

The complete Recording for this meeting can be found at:

<https://myau.american.edu/groups/Committee/fs/Shared%20Documents/Forms/AllItems.aspx>

Present: Professors: Elizabeth Worden, Karen Baehler, Andrea Pearson, Anthony Ahrens, Kyle Brannon, Stefano Costanzi, John Douglass, Nikhat Ghouse, Maria Gomez, Robert Hauswald, John Heywood, Alan Isaac, Derrick Jefferson, Peter Kuznick, Garret Martin, Danielle Mysliwicz, Zehra Peynircioglu, Richard Sha, Jordan Tama, Provost Dan Myers.

Chair's Report – Elizabeth Worden

Academic Integrity Code (AIC) – The AIC report was not ready to present today as previously stated. It might be ready for the May meeting, but it is more likely that it will be addressed in the fall.

SETs – The Office of Institutional Research and Assessment is planning to present the results of the SET pilot at the May meeting.

Approval of the March 6, 2019 Minutes – Professor Worden opened the floor for edits or discussion of the March 6, 2019 minutes. With no discussion or changes the Senate **VOTED** 17-0-1 in favor.

Academic Regulation – Professor Worden stated that the Senate Executive Committee approved an Academic Regulation change at their March meeting since it was replacing language that was left out during the previous editing process. The change for regulation 7.3.1.d. *Permit to Study at an International Institution*, read as follows below with the highlighted language added back.

7.3.1.d Grades for courses taken during a Permit to Study Abroad are not recorded on the American University transcript and are not computed in the GPA, though they will count toward the total number of credit hours needed for graduation. *Such courses will not count in the total number of credits needed for graduation if the grade received is below a 2.00 on a 4.00 point scale. However, students must meet GPA requirements for individual courses taken at international institutions as required for electives or major or minor courses.*

Provost's Report – Dan Myers

Provost's Myers thanked the Senators and all faculty for the work they will be participating in when closing out the semester. He also requested all remain mindful of students at this time of year when they are faced with many challenges.

Provost Myers shared with the Senators that along with VP Fanta Aw and DAA Mary L. Clark, they have been visiting units to discuss retention issues and to hear some of the real stories that students have been experiencing that have either caused them to leave or brought them close to leaving. The hope is to provide faculty with the many various resources available depending on the situation and provide them to students.

The retention Task Force is hard at work and is broken into two groups. Group one is looking at the broad quantitative data to understand big patterns and how to change things in the overall student experience. Group two is looking at every student individually who has left the institution and analyzing advising notes and other collected information to evaluate the possible cause for them not returning to the university. These efforts will be used to assist with bringing back students who might be working to return to AU and to help retain the new incoming classes.

Provost Myers stated that his first Annual Address to the Faculty was last week and he has received good feedback. He shared that his intention is to make this event feel like the annual faculty meeting where faculty feel they can share their “faculty-ness.”

Provost Myers gave a brief overview of the university’s new membership to the National Center for Faculty Development and Diversity. There have been 8 faculty members selected to be sponsored by the university this summer as part of the Faculty Success Program, however membership is available to all faculty and there are many useful tools on the website.

Senate BoT Representatives – Karen Baehler

Professor Baehler stated that the Senate leadership was approached by Leslie Wong in the Office of the President and asked to consider broadening the opportunity for new faculty from the Senate to be representatives of the designated Senate seats on the BoT committees. Several faculty have faithfully volunteered and represented the senate in these seats for many years, but to allow for more faculty opportunity to meet members of the BoT, senate leadership will be changing this process. There are three committees that will have open seats, Audit, Communication, and Finance and Investment. These seats are open for any faculty member who has been elected to serve on the senate or any of its committees. Self-nominations are being requested and will be reviewed every three years. Participation requires attendance to the BoT meetings which are held three times a year and reading of materials for participation in the meetings. Professor Baehler asked the senators to share this information with their colleagues and to submit their nominations to faculty senate@american.edu by April 9, 2019.

CFA/DAA Instructions Memo Changes – Elizabeth Worden

Professor Worden reviewed the changes of the 2019 CFA/DAA instructions memo line by line. Major changes included adding term faculty, new digital file requirements and the elimination of hard copy. The Senate engaged in discussion and then **VOTED** 19-0-0 in favor with two friendly amendments.

For the Good of the Order

Professor Alan Isaac, chair of the Senate Committee on Information Services, requested the participation of the Senators in the recent email sent on evaluating a new Learning Management System (LMS) to replace Blackboard. The options include Canvas or Brightpoint. The deadline for input is April 15 for a possible implementation of fall 2020.

Director of Employee Wellness and Work-Life Andrea Rowe informed the Senate of two upcoming events. 1) Take your Child to Work Day will be on April 25, 2019 offered for elementary, middle and high school aged children. There will be organized activities and a luncheon. 2) Spring Retire Well sessions are being offered but will be completed next week. There is still room for the Medicare session. This program will be offered again beginning in the fall.

The meeting was adjourned at 3:38 PM