



### AU Honors Challenge Course - Project Funding Application

The AU Honors Challenge Course group research project examines a single issue from multidisciplinary perspectives. A group may apply for funding to purchase supplies, to assist with travel for a conference or meeting, or to purchase other commodities that will support and enhance the team’s research.

Applications are accepted on a rolling basis.

Funding is available up to a maximum of \$500 per group. Only one application should be submitted per group. Groups are not guaranteed any funding, nor will AU Honors necessarily fund an entire request.

The AU Honors office will notify groups within 5 business days of receiving the completed application, if they will be granted funds. Groups should work with the AU Honors office to coordinate how the money will be spent, and efforts should be made to have the AU Honors office make purchases directly, rather than students paying out of pocket and being reimbursed.

**Letter of Support:**

A group should ask their challenge course faculty mentor to write a letter of support on their behalf supporting the funding request. Faculty mentors should email the letter of support as an attachment to [honors@american.edu](mailto:honors@american.edu) with the subject “Challenge Course Project Funding Letter of Support.”

**Spreadsheet of Expenses:**

Each group should create a spreadsheet with the columns below, listing in priority order the items for which funding is requested. It is important to be as specific as possible. Include the item description, quantity, price, and a link to the item where applicable.

- Do not estimate expenses, and obtain quotes from vendors where necessary.
- Please reach out to the AU Honors office for assistance if you need to contact a vendor.

Priority	Item Name	Description	Quantity	Price	Link
1					
2					
3					
			<b>Total:</b>	<b>\$</b>	

**Application Submission:**

Please be thorough in your application. Only completed applications will be reviewed. Email the following items to [honors@american.edu](mailto:honors@american.edu):

- Completed Project Funding Application
- Excel spreadsheet of expenses

Contact Honors if you have any questions about completing this funding application. You can reach us at [honors@american.edu](mailto:honors@american.edu), in Hughes 105, or at 202-885-6194.



AMERICAN UNIVERSITY  
WASHINGTON, DC

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### Contact information for each group member:

Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:
Faculty Mentor:	Email:

### Description of Project:

Provide a brief description of your Challenge Course project. This may be derived from your proposal. Be sure it answers the following (limit of 2000 characters):

- What is your research question?
- How will your project advance research in this area?
- How do you plan to answer the research question?

**Need for Funding Description:**

Provide a brief explanation of why your group is requesting funds. Be sure it answers the following (limit of 2000 characters):

- Specify how funding the items requested would enhance your Challenge Course project.
- If the funding is essential to completing the project as planned, include this in the description.

**Amount of Funding:**

Please indicate the amount of funding requested. Note: this amount should match the total on the spreadsheet you attach to this application.

Example: 295.00

**Amount Requested:****Before you submit your application, did you:**

Contact faculty mentor asking them to email letter of support?

Create a spreadsheet of costs to attach to your application?