



## Student Services Update January 2019

Hello Eagle Families. The spring semester is now underway and we wanted to share the topics of importance for January.

**May Commencement** – Is your student graduating in May? Spring Commencement will be held May 11–12. More information is available on the Commencement site:  
<https://www.american.edu/events/commencement/>

**Veterans Services** – Here are some reminders for those students that are using the GI Bill this semester:

- The Department of Veteran Affairs has confirmed that the government shutdown will not impact Spring 2019 payments.
- Housing allowance payments are expected to fluctuate for those who are enrolled in non-standard / non-traditional programs with modular enrollment terms.
- AU Veteran Services will begin sending in enrollments for student who have completed the Request for Certification located on [www.American.edu/Veterans](http://www.American.edu/Veterans) after the Spring 19 add/drop deadline on January 28th. Changes made after this time are the responsibility of the student.
- Please direct all additional inquiries/questions to [veterans@american.edu](mailto:veterans@american.edu) or stop by AU Central - 201 Asbury Bldg

If you have any questions or concerns about your account, please come in to speak with a Veteran Services representative at AU Central. You can also visit our website at <https://www.american.edu/veterans> or e-mail us at [veterans@american.edu](mailto:veterans@american.edu)

**1098-T Tax Form Information** – The 1098-T tax information is mailed to the preferred mailing address of all current students on January 31. Students are encouraged to consent to view it online. For more information about the 1098-T form, please review the information available at the following link <http://www.american.edu/finance/studentaccounts/1098-T-Information.cfm?refresh>

**Health Insurance Waiver-Spring 2019** -The health insurance waiver for the spring 2019 semester is now available. The deadline to submit a waiver is February 15, 2019. New students or

students who were part-time in the fall will need to submit a waiver. Students who submitted waivers in the fall will not need to submit a new waiver.

For more information, please visit <https://www.american.edu/ocl/healthcenter/Health-Insurance-Waiver-Information.cfm>

## Housing & Residence Life

- **2019-2020 Housing Application:** Students will need to Apply, Group, and Select through their Housing Portal. More details are on our website and applications must be submitted January 14-February 15.
- **Spring Room Change:** Students can apply for a room change between January 28-February 12. Students should be speaking with their Resident Assistant (RA) and Community Director (CD) in advance of applying for a room change to ensure we are able to support them.
- **Spring Break:** AU residence hall will remain open during Spring Break between March 10-17.
- **Spring 2019 Closing:** It's time to start planning for the end of the semester. Residence halls close on May 8 at 12PM for students who are not graduating and May 13 at 12PM for students who are graduating this semester.
- **Employment Information:** <https://www.american.edu/ocl/housing/leadership-employment.cfm>
  - **Resident Assistant (RA) Hiring:** The application will be open from January 14-January 20 to serve as an RA for the 2019-2020 year.
- **Desk Receptionist (DR):** If your student is looking for a job this semester, they can apply for our DR positions to work in the residence halls around campus.

## One Card & Dining Services Updates

- The Spring 2019 Meal Plan will become active on Sunday, January 13, 2019.
  - Any Fall unused meal swipes **will not rollover**
  - Students enrolling in the same meal plan or higher from the Fall 2018 semester who held a Dining Dollars balance at the end of the semester will see that balance deposited for their One Card as well.
  - As a reminder unused Dining Dollars at the end of the Spring 2019 semester **will** expire
- The Spring Meal Plan cancellation deadline is **Tuesday, January 29, 2019 at 11:59pm EST**.
  - Students may submit requests for changes and cancellations through the Meal Plan Portal at MYAU.american.edu
- Meal Plan Requirements
  - As a reminder, the minimum meal plan requirements for students in their 1<sup>st</sup> or 2<sup>nd</sup> terms of housing is the 175 Block Meal Plan. Students in their 3<sup>rd</sup> or 4<sup>th</sup> terms of housing are default enrolled in the 100 Block Meal Plan

## Dining Services Spring 2019 Important Dates

- The Spring Meal Plan will begin on Sunday, January 13<sup>th</sup>
- The Meal Plan Enrollment/Change and Cancellation Deadline will be Tuesday, January 29<sup>th</sup> at 11:59pm EST
- The Spring Meal Plan ends on May 8<sup>th</sup> following lunch

For more information regarding One Card & Dining Services please check out our website <https://www.american.edu/ocl/onecarddining/index.cfm> or feel free to contact us at 202-885-CARD (2273)

**If you or your student have any questions, please do not hesitate to contact AU Central at [aucentral@american.edu](mailto:aucentral@american.edu).**