Specific Course Requirements (12 credit hours);
all required courses must be completed with grades of B (3.0) or better.

☐ 3rd Colloquium: ____________________
   [course #, semester, grade]

☐ Hist-500 Studies in History: ____________________
   [course #, title, semester, grade]

Research Seminars:
☐ 2nd Research Seminar: ____________________
   [course #, semester, grade]

☐ 3rd Research Seminar: ____________________
   [course #, semester, grade]

Elective Courses (minimum 6 credit hours);
The number and type of electives are determined by the student and advisor, as needed for TOR, Outside Field, or knowledge in chosen fields.

☐ [course #, title, semester, grade]

☐ [course #, title, semester, grade]

☐ [course #, title, semester, grade]

☐ [course #, title, semester, grade]

Second Tool of Research;
Must be completed before advancement to candidacy (ABD status)

☐ 2nd Tool of Research: ____________________
   [title of tool; date & manner of completion]

Students who are using Oral History as a Tool of Research qualify by passing the Oral History course, HIST 667, with a grade of B+ or better. Students who are using Digital History as a TOR qualify by passing the course “History in the Digital Age,” HIST 677, with a grade of B+ or better.
HIST-898 Doctoral Continuing Enrollment Course (pre-ABD; optional)
The 898 Doctoral Continuing Enrollment may be taken by doctoral students who are completing coursework, exams or proposals in preparation for advancement to candidacy. It is a 1 to 9 credit course that can be repeated once and it may be taken with or without regular coursework. Tuition is assessed at the 1 credit rate per semester regardless of the number of credits taken. The course is graded UP/SP and students must register with the approval of their Doctoral Program Director. May not be used to establish full-time status for merit aid.

☐ [### credits, semester] ☐ [### credits, semester] ☐ [### credits, semester]

HIST-899 Doctoral Dissertation Course (ABD)
The 899 Doctoral Dissertation course is taken by doctoral students who have been advanced to candidacy with the approval of the advisor. It is a 9 credit course, but tuition is assessed at the 1 credit rate. The course is graded UP/SP and students in 899 Doctoral Dissertation are deemed full-time students.

☐ [### credits, semester] ☐ [### credits, semester] ☐ [### credits, semester]

☐ [### credits, semester] ☐ [### credits, semester] ☐ [### credits, semester]

Comprehensive Examinations

☐ MA examination field: _____________________________
   [number and title of examination field; date of completion]

☐ 2nd examination/complimentary field: _____________________________
   [number and title of examination field; date of completion]

☐ 3rd examination/outside field: ____________________________
   [title of outside field]

☐ Completed by 6 hours of course work [with grades of B (3.0) or better] and paper…

   Courses: __________________________________________

   Expert in Field: ______________________________________

☐…OR Completed by written examination: _____________________________
   [date of completion]

   Members of examination committee: ____________________________
Revised 8/2012. N.B.: Subject to change as AU revises its graduate regulations this year.

☐ **Dissertation**

☐ Approved Dissertation Proposal: ____________________________________________
                                           [date(s) of approval by department and CAS]

                                           Title of Dissertation: __________________________________________________

       Committee Chair: __________________________________________________________
                                           (Co-Chair: ____________________________________________________________)

                                           Members of Dissertation Committee: ______________________________________

       ☐ Successful Mid-stream Conference: __________________________________________
                                           [date of mid-stream conference]

       ☐ Successful Defense of Dissertation: __________________________________________
                                           [date of defense of dissertation]

       ☐ Approved Dissertation: ____________________________________________________
                                           [date(s) of approval by department and CAS]
Revised 8/2012. N.B.: Subject to change as AU revises its graduate regulations this year.

PhD in History Timetable Checksheet

**For students who earned an MA in History at American University**

Note: this timetable is based on full-time study. This is an ambitious timetable, and full-time students will have to work hard to meet these expectations. Students pursuing a PhD on a part-time basis need to consult with their advisors and should set up a timetable early on that meets their individual needs; a copy of this individualized timetable should be in the student’s file in the department by the end of the first year of part-time study.

**First Year: August to August**

- 3rd Colloquium
- 500 Studies in History
- Second Research Seminar

☐ Language or tool of research course as needed for second tool of research

☐ Electives as needed for TOR, Outside Field, or knowledge in chosen fields

**Second Year: August to August**

☐ Third Research Seminar

☐ Completion of Outside Field

- Completion of comprehensive examinations

☐ Substantial progress on defining dissertation research topic and proposal

**Third Year: August to August**

☐ Approved dissertation proposal and advancement to ABD status

☐ Grant applications, conference papers, submit best work for publication