



**Federal Perkins Loan Master Promissory Note**

Earlier this year, you accepted a Federal Perkins Loan as part of your award package. Before these funds can be applied towards your semester charges, you will need to complete the Master Promissory Note (MPN) and Entrance Counseling. A paper copy of this will be mailed to you in July. Please complete this and return in the envelope provided. You may also stop by our Student Loan Office, on campus in the Asbury Building Room # 300.

To review your award letter or billing statement, please log into the student portal at my.american.edu. If you are no longer interested in receiving this loan or would like to reduce the amount, please submit a loan reduction request online via the student portal. You can access this by selecting 'Finances' from menu, and then selecting 'Loan Reduction Request' from the personalized links. To cancel the loan, enter your request in the comments section of the online form.

Please note the Federal Perkins Entrance Counseling is separate from other loans and cannot be completed online.

Questions? Please contact our office at the number below...

AU Main Campus  
AU Central

Phone: 202-885-8000  
[aucentral@american.edu](mailto:aucentral@american.edu)

Submit documents to:

Student Loan Office  
4400 Massachusetts Avenue NW  
Asbury Bldg. Room # 300  
Washington DC 20016  
Main Line: 202-885-3577  
Fax Line: 202-885-1477

E-mail: [perkinsloan@american.edu](mailto:perkinsloan@american.edu)

AU WCL Financial Aid Office  
AU Washington College of Law

Phone: 202-274-4040  
[finaid@wcl.american.edu](mailto:finaid@wcl.american.edu)

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Washington DC 20016  
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E-mail: [perkinsloan@american.edu](mailto:perkinsloan@american.edu)