



SAFETY ADVISORY

Release Date: 09/13/2016

PREVENTING FRAUD: CAREER FAIRS & SEEKING EMPLOYMENT

A foreign third party web site advertising the AU Job & Internship Fair has come to the attention to AU Police, following notification from the AU Career Center. The concerning web site is "10times.com." Do not use this web site to register for an event. To reduce your risk of fraud, follow these safety tips:

- **When registering for a career fair:**
 - Only register through the career fair's official web page; for example, the AU Job & Internship Fair's official web page is located at www.american.edu/careercenter/Job-and-Internship-Fairs.cfm
 - Check with the AU Career Center about the reputation of any off-campus career fairs
 - Do not provide any personal information, like date of birth or social security number
 - Do not provide payment to attend an AU-sponsored career fair
- **When attending a career fair:**
 - Verify that the employer is registered with the career fair before providing a resume
 - Do not provide any personal information to employers
 - Obtain a business card when providing a resume to an employer
- **Look for these signs of a job scam:**
 - You need to pay to get the job
 - You need to deposit a check and wire funds to the hiring firm
 - You need to supply your credit card or bank account information
 - The posting contains a large number of spelling/grammatical errors
 - The employer's name does not match the e-mail or web address
- **Before accepting a job or using a job placement service:**
 - Check with the original hiring company and verify the firm is really hiring through the service
 - Get details in writing about the job
- **If you spot a possible scam:**
 - Notify AU Police at 202-885-2527
 - Do not apply to the job or provide any personal information
- **If you are the victim of a job scam:**
 - Notify AU Police at 202-885-2527
 - File a complaint with the Federal Trade Commission at www.ftc.gov/complaint
 - Go to www.identitytheft.gov to learn how to protect yourself if your personal identifiers or bank account has been compromised

If you have concerns about fraud, please call the University Police at **202-885-3636** or submit an **anonymous tip** at american.edu/finance/publicsafety/tips.cfm

If you are **on-campus** and have an emergency, call **202-885-3636** immediately.

If you are **off-campus** and have an emergency, call **911** immediately.

If you would like a copy of this advisory, please visit: <http://www.american.edu/finance/publicsafety/crimealerts.cfm>

UNIVERSITY POLICE

Public Safety Building • 4400 Massachusetts Ave NW • Washington, DC 20016

Emergency: (202) 885-3636 • Non-Emergency: (202) 885-2527

American.edu/PublicSafety • Twitter [@AUPublicSafety](https://twitter.com/AUPublicSafety)