

## Selective Service Registration

Per Federal regulations, if you are a male, you must be registered for Selective Service to be eligible for federal financial aid. As of the date you submitted your FAFSA, the Selective Service reported that you have not yet registered with them.

If you were born before 1960, registration is not required.

If you are female, you are receiving this notice because you left the gender question on the FAFSA blank. You will need to submit a correction to your FAFSA at [fafsa.ed.gov](https://fafsa.ed.gov) to provide this information.

If you believe you have already registered, to receive aid you must print a confirmation from the Selective Service website at [www.sss.gov](https://www.sss.gov) and submit this to the AU Financial Aid office as confirmation of your registration.

If you are not yet registered, are male, and are 18 through 25 years of age, to receive aid you must do one of the following:

- (1) answer "Male" to Item 21 on the FAFSA and "Register Me" to Item 22, or
- (2) complete a Selective Service registration form at your local post office, or
- (3) register online at [www.sss.gov](https://www.sss.gov).

If you are not yet registered, are male, and are over the age of 25, then it is unfortunately too late to register. To receive aid, you must submit a Status Information Letter from Selective Service confirming that you are exempt from registering. You may request a Status Information Letter online at [www.sss.gov](https://www.sss.gov). You need to submit this request right away as it takes 8-12 weeks for Selective Service to return the Status Information Letter to you. Once you receive this letter, please forward it on to the AU Financial Aid office as confirmation that you were exempt from registering.

If you are over the age of 25, were required to register and failed to do so, then you are ineligible for aid. However, federal regulations do allow you to appeal this requirement to the Financial Aid Office if you can show by a preponderance of evidence that you did not knowingly and willfully fail to register. Your appeal should include a written statement explaining in detail where you were living during the ages of 18 to 25, why you did not register and should include sufficient supporting documentation to verify your written statement.

Questions?

Please contact our office at 202-885-6500 or via email at [facounselor@american.edu](mailto:facounselor@american.edu).



## How to Securely Submit Verification Documents to the Financial Aid Office

### Option 1 (Preferred)

**Current students** can submit documents electronically by following these steps:

1. Open a browser to the webpage [go.american.edu/verification](http://go.american.edu/verification)
2. Enter your (student's) full AU email address\* Ex: [student@american.edu](mailto:student@american.edu)
3. Enter your (student's) AU portal password.
4. Complete the form
  - a. Select the specific documents you are submitting
  - b. To attach the form, click on the attachment icon in the lower right of the form
  - c. Select the documents from your computer/device. They should then appear at the bottom of the form.
5. Hit submit

**Prospective students applying for admission** can submit documents using Option #2 or Option #3 below.

### Option #2

The student or parent(s) can submit documents via secure fax to 202-885-1025. Be sure to include the student's name and AU ID# on all documents.

### Option 3

The student or parent(s) can submit documents via the post office to AU Financial Aid Office, 4400 Massachusetts Ave, NW, Washington DC 20016-8001. Be sure to include the student's name and AU ID# on all documents.

To protect your information, NEVER submit documents via email.

Questions?

To speak with a financial aid counselor, call our office at 202-885-6500 or email [facounselor@american.edu](mailto:facounselor@american.edu).