

## Rules of Order: Chart of Motions and Procedures for AU Faculty Senate Meetings

Purpose	You say:	Can you interrupt?	Requires a Second	Open to Debate?	Can be amended?	Vote required?
Amend the agenda	I move to amend the agenda ...	No	Yes	Yes	Yes	2/3 vote*
Amend a motion	I move to amend the motion ...	No	No, if “friendly.” Yes, if not	No, if “friendly.” Yes, if not	Yes, so long as the amendment is germane.	No, if “friendly.”; Majority if not
Divide motion into parts	I move to divide the question	No	Yes	No	Yes	Majority
Refer a motion to a cmte	I move to refer the motion to...	No	Yes	Yes	Yes	Majority
Table a motion	I move to table the motion	No	Yes	No	No	Majority
Take up tabled motion	I move to take from the table ...	No	Yes	No	No	Majority
Reconsider passed motion	I move to reconsider the vote ...	No; only past prevail voter can do	Yes	Yes	No	Majority
Extend debate	I move that the debate be extended	No	Yes	No	Yes	Majority*
Chair ends debate	Chair may end debate unilaterally	No	No	No	No	No, but member may ask for vote to extend
Member ends debate	I call the question	No	Yes	No	No	No, if Chair accepts; maj. if not
Request return to agenda	I call for returning to the agenda	Yes	No	No	No	No
Request for information	Point of Information	Yes	No	No	No	Chair responds to request
Question regarding rules	A parliamentary inquiry: ...	Yes; only if urgent	No	No	No	Chair answers inquiry; no appeal.
Enforce rules	Point of order	Yes	No	No	No	Chair responds to point of order; no appeal
Appeal chair’s decision	I appeal the decision of the chair	Yes	Yes	No	No	Majority
Suspend rules	I move to suspend the rules to ...	No	Yes	No	No	2/3 vote

\* AU faculty senate practice

The maximum length of a contribution is **3 minutes** unless the FS Chair grants more time (not appealable).