American University Contractor Access Accounts

Account	Use	Requirements
Guest Wi-Fi Account Limit 2 simultaneous guest accounts Term: 14 days	Visitor access to University Wi-Fi	1. First/Last Name 2. Account holder's Phone/Cell
AU ID Card (11 character number) Generated by One Card Office Housing & Dining Programs by appointment: Anderson Hall 1st Floor Phone: 202 885 3775 Email: idcards@american.edu	Allows card access to designated buildings/rooms	1. First/Last Name 2. Requested Access area (Building/Room) Authorization letter from Auxiliary Services 3. If you need both the AUID and the Colleague ID, establish the Colleague ID first
Colleague ID- (7 character number) Generate by Office of Information Technology (OIT) through Auxiliary Services	Internet Access(primary) Blackboard Portal Access (myAU) Lotus Notes Account	1. Provide intended Use(s) at time of request 2. First, Last Name 3. Account holder's Phone/Cell 4. Current email

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