



PROFESSIONAL DEVELOPMENT COURSES

Leveraging Diverse Teams

February 19, 2019

2pm-5pm | MGC 330N

Develop an inclusive work environment to foster inclusive behaviors.

Being Inclusive: A Storytelling Series – Race & Ethnicity

February 20, 2019

12pm-2pm | Butler Board Room

Discuss issues of race and ethnicity as it relates to the pressures of speaking for the collective race or ethnicity to which you identify.

Introduction to the Myers-Briggs Type Indicator (MBTI)

February 21, 2019

9:30am-12:30pm | MGC 245

Understand and value the challenges of working and interacting with different personality types. Participants must complete MBTI pre-course assessment.

Communication I: Introduction to Conflict

February 28, 2019

9am-12pm | MGC 245

Focus on levels at which conflict occur, learn to identify conflict, and build skills on the use of management strategies.

The 7 Habits of Highly Effective People

- March 7, 2019
9am-5pm | MGC 245
- March 13, 2019
9am-5pm | MGC 200
- March 21, 2019
9am-5pm | MGC 247

This 3-day course will provide you with insights on how to be more focused and how to reach a work-life balance.

Choosing Civility in the Workplace

March 19, 2019

2pm-5pm | SIS 300

Gain awareness, skills, and strategies to promote a respectful workplace.

Communication II: Communication for Improved Collaboration

March 26, 2019

9am-12pm | MGC 245

Improve your communication for better and more effective collaboration.

Empathy in the Workplace

April 9, 2019

9am-12pm | MGC 245

Explore the importance of empathy with self-reflection exercises and role playing.

Questions? Please email Talent Development at AsuccessfulU@american.edu.



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PROFESSIONAL DEVELOPMENT COURSES

Spring Valley Building and
4401 Connecticut Ave Locations

Leveraging Diverse Teams

February 19, 2019
9am-12pm | SVB 482

Develop an inclusive work environment to foster inclusive behaviors.

Communication I: Introduction to Conflict

February 28, 2019
2pm-5pm | 4401 Connecticut Ave.,
Room 400

Focus on levels at which conflict occur, learn to identify conflict, and build skills on the use of management strategies.

Choosing Civility in the Workplace

March 19, 2019
9am-12pm | SVB 609

Gain awareness, skills, and strategies to promote a respectful workplace.

Communication II: Communication for Improved Collaboration

March 26, 2019
2pm-5pm | 4401 Connecticut Ave.,
Room 400

Improve your communication for better and more effective collaboration.

Empathy in the Workplace

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