



Proof of Citizenship Status

Your Free Application for Federal Student Aid (FAFSA) did not confirm that you are a citizen. You must submit documentation regarding your citizenship status to the AU Financial Aid Office before any further action can be taken on your aid application. Acceptable documentation includes your U.S. Passport, Certificate of Citizenship, Certificate of Naturalization or Birth Certificate. Please submit a copy of ONE of these documents to our office to confirm your citizenship status.

If you are an eligible noncitizen, you must submit a correction to Item 14 on your FAFSA to indicate that you are an eligible noncitizen and to Item 15 to provide your Alien Registration Number. A new Student Aid Report will be sent to the AU Financial Aid office within three processing days with results from the Department of Homeland Security about your eligible noncitizen status.

Questions?

Please contact our office at 202-885-6500 or via email at facounselor@american.edu.

How to Securely Submit Verification Documents to the Financial Aid Office

Option 1 (Preferred)

Current students can submit documents electronically by following these steps:

1. Open a browser to the webpage go.american.edu/verification
2. Enter your (student's) full AU email address* Ex: student@american.edu
3. Enter your (student's) AU portal password.
4. Complete the form
 - a. Select the specific documents you are submitting
 - b. To attach the form, click on the attachment icon in the lower right of the form
 - c. Select the documents from your computer/device. They should then appear at the bottom of the form.
5. Hit submit

Prospective students applying for admission can submit documents using Option #2 or Option #3 below.

Option #2

The student or parent(s) can submit documents via secure fax to 202-885-1025. Be sure to include the student's name and AU ID# on all documents.

Option 3

The student or parent(s) can submit documents via the post office to AU Financial Aid Office, 4400 Massachusetts Ave, NW, Washington DC 20016-8001. Be sure to include the student's name and AU ID# on all documents.

To protect your information, NEVER submit documents via email.

Questions?

To speak with a financial aid counselor, call our office at 202-885-6500 or email

facounselor@american.edu.