double or triple) are determined by the date we receive your housing deposit. Students who complete the enrollment and deposit process *online* through the new-student portal receive immediate confirmation of enrollment and housing deposit.

Students who *mail* the Enrollment Agreement and Housing Deposit will be assigned housing based on the date it is received and processed by AU.

For information about disability-related housing, contact the Academic Support and Access Center (ASAC). All requests related to disability must be initiated through ASAC at [american.edu/asac](http://american.edu/asac).

## FIRST-YEAR STUDENTS

Incoming first-years are guaranteed on-campus housing. Each undergraduate residence community on AU's main campus has its own character. If you plan to request housing, review options at [american.edu/ocl/housing](http://american.edu/ocl/housing).

AU will email the housing application link and additional information to students beginning April 2 and thereafter as deposits are received. To take advantage of early notification and get your roommate and room assignment prior to Eagle Summit in the summer, you must submit your application by the May 6 priority housing deadline. (All campus housing correspondence will be sent to your AU email address.)

## TRANSFER STUDENTS

Housing is offered to transfer students on a space-available basis but is not guaranteed. Preference is given to transfer students who are admitted with 36 or fewer credits and who have submitted an enrollment deposit and housing application by July 1.

## OFF-CAMPUS HOUSING

AU students may opt to live off campus. Resources are available at [american.edu/ocl/housing/off-campus-services.cfm](http://american.edu/ocl/housing/off-campus-services.cfm).

If you plan to live in an AU residential facility, whether on campus or in an AU-affiliated off-campus location, you are required to read the **Housing License Agreement**, which will be included in your housing application.

**Housing & Residence Life**  
**202-885-3370**  
[housing@american.edu](mailto:housing@american.edu)

[AMERICAN.EDU/OCL/HOUSING](http://AMERICAN.EDU/OCL/HOUSING)

   @HomeAtAU



# SUSTA



# FOOD FOR THOUGHT

## **MEAL PLANS**

AU offers meal plans that include a set option of Meal Swipes and Dining Dollars. Meal Swipes and Dining Dollars can be used at AU Dining Retail locations.

Any incoming residential student may be required to enroll in a meal plan based on the terms and conditions outlined in the Housing License Agreement. All students residing in housing who are required to enroll in a meal plan will be enrolled by default by the One Card & Dining Services Team. This enrollment is based on semesters lived in housing and housing assignment. Meal Plan requirements are not based on academic standing.

### **One Card & Dining Services**

**202-885-CARD (2273)**

**[mealplans@american.edu](mailto:mealplans@american.edu)**

**[AMERICAN.EDU/OCL/ONECARDINING](http://AMERICAN.EDU/OCL/ONECARDINING)**

# TO YOUR HEALTH

## IMMUNIZATION

District of Columbia law requires all students under age 26 who are enrolled in DC schools to provide proof of immunization before enrolling in classes. Immunizations must be submitted on the university's form, which can be downloaded from the Student Health Center website at [american.edu/ocl/healthcenter](https://american.edu/ocl/healthcenter). Please complete upon receipt and mail or fax to 202-885-1222 or submit the form through your student health portal at <https://american.studenthealthportal.com>.

Note: If your form indicates incomplete immunizations or invalid dates or lacks a validating stamp, you will not be permitted to attend classes until you submit the required information.

**Student Health Center**  
**Attn: Immunization Coordinator**  
**American University**  
**4400 Massachusetts Avenue NW**  
**Washington, DC 20016-8036**  
**202-885-3380**

## HEALTH INSURANCE

Health insurance is mandatory for full-time degree and resident students and international students on F-1 and J-1 visas. The Student Health Insurance Plan will automatically be billed to your student account.

If you are covered under another insurance plan and wish to waive the Student Health Insurance Plan, follow these steps:

- Log on to [myau.american.edu](https://myau.american.edu).
- Select **Student Health Insurance Waiver** under **Life@AU**.
- On the **UnitedHealthcare** page, select **Waive Coverage** to complete the process.

## STUDENT HEALTH CENTER

Students enrolled in credit courses at AU are eligible for care in the Student Health Center (SHC). If you are covered by the AU Student Health Insurance Plan, the SHC is your primary care provider—and your first stop for medical treatment, including gynecological exams and annual physicals. If necessary, the staff will provide referrals for specialty care, diagnostic testing, or therapeutic services.

**Student Health Center**  
**202-885-3380**  
**shc@american.edu**

## INFORMATION FOR PARENTS

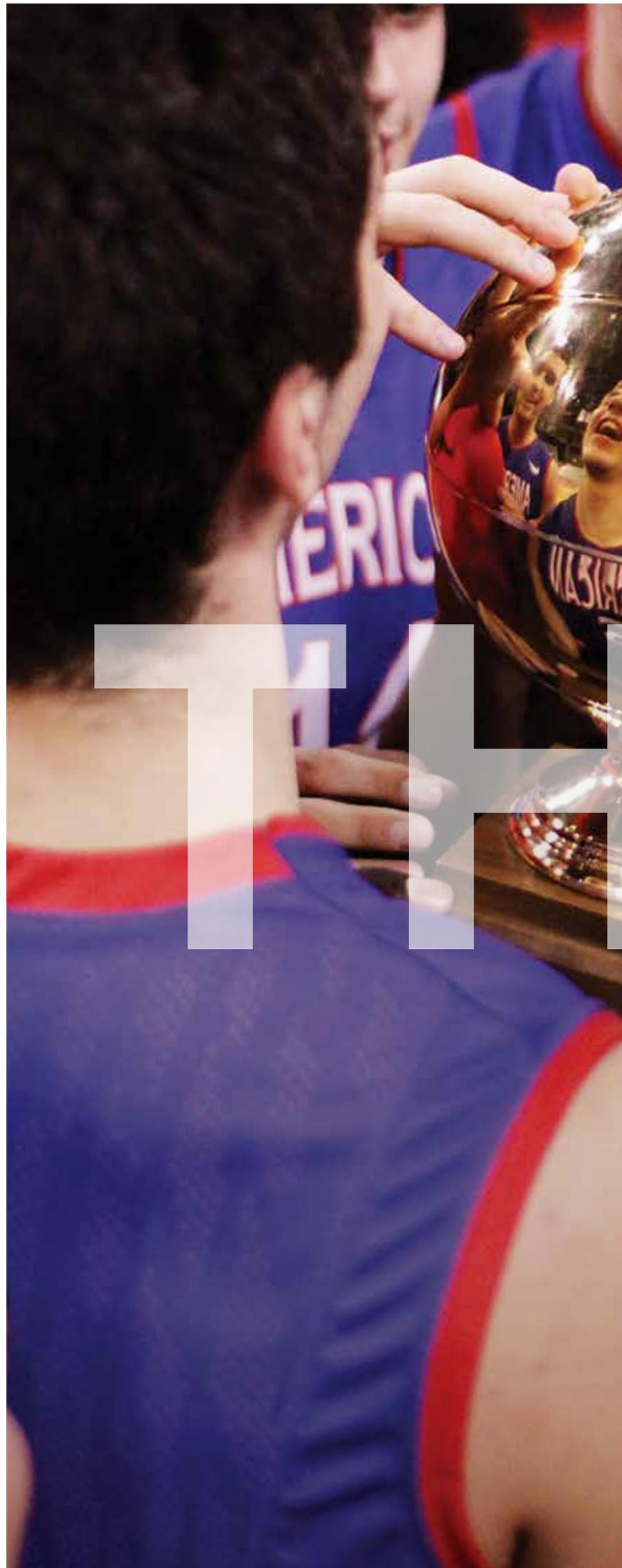
We respect the important role you play and understand your concerns. While privacy laws limit information that the SHC can share, we at AU can help promote your student's health and ability to advocate for personal health care needs. Below are some issues to address with your son or daughter before classes begin:

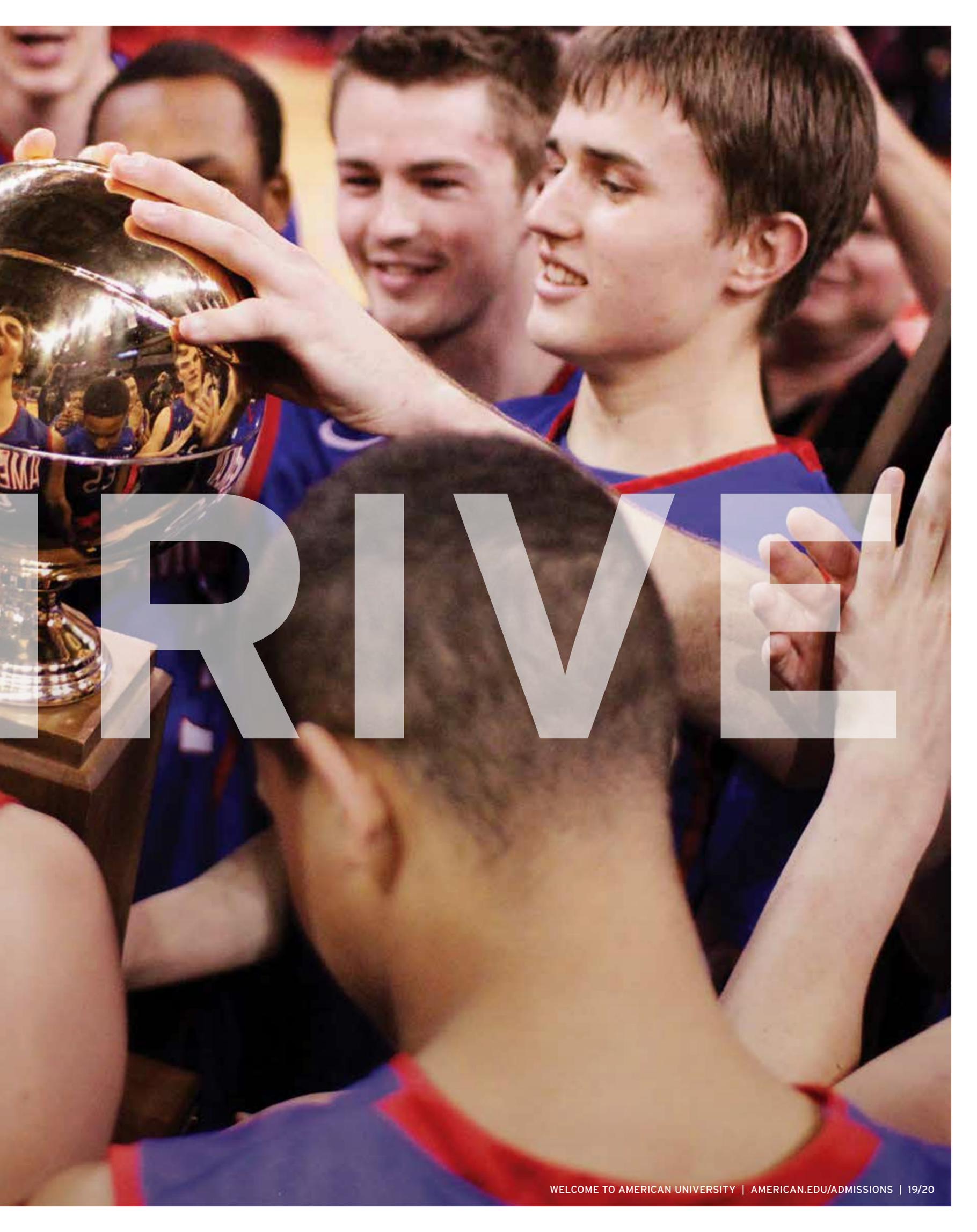
- Review your insurance plan; provide student with copies of medical, prescription drug, dental, and vision insurance cards; and discuss insurer's requirements for preapproval or for notification following hospitalization or emergency room care.
- Explain the difference between in-network and out-of-network care.
- Discuss any seasonal, food, or drug allergies, and review personal and family medical histories so student can inform the health care provider.
- Provide information about resources and services (for psychotherapy, treatment of chronic medical conditions, etc.) on and off campus.
- Review basic first-aid practices and assemble a kit with essential over-the-counter items.

## STUDENTS WITH DISABILITIES

The **Academic Support and Access Center** facilitates AU's commitment to provide reasonable accommodations for qualified students with disabilities. Center staff work with students individually to ensure that they have equal access to university programs and services and also to encourage self-advocacy and build academic and assistive technology skills.

**Academic Support and Access Center**  
**202-885-3360**  
**asac@american.edu**  
**AMERICAN.EDU/ASAC**





# ARRIVE

# MONEY BUSINESS

## FINANCIAL AID

Incoming first-year students who applied for financial aid will receive their award notification with the offer of admission. Transfer students receive their financial aid award under separate cover.

To accept your award, follow these steps:

- Log on to [myau.american.edu](http://myau.american.edu).
- Select **Finances** under **Personalized Links**.
- Select **Financial Aid: Accept My Award Package**.

**Office of Financial Aid**  
202-885-6500  
[facounselor@american.edu](mailto:facounselor@american.edu)

## TUITION PAYMENT OPTIONS

Your fall semester bill will be posted in your Eagle Service account in late July, after you have registered for classes. Tuition payment is due in early August.

American University accepts the following payment methods for student account billing: online (e-check or credit card), check by mail or in person, or wire transfer.

Students or student-authorized parents may make e-check or credit card payments through the student's secure web portal at [myau.american.edu](http://myau.american.edu).

If you are enrolling as a first-year student in the spring, your bill will be posted in your Eagle Service account in early December or after you have registered.

American University offers the **American Payment Plan (APP)** to all students as an alternative to paying your bill in full at the start of each term. The plan splits your fall or spring semester balance into convenient monthly payments, with no interest charged. By budgeting ahead for the upcoming term's charges, you may be able to reduce the amount of loans needed for the school year. Note: There is no summer payment plan option.

Part-time students should contact Student Accounts about payment plans.

**Student Accounts**  
202-885-8000  
[aucentral@american.edu](mailto:aucentral@american.edu)

## TUITION REFUND PLAN

American University offers GradGuard tuition refund insurance through Allianz Global Assistance. Full details can be found at [american.edu/aucentral/Tuition-Refund-Insurance.cfm](http://american.edu/aucentral/Tuition-Refund-Insurance.cfm).

## HOUSING AND MEAL PLAN CHARGES

Housing and meal plan charges appear as discrete items on your student account and are posted independently of tuition charges. Charges on your student account may be adjusted at any time if you change your meal plan or housing assignment (switch rooms or de-triple).









# GET REGISTERED

## **FIRST-YEAR STUDENTS**

(fall semester)

First-years entering AU in the fall will receive course registration information over the summer pending submission of the Enrollment Agreement and tuition deposit.

You will work with your first-year advisor on course registration over the summer and during Welcome Week.

## **FIRST-YEAR STUDENTS**

(spring semester)

Students starting at AU in the spring will receive course registration information from their academic advisor pending submission of the Enrollment Agreement and tuition deposit.

## **TRANSFER STUDENTS**

Transfer students who have submitted their Enrollment Agreement and tuition deposit will receive course registration information from their AU school or college.

## **INTERNATIONAL STUDENTS**

Please allow at least eight weeks for the processing of your F-1 or other international student visa by the United States embassy or consulate. Upon issuance, you will be allowed to enter the country no more than 30 days prior to the start of classes. For more information about immigration and visas, contact International Student and Scholar Services.

### **International Student and Scholar Services**

**001-202-885-3350**

**iss@american.edu**

**AMERICAN.EDU/OCL/ISSS**

**AREA CODE  
AND EXCHANGE  
FOR ALL NUMBERS  
202-885-XXXX  
(4-DIGIT EXTENSION)**

## ACADEMIC SUPPORT AND ACCESS CENTER

Phone: x3360  
Fax: x1042  
asac@american.edu  
**AMERICAN.EDU/ASAC**

## ADMISSIONS

Phone: x6000  
Fax: x1025  
admissions@american.edu  
**AMERICAN.EDU/  
ADMISSIONS**

## ATHLETICS

Phone: x3000  
Fax: x3029  
clawed@american.edu  
**AUEAGLES.COM**

## AU ABROAD

Phone: x1320  
Fax: x1370  
auabroad@american.edu  
**AUABROAD.AMERICAN.EDU**

## AU HONORS PROGRAM

Phone: x6194  
honors@american.edu  
**AMERICAN.EDU/LEARNING-  
COMMUNITIES/HONORS**

## CAMPUS STORE

Phone: x6300  
Fax: x6373  
american@bkstr.com  
**AMERICAN.BKSTR.COM**

## CAREER CENTER

Phone: x1804  
Fax: x1861  
careercenter@american.edu  
**AMERICAN.EDU/  
CAREERCENTER**

## CENTER FOR DIVERSITY AND INCLUSION

Phone: x3651  
Fax: x1168  
cdi@american.edu  
**AMERICAN.EDU/OCL/CDI**

## COLLEGE OF ARTS AND SCIENCES

Phone: x2446  
Fax: x2429  
collegedeansoffice@american.edu  
**AMERICAN.EDU/CAS**

## COUNSELING CENTER\*

Phone: x3500  
Fax: x1397  
**AMERICAN.EDU/OCL/  
COUNSELING**

\*The Counseling Center does not list an email address for reasons of confidentiality.

## FINANCIAL AID

Phone: x6500  
Fax: x1025  
facounselor@american.edu  
**AMERICAN.EDU/  
FINANCIALAID**

## HOUSING & RESIDENCE LIFE

Phone: x3370  
Fax: x1154  
housing@american.edu  
**AMERICAN.EDU/OCL/  
HOUSING**

## INTERNATIONAL STUDENT AND SCHOLAR SERVICES

Phone: 001-202-885-3350  
Fax: x3354  
iss@american.edu  
**AMERICAN.EDU/OCL/ISSS**

## IT HELPDESK (COMPUTING/TECHNOLOGY/ TELECOMMUNICATIONS)

Phone: x2550  
helpdesk@american.edu  
**AMERICAN.EDU/OIT**

## KAY SPIRITUAL LIFE CENTER

Phone: x3320  
Fax: x3317  
kslc@american.edu  
**AMERICAN.EDU/OCL/KAY**

## KOGOD SCHOOL OF BUSINESS

Phone: x1900  
Fax: x1869  
kogod@american.edu  
**AMERICAN.EDU/KOGOD**

## ONE CARD & DINING SERVICES

Phone: x2273  
mealplans@american.edu  
**AMERICAN.EDU/OCL/  
ONECARDINING**

## ORIENTATION TRANSITION & RETENTION

Phone: x3303  
Fax: x1154  
orientation@american.edu  
**AMERICAN.EDU/OCL/  
ORIENTATION**

## PARKING AND COMMUTER SERVICES

Phone: x3111  
Fax: x1014  
parking@american.edu  
**AMERICAN.EDU/FINANCE/  
PUBLICSAFETY/PARKING**

## REGISTRAR

Phone: x8000  
Fax: x3670  
aucentral@american.edu  
**AMERICAN.EDU/PROVOST/  
REGISTRAR**

## SCHOOL OF COMMUNICATION

Phone: x2060  
Fax: x2019  
communication@american.edu  
**AMERICAN.EDU/SOC**

## SCHOOL OF INTERNATIONAL SERVICE

Phone: x1600  
Fax: x2494  
sisgrad@american.edu  
**AMERICAN.EDU/SIS**

## SCHOOL OF PUBLIC AFFAIRS

Phone: x2940  
Fax: x2353  
spa@american.edu  
**AMERICAN.EDU/SPA**

## STUDENT ACCOUNTS

Phone: x8000  
Fax: x3670  
aucentral@american.edu  
**AMERICAN.EDU/FINANCE/  
STUDENTACCOUNTS**

## STUDENT ACTIVITIES

Phone: x3390  
Fax: x3396  
activities@american.edu  
**AMERICAN.EDU/OCL/  
UNIVERSITYCENTER/  
STUDENT-ACTIVITIES.CFM**

## STUDENT HEALTH CENTER

Phone: x3380  
Fax: x1222  
shc@american.edu  
**AMERICAN.EDU/OCL/  
HEALTHCENTER**

## UNDERGRADUATE EDUCATION

Phone: x3724  
undergraduatestudies@american.edu  
**AMERICAN.EDU/PROVOST/  
UNDERGRAD**

## UNIVERSITY POLICE

Phone: x2527  
Fax: x1867  
dps@american.edu  
**AMERICAN.EDU/POLICE**

# CONTACTS



# CAMPUS SAFETY

## **CLERY ACT**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is the landmark federal law, known originally as the Campus Security Act, which requires colleges and universities across the United States to disclose information about crime on and around their campuses. Because the law is tied to participation in federal student financial aid programs, it applies to most institutions of higher education, both public and private. It is enforced by the U.S. Department of Education.

American University is required to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). In accordance with the Clery Act, each year American University prepares an Annual Security Report. This report contains statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or on property owned or controlled by American University; and on public property within, or immediately adjacent to and accessible from, the campus. This report also contains institutional policies concerning campus security, such as policies concerning sexual assault and other matters.

You may access the report at [american.edu/police](http://american.edu/police). It is also available to all applicants through the **University Police**; to request a copy, call 202-885-2527.