

# Affiliate Notification Program

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## OVERVIEW

A key tool in controlling the spread of Covid-19 in our community is rapid case identification and contact tracing. In coordination with DC Health, American University has implemented an Affiliate Notification Program. The goal of this program is to ensure the timely identification of community member contacts when there is a confirmed case within the AU community so that these contacts can quarantine before potentially becoming contagious. AU community members with a physical presence on the university premises and potential contact with other AU students, faculty, or staff will be part of this program. These efforts do not replace the need for contact tracing by appropriate DC Health officials (DC Health), who remain responsible for complete contact tracing efforts throughout the DC community at-large.

## PROCESS

If you test positive for Covid-19 and are an AU faculty, staff, or student with a physical presence on campus, you can expect to be contacted by an AU Covid Case Coordinator (Case Coordinator). Here is a brief overview of what to expect during each phase of the process:

### 1. Case identified

We will be notified of your positive test result when you submit the Self-Report form. If you take a test through AU's testing program, we will automatically be notified if you test positive.

### 2. Case opened

If you are an AU faculty, staff or student with a physical presence on campus, your case will be assigned to an AU Covid Case Coordinator.

### 3. Tracing

Your Case Coordinator will contact you via phone and help connect you with any AU resources you may need. They will work with you to determine whether you had close contact with any campus community members.

### 4. Notification to affiliate contacts

Your Case Coordinator will notify any close contacts identified during the tracing phase and provide them with preliminary quarantine guidelines. Your Case Coordinator will also ensure each close contact is aware of applicable campus support resources and answer any questions or concerns related to the exposure notification. We will share the date of potential exposure to your close contact(s), but will generally not provide identifying information about you.

## 5. Coordination with DC Health

Select information gathered by your Case Coordinator will be shared with DC Health to assist their contact tracing efforts. You should expect DC Health to contact you to identify additional contacts and to provide guidance on when you may end isolation.

Questions regarding the Affiliate Notification Program can be sent to [CovidNotification@american.edu](mailto:CovidNotification@american.edu).