



COLLEGE of ARTS & SCIENCES

TO: College Faculty
FROM: Peter Starr, Dean
Kara Reynolds, Associate Dean of Graduate Studies
DATE: September 20, 2017
RE: Fall 2017 CAS Graduate Student Research Fund Competition

The College of Arts and Sciences is pleased to announce the Fall 2017 competition for support of graduate student research. The Dean's Office provides support for up to \$1,000 for research expenses. Total awards for any purpose (including CAS graduate student travel awards) should not exceed \$1,000 per academic year.

Applications to support the preparation of external grant proposals by graduate students are encouraged. Students planning to use funds to carry out research on human subjects or animals must have approval by the appropriate group, either the Institutional Review Board (IRB) or the Institutional Animal Care and Use Committee (IACUC), prior to the awarding of any funds. If the purchase of research animals is requested, the budget must also include costs for the care of those animals (in the form of per diems). *In such cases, the per diem costs for animal care, although included in the budget, will not be counted toward the \$1,000 maximum award limit.* Please note that durable goods purchased with this funding are the property of American University. All funds must be used within one year of receiving the award.

If a department is submitting more than one application, the chair must rank-order (with explanation) all of the proposals, and give a critical evaluation of the proposed budgets (i.e., make the appropriate modifications). For departments with only one applicant, Chairs are asked to comment on the proposal and budget. *Department chairs should set their own due dates for this process.* These awards are competitive and a student should not expect to receive funding unless their proposal is well-written and understandable to people outside of the field. One electronic copy (PDF or Word) of the students' proposals and the chair's page describing the rank ordering should be forwarded to the Associate Dean of Graduate Studies at casgradresearch@american.edu, no later than **Monday, October 16, 2017**.

Please complete the form below and attach a one-page statement describing your project and its anticipated outcomes. An attachment showing your budget is also required.

**APPLICATION FOR CAS GRADUATE STUDENT RESEARCH SUPPORT
Fall 2017**

Name _____ AU Student ID _____
E-mail _____ Department _____
Degree Program _____ Entering Year _____

Project/Title _____

Total Funding Requested \$ _____

Award Category (Check all applicable)

- Research materials Preparation of external grant proposal(s)
 Travel to research site Conference presentation travel
 Workshop Manuscript preparation
 Publication fees
 Other (briefly describe):

Approvals (mark if appropriate): IRB approval Required Obtained IACUC approval Required Obtained

Will receipt of this award help you in applying for external funding? Yes No

If yes, to whom do you anticipate applying for external funding, and when?

Attachments:

1) PROJECT DESCRIPTION: A one-page description of the travel/project (use 1 inch margins and Times New Roman 12-point font). The connection of this project/travel to the student's overall academic advancement (e.g., instructional or dissertation/thesis research) must be addressed. Specify whether the travel is for thesis/dissertation research or for presenting at a conference (in either case, provide justification for travel). A figure and references, when appropriate, are encouraged and will *not* count against the one-page limit. Note that these are evaluated by the CAS Research Committee, which will most likely not have anyone from your field reading it. You should therefore make the rationale for the proposal clear to non-expects.

2) ITEMIZED BUDGET: Due to the total number of applications, partial awards are common. Justification should be provided for all items in budget. Animal care costs (per diems) must be included in budget, but will not be counted toward \$1,000 maximum limit.

Applicant(s) Signature _____ Date _____

Department Chair/Program Head Name _____

Department Chair/Program Head Signature _____ Date _____