Below you will find detailed instructions for registering for your internship; please reach out to Professor Marsh (marsh@american.edu) if you have any questions. It is imperative to complete the form correctly, so please take your time and double-check your work.

As you plan your Spring 2020 schedules, please note that WGSS-491-002 now has meeting times on some Wednesdays 9:45 - 11 am: 22 Jan, 19 Feb, 4 Mar, 1 Apr, 22 Apr

FORM:

Here's the link to the form that you'll need to fill out. It is not possible to register for an internship online. You must complete this form, and you must complete all portions correctly.

INFORMATION TO COMPLETE THE FORM:

Course number: WGSS 491-002

Instructor: Sarah Marsh

Credits: 3 (unless you are doing a combination of 1- and 2-credit internships)

Remember that you need a total of three internship credits for the WGSS major and minor if you are graduating in May of 2020. For those graduating after May of 2020, the internship will become optional. If you elect not to take the internship, you will instead be required to take a WGSS course at the 300 level or above in order to complete the degree.

Grade Option: A/F

Learning Outcomes:

- Develop and refine both critical and abstract thinking
- Employ effective communication, speaking, and presentation skills
- Exercise essential civic engagement skills
- Organize and synthesize material in new and effective ways
- Practice creative problem solving
- Write clearly and creatively
- Work collaboratively

Please fill in all of the information that you can regarding hours, etc. (making sure that you have enough hours/week to receive the amount of credit you desire to earn. To earn three credits you must have at least 15 hours/week for 14 weeks, as detailed here. You are responsible for getting the signature of your internship supervisor.

Once you have completed the form, you can bring it to the department office or send me a scanned copy, and we'll take care of the rest of signatures and send it to the registrar's office, copying you so that you know that that has been done.

You MUST include a start and end date. If any part of the form is not completed or incorrectly completed, the registrar will reject the form and return it for corrections.