



AMERICAN UNIVERSITY
WASHINGTON, D C

AMERICAN UNIVERSITY VA ENROLLMENT CERTIFICATION REQUEST

This form must be completed and submitted each semester VA benefits are utilized

This form is: The initial Form for Current Semester An Updated Form

AU ID: _____ AU Email Address: _____

DEMOGRAPHICS

LAST NAME: _____ FIRST NAME _____ MI: _____

CURRENT ADDRESS: _____ CITY: _____ STATE: _____ ZIP CODE: _____

CONTACT NUMBER: _____

MILITARY STATUS

ACTIVE DUTY RESERVIST VETERAN NATIONAL GUARD DEPENDENT SPOUSE

BRANCH: ARMY AIR FORCE COAST GUARD MARINES NAVY

*****Please Note: Spouses of active duty service members who are receiving transferred benefits are not eligible for the Yellow Ribbon Program**

VETERANS EDUCATIONAL BENEFITS FOR WHICH YOU ARE APPLYING

30-MGIB 31-VOC REHAB 33 POST 9/11 33-YELLOW RIBBON

35-DEPENDENT /SPOUSE 1606-SPEC. RES. 1607-REAP 34-VIETNAM ERA

PERCENTAGE OF ENTITLEMENTS _____%

ENROLLMENT INFORMATION

NUMBER OF CREDITS REGISTERED FOR THIS SEMSTER: _____

ACADEMIC YEAR REGISTERED: _____ SEMESTER REGISTERED: FALL SUMMER SPRING

STUDENT STATUS: NEW STUDENT TRANSFER RETURNING GUEST

DEGREE OBJECTIVE: BA BS MA MFA Ph.D. JD NON DEGREE

SCHOOLS/COLLEGES: CAS KSB SIS SOC SPA WCL SPeXs

ARE YOU AN AMERICAN UNIVERSITY EMPLOYEE? YES ___ NO ___

If yes, are you receiving tuition remission? YES ___ NO ___

ARE YOU RECEIVING TUITION ASSISTANCE FROM AN OUTSIDE AGENCY OR EMPLOYER? YES ___ NO ___

If yes, please list name(s) of agency/employer: _____

ARE YOU RECEIVING ANY OUTSIDE SCHOLARSHIP(S)? YES ___ NO ___

If yes, please notify AU Certifying Official as to whether your scholarship is restricted to tuition and fees:

STATEMENT OF UNDERSTANDING

___ I must be registered for classes before submitting this form.

___ I must complete and submit this form to the AU Certifying Official for each semester of eligibility for VA educational benefits.

___ I must also file for educational benefits with the Veterans Administration by visiting the Website

<https://www.ebenefits.va.gov/ebenefits/vonapp>

___ I must provide copies of the following documents to the VA Certifying Officials: My DD214 member copy 4 (if applicable for the first time applicant) and Certificate of Eligibility (COE).

___ I understand that I must verify my enrollment with the Veterans Administration every month in order to receive my benefits under Chapter 30,33 and 1606, by either visiting the VA website at <http://www.gibill.va.gov.wave> or by contacting the VA by telephone at 1-877-823-2378.

___ I must immediately report any changes in enrollment (course drops/adds) to the AU Veterans Certifying Official, and to provide a substantial explanation for dropping classes or withdrawing from a class. Note that a reduction in credit hours may result in a change in eligibility for benefits even after disbursement has occurred.

___ VA benefits may be discontinued if I fail to maintain satisfactory academic progress/attendance towards completion of my program of study. I further understand that incomplete (i) grades must be completed by the end of the subsequent semester or VA benefits may be reduced or interrupted.

___ VA pays tuition for eligible students directly to AU pertinent to eligibility for Chapter 31 and 33 and active duty TA educational benefits.

___ I am responsible for paying any University charges (tuition and fees) which are not covered by my veterans benefits.

___ I cannot receive Chapter 30 benefits while using Tuition Assistance (TA), except for under the "Top-Up" program, and that eligible reservist and National Guardsmen may only receive Chapter 1606 benefits while using (TA) while training at the half-time rate or greater.

___ The information contained on this form is true and correct to the best of my knowledge.

Certification Confirmation:

By checking yes below, you are indicating that you have completed all required fields and have carefully read, understand and agree with the information contained thereof.

___ Yes

Name: _____ Date: _____

Submit this completed form and other documents needed for processing by email to: vetcert@american.edu

For any questions, please call 202-885-3677