

## Summary of Changes

August 2018

### Document Layout and Content Changes

The document title has been renamed [American University Design Standards](#), further emphasizing the importance of planning and owner project requirements. The emphasis throughout has shifted primarily to design information for pre-construction use with formatting that facilitates review of design and project documents for consistency with the Design Standards. Appropriate references to Strategic and Master Plans was added.

The combined manuscript was broken into individual files comprised of documents, divisions, sections, reference, appendix and references. Individual documents (word, excel, pdf) are added, deleted, or edited with less effort and minor visual rework of the portfolio.

The grouping of documents follow design or construction phases for ease of use. The pdf version at [www.american.edu/standards](http://www.american.edu/standards) is fully indexed.

- i. [Divisions](#) continue to use the CSI format, following MasterSpec December 2017. Key Division areas are broken into [Sections](#). Changes implemented:
  - a. Division 00 Procurement and Contracting requirements is deleted in its entirety. Text directs the user to contact the Purchasing department directly.
  - b. Division 01 General Requirements includes AU specific project implementation, quality assurance and closeout information. These 17 new Sections result from joint FM and PPM work sessions, identified by CSI title in the Appendix.
  - c. Division 02-33 includes the sub-groups for Facility Construction, Facility Services, Site, and Infrastructure. Changes implemented:
    - i. Divisions include general direction on university design requirements.
    - ii. AU required and acceptable manufactures and products are listed by specific item at the end of the Division.
    - iii. Text or information misplaced was moved into the correct document. Clarifying CSI identifying information has been added where appropriate.
    - iv. The unique Division 25 Integrated Automation requirements for integration with the AU building automation system are individually listed into 12 new Sections following accepted controls nomenclature and sectioning
    - v. Division 31 Earthwork and Division 33 Utilities have been added.
- ii. [Appendixes](#) include the Consultants Guide heavily used by Planning and Project Management as a stand-alone document. The Division 1 documents, intended to be used during the project manual development, are included in the Appendix.
- iii. [References](#) have been expanded to address commonly asked questions during the design and construction process.
- iv. [Archives](#) is a new web page link to the prior version referenced in contract documents at date of contract issue. A version and changes log is included.